



City of Gustavus
P.O. Box 1
Gustavus, AK 99826
Phone: (907) 697-2451

**COUNCIL PACKET
FEBRUARY 11, 2010 GENERAL MEETING**



CITY COUNCIL MEETING AGENDA

GENERAL MEETING

FEBRUARY 11, 2010

7:00PM @ CITY HALL

Paul Berry
Mayor
mayor@gustavus-ak.gov
Term Expires 2010

John Nixon
Vice Mayor
john.nixon@gustavus-ak.gov
Term Expires 2011

Allison Banks
Council Member
allison.banks@gustavus-ak.gov
Term Expires 2012

Melanie Lesh
Council Member
melanie.lesh@gustavus-ak.gov
Term Expires 2012

Joe Lassiter
Council Member
joe.lassiter@gustavus-ak.gov
Term Expires 2011

Tim Sunday
Council Member
tim.sunday@gustavus-ak.gov
Term Expires 2012

Jim Mackovjak
Council Member
jim.mackovjak@gustavus-ak.gov
Term Expires 2010

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
 - A. January 14th, 2010 General Meeting
- 4. Mayor's Request for Agenda Changes**
- 5. Committee Reports**
 - A. Planning
 - B. Parks & Rec.
 - C. Library
- 6. Public Comment on Non-Agenda Items**
- 7. Consent Agenda**
 - A. Resolution 2010-06 A Resolution Certifying the Annual Certified Financial Statement of Revenues and Authorized Expenditures for the Year Ending June 30th, 2009
 - B. Resolution 2010-07 A Resolution Officially Establishing the C. Finance Committee and Combining the Finance and Investment (Endowment) Committees
 - C. Ordinance for Publication - FY10-16 An Ordinance of the City of Gustavus: Amending Section 04.13.070, Permissible Investments, of the Gustavus Endowment Fund
 - D. Ordinance for Publication - FY10-17 An Ordinance of the City of Gustavus: Amending Section 04.13.050, Treasury Management, of the Gustavus Endowment Fund
- 8. Ordinance for Public Hearing**
 - A. FY10-12NCO An Ordinance of the City of Gustavus: Amending the Parks and Recreation Budget
 - B. FY10-13NCO An Ordinance of the City of Gustavus: Amending the Administration Budget
 - C. FY10-14NCO An Ordinance of the City of Gustavus: Amending the Gustavus Volunteer Fire Department Budget
 - D. FY10-15NCO An Ordinance of the City of Gustavus: Amending the Library Budget
- 9. Unfinished business**
 - A. Memorandum of Agreement with DOT Regarding Use of Gravel Pit Area
- 10. New Business**
 - A. Award Salmon River Sheet Piling Removal Contract
 - B. Authorize Finance Committee to consider potential use of City reserve to Balance the drafting of FY11 budget
 - C. Directive to the Finance Committee for Possible Funding:
 1. GVFD – Funding for Fire Chief
 2. GVFD – Funding for Additional Training
 3. MFC – Operating Costs for New Transient Mooring Floats
 4. Admin – Funding for Utility/ Electric Rate Case
 5. Admin – Funding for Financial Audit
 6. Admin – Stipend for Chief Administrative Officer / Mayor
 7. Lands – Administration of Gravel Pits
 8. Lands – Surveying Costs for Tank Farm property
 9. Admin – Clinic Funding Request
- 11. Staff Reports**
- 12. City Council Reports**
 - A. Mayor's report
 - B. City Clerk report
- 13. City Council questions and comments**
- 14. Public Comment on Non-Agenda Items**
- 15. Executive Session**
- 16. Adjournment**

**NOT YET APPROVED
City Council Minutes
City of Gustavus, Alaska**

**City Council General Meeting
January 14, 2010**

1. Call to Order: A General Meeting of the Gustavus City Council was held on January 14, 2010 at 7:00PM.
Acting Mayor Nixon called the meeting to order at 7:00PM

2. Roll Call:

Comprising a quorum of the Council the following were present:

- Mayor Berry -Via Teleconference
- Acting Mayor Nixon
- Council Member Banks
- Council Member Lassiter
- Council Member Lesh
- Council Member Sunday

Council Members not in attendance:

- Council Member Mackovjak -Absent

3. Approval of Minutes

- A.** December 3, 2009 Special Meeting Minutes
- B.** December 10, 2009 General Meeting Minutes
- C.** December 21, 2009 Special Meeting Minutes

Motion: Council Member Lassiter moved to accept the December 3rd, 10th, and 21st minutes as posted.
Seconded by: Council Member Lesh

ROLL CALL VOTE ON MOTION:
Yes: Banks, Berry, Lassiter, Lesh, Nixon, Sunday
No: None
Motion Passes 6/0

4. Mayor's Request For Agenda Changes: None

5. Committee Reports:

- A.** GCN Committee report given by Nate Borson.
- B.** Marine Facilities Committee report given by Tim Sunday.
- C.** Endowment Committee report given by Bruce Tedtsen.
- D.** Gustavus Volunteer Fire Department given by Mike Taylor.

6. Public Comment on Non-Agenda Items: None

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City Council Minutes
City of Gustavus, Alaska

7. Consent Agenda:

(Clerk's Note: The resolutions on the consent agenda were read by the City Clerk.)

- A.** Resolution 2010-01 A Resolution of the Gustavus City Council Urging the State of Alaska to Provide Alaska Marine Highway System Service Between June, Upper Southeast Alaska Communities, and the City of Gustavus Upon Completion of the Gustavus Causeway Replacement Project.
 (Mayor's Recommendation: That this resolution be adopted with the consent agenda.)
- B.** Resolution 2010-02 A Resolution in Support of the Proposal to Remodel the Gustavus City Hall with Funding Through the State of Alaska Capital Improvement Program
 (Mayor's Recommendation: That this resolution be adopted with the consent agenda.)
- C.** Resolution 2010-03 A Resolution in Support of the Proposal to Remodel the Gustavus City Hall with Funding Through the State of Alaska Capital Improvement Program
 (Mayor's Recommendation: That this resolution be adopted with the consent agenda.)
- D.** Resolution 2010-04 A Resolution in Support of the Proposal to provide the Gustavus Public Library East and West Side Protective Roof Extensions with Funding Through the State of Alaska Capital Improvement Program
 (Mayor's Recommendation: That this resolution be adopted with the consent agenda.)
- E.** Resolution 2010-05 A Resolution in Support of the Proposal to Replace Culverts on the Good River Road with Funding Through the State of Alaska Capital Improvement Program
 (Mayor's Recommendation: That this resolution be adopted with the consent agenda.)
- F.** FY10-13NCO An Ordinance of the City of Gustavus: Amending the Administration Budget
 (Mayor's Recommendation: That this non-code ordinance be published with the consent agenda.)
- G.** FY10-14NCO An Ordinance of the City of Gustavus: Amending the Gustavus Volunteer Fire Department Budget
 (Mayor's Recommendation: That this non-code ordinance be published with the consent agenda.)
- H.** FY10-15NCO An Ordinance of the City of Gustavus: Amending the Library Budget
 (Mayor's Recommendation: That this non-code ordinance be published with the consent agenda.)
- I.** Appointment of Council Member Mackovjak to Library Board as Liaison.
 (Mayor's Recommendation: That Jim Mackovjak be appointed to the Library

**NOT YET APPROVED
City Council Minutes
City of Gustavus, Alaska**

Board as Council liaison with the consent agenda.)

Motion:	Council Member Lesh moved that the Council adopt the Consent Agenda.
Seconded by:	Council Member Banks

ROLL CALL VOTE ON MOTION: Yes: Banks, Berry, Lassiter, Lesh, Nixon, Sunday No: None Motion Passes 6/0
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8. Ordinances for Public Hearing:

A. FY10-11 An Ordinance for the City of Gustavus: Amending City Ordinance Section 06.02.30 – Fire Chief.

Public Hearing: There being no one who wished to be heard the public hearing was closed.

Motion:	Council Member Lassiter moved to adopt FY10-11 amending City Ordinance Section 06.02.030
Seconded by:	Council Member Berry

ROLL CALL VOTE ON MOTION: Yes: Banks, Berry, Lassiter, Lesh, Nixon, Sunday No: None Motion Passes 6/0
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9. Unfinished Business: None

10. New Business:

A. State FY11 CIP Project List Ranking

Public Comment: Colleen Stansbury
Karen Taylor

Motion:	Council Member Lassiter moved that the City Council rank the CIP projects in the following order 1 City Hall, 2 Fire Hall, 3 DRC, 4 Library, 5 Good River Culvert.
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City Council Minutes
City of Gustavus, Alaska**

Seconded by:	Council Member Lesh
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CONFLICT OF INTEREST: Mayor Berry declared a conflict of interest due to the fact that he may do some of the labor/work on the DRC CIP request which could have significant financial interest.

RULING: Presiding Officer/Acting Mayor Nixon ruled that Mayor Berry does have a conflict of interest.

Council discussion followed on agenda item of ranking CIP's.

Motion to Amend:	Council Member Lassiter moved to amend the ranking order of the five subjects and replace Good River with City Hall.
Seconded by:	None
Motion laced a second and fell to the floor.	

ROLL CALL VOTE ON MAIN MOTION:	
Yes:	Lesh, Nixon, Sunday
No:	Banks, Lassiter
Recused:	Berry
Motion Defeated 3/2 with 1 recused	

(Clerk's Note: A recess occurred from 8:13PM to 8:17PM.)

Motion:	Council Member Lesh moved that the Council rank the CIP list in this order 1 City Hall \$93,000.00, 2 Fire Hall \$101,500.00, 3 DRC combined \$160,895.00, 4 Good River Road Culvert \$80,000.00, 5 Covered Library Entrances \$55,000.00.
Seconded by:	Council Member Sunday

Council discussion followed.

ROLL CALL VOTE ON MOTION:	
Yes:	Lesh, Nixon, Sunday
No:	Banks, Lassiter
Recused:	Berry

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City Council Minutes
City of Gustavus, Alaska**

Motion Defeated 3/2 with 1 recused

Motion: Council Member Lassiter moved the City Council rank in the following order 1 Good River, 2 City Hall, 3 Fire Hall, 4 DRC, 5 Library.
Seconded by: Council Member Banks

ROLL CALL VOTE ON MOTION:
Yes: Banks, Lassiter, Lesh, Nixon
No: Sunday
Recused: Berry

Motion Passes 4/1 with 1 recused

B. State FY11 CIP Project List Submission

Public Comment: None

Motion: Council Member Lassiter moved that the City Council submit the State FY-11 CIP projects as ranked.
Seconded by: Council Member Lesh

ROLL CALL VOTE ON MOTION:
Yes: Banks, Lassiter, Lesh, Nixon, Sunday
No: None
Recused: Berry

Motion Passes 5/0

C. MOA between City and DOT/PF regarding use of Gravel Pit Area

Public Comment: Wayne Howell

Motion: Council Member Lassiter moved to postpone official action until the next General Meeting.
Seconded by: Council Member Lesh

Council discussion followed.

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City Council Minutes
City of Gustavus, Alaska**

ROLL CALL VOTE ON MOTION:

Yes: Banks, Berry, Lassiter, Lesh, Nixon, Sunday

No: None

Motion Passes 6/0

D. Homeshore Cafe Liquor License Renewal Application Notice with the Alcohol Beverage Control Board

Public Comment: None

(Clerk's Note: No official action was taken on Agenda Item 10(D).)

E. Ordinance for Publication: FY10-12NCO An Ordinance of the City of Gustavus: Amending the Parks and Recreation Budget

Public Comment: Wayne Howell

Motion: Council Member Lassiter moved that the City Council publish FY10-12NCO amending the Parks & Rec budget.

Seconded by: Council Member Berry

Council discussion followed.

ROLL CALL VOTE ON MOTION:

Yes: Banks, Berry, Lassiter, Lesh, Nixon, Sunday

No: None

Motion Passes 6/0

11. Staff Reports: None

12. City Council Reports:

A. Mayor's Report: None

B. City Clerk Report: None

13. City Council Questions & Comments

A. Council Member Sunday gave comments concerning a storage area for the city, the fish box tax, and policy for travel.

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City Council Minutes
City of Gustavus, Alaska**

- B.** Council Member Banks commented on the planning committee adding the storage area on their discussion of new facilities.

14. Public Comment on Non-Agenda Items:

- A.** Wayne Howell

15. Executive Session: None

16. Adjournment:

With no further business before the Council the meeting was adjourned at 9:04PM.



New Display



Fundraiser



New computers



Overflowing books

GUSTAVUS PUBLIC LIBRARY
 PO BOX 279 GUSTAVUS, ALASKA 99826-0279
 PHONE (907) 697-2350 FAX (907) 697-2249
 e-mail librarian@gustavus.lib.ak.us

Tri-annual Report for November 1 through February 1, 2010

Library Programs included:

- Children’s programs for holidays - Thanksgiving (35), Christmas (35), Martin Luther King (30)
- School visits - K-2, 3-5, and 6 -8 for genre study, country study, reading and book selection.
- Teen Writers group
- Teen Gaming group
- Adult Programs, GLBA NPS hosted the Ken Burns National Park Program (6 nights of 2 hour movie!), sharing a visit to South Africa, Book Discussion group,
- Continuing Education – Banjo, Tai Chi, and Sign Lang.
- Organization meetings – GVA, Planning Committee, Library Board

THANK YOU TO THE VOLUNTEERS

Open hours remain the same with help of volunteers: Aimee Youmans, Hank Lentfer, Rita Wilson, Lori Trummer, John Hawley, Adrianna Cahill, Alison Banks, Eileen Clark, Heather Sellards. Project Volunteers: Emma Johnson, Betty McCormick, and Artemis Bona Dea

New areas in library

- **Display** featuring new local author and “love of reading month” activity
- **Fundraiser** – celebrate reading is fun month by donating a book to the library. We will place a plaque with your name in the item.
- **New Computers.** With the addition of two new computers we now have 5 stations for patrons to use.
- **QUILT OF THE MONTH:** Please come see Ellie Sharman's quilt, "JEWELS"

Summer Reading

\$3000.00 was received for this last summer’s reading program
 \$6000.00 was approved and received for this coming summer we are working on it being used for two summers. If this is done we will get an OK in writing from Chatham SD.

statistics

1,883 patron visits in 3 months
 December – 168 books and 200 movies checked out

Roof Extension

Charlie Rice has entered the scene with concerns that need addressed. I am sure that you will be seeing and hearing from him.

Maintenance

- Lights in library center have been changed with amazing results
- Snow removal was done by Mr. Savage

Upcoming Challenges

- Children’s room shelves are overflowing and we have boxes of new donations to come out. Possible solutions moving books around, rotating books in and out, moving Non-Fiction into main area.
- Setting Budget for next Fiscal Year. That includes
 - Building pressure washed and painted
 - Metal skirt flashing around building
 - HRV relocation
 - Bathroom fan switch

Mayor's report and recommendations for items on the February 11th, 2010 consent agenda.

A. Resolution 2010-06 A Resolution Certifying the Annual Certified Financial Statement of Revenues and Authorized Expenditures for the Year Ending June 30th, 2009

Description: This resolution is an annual financial self audit that is a requirement of the State of Alaska. This resolution represents our City's income and expenditures during the previous fiscal year.

Mayor's recommendation: That this resolution be adopted with the consent agenda.

B. Resolution 2010-07 A Resolution Officially Establishing the Finance Committee and Combining the Finance and Investment (Endowment) Committees

Description: Resolutions are the method for the creation, destruction and modification of the City's committees. This resolution formally establishes the Finance Committee and combines the older Investment Committee into the Finance Committee.

Mayor's recommendation: That this resolution be adopted with the consent agenda.

C. Ordinance for Publication - FY10-16 An Ordinance of the City of Gustavus: Amending Section 04.13.070, Permissible Investments, of the Gustavus Endowment Fund

Description: This addition to City ordinance seeks to add bonds from foreign developed economies, with a cumulative rating of A-/a3 (quality), to the list of possible investments of the Endowment Fund. This change in ordinance is a recommendation of the Endowment/ Finance Committee.

Mayor's recommendation: That this ordinance be published with the consent agenda.

D. Ordinance for Publication - FY10-17 An Ordinance of the City of Gustavus: Amending Section 04.13.050, Treasury Management, of the Gustavus Endowment Fund

Description: This change in City ordinance seeks to clarify the title of the Committee chair so as to work with resolution 2010-07. It also provides for greater flexibility in the retaining of an investment advisor for the Fund.

Mayor's recommendation: That this ordinance be published with the consent agenda.

**CITY OF GUSTAVUS ALASKA
RESOLUTION 2010-06**

**A Resolution Certifying the Annual Certified Financial Statement of
Revenues and Authorized Expenditures for the Year Ending June 30,
2009**

WHEREAS, The City of Gustavus, is a recognized second class city; and

WHEREAS, second class cities are required by AS 29.20.640 (a)(2) to submit a Certified Financial Statement of Income and Expenditures or Audit for the year ending June 30, 2009, to the Department of Commerce, Community, and Economic Development;

AND NOW THEREFORE BE IT RESOLVED that the attached CERTIFIED FINANCIAL STATEMENT (or audit) of Gustavus, Alaska for the year ending June 30, 2009, and prepared by Kapryce Manchester, City Clerk, is true and complete to the best of our knowledge.

PASSED and APPROVED by the Gustavus City Council, this 11th day of February 2010.

Paul Berry, Mayor

John Nixon, Vice Mayor

Joe Lassiter, Council Member

Tim Sunday, Council Member

Melanie Lesh, Council Member

Allison Banks, Council Member

Jim Mackovjak, Council Member

Attest: Kapryce Manchester, CMC
City Clerk

**City of Gustavus
Profit & Loss
July 2008 through June 2009**

**FY09 - Annual Certified Financial
Statement of Revenue and Authorized
Expenditures for the Year Ending June 30, 2009
Resolution 2010-06**

	Jul '08 - Jun 09
Ordinary Income/Expense	
Income	
City Endowment Grant Fund	59,067.86
Donations	879.75
DRC Income	54,477.07
Fisheries Business Tax Payment	2,971.25
Forest Service Receipt Money	161,561.59
Fundraising	5,347.90
Gaming Income	4,812.00
GCN Income	32,386.65
Grants	21,098.94
GVFD- ARFF Income	17,230.00
Interest Income	12,133.58
Lease Income	10,289.20
Library Income	1,997.12
NSF Checks Paid	53.00
Payment In Lieu of Taxes	77,558.97
Sales Tax Income	223,260.23
State Revenue Sharing	118,778.00
Tax Exempt Cards	80.00
Tuition	1,925.00
Unrealized Gain/ Endowment Fund	-252,762.48
Total Income	553,145.63
Gross Profit	553,145.63
Expense	
Advertising	1,000.00
Bank Charges	1,648.45
Capital Expense	12,597.75
City Endowment Fund Grants	28,907.86
Contractual Services	26,821.00
Donations Expense	54,000.00
Dues/Fees	1,784.09
Equipment	18,131.01
Equipment Purchase	10,666.00
Freight	12,032.29
Fundraising Expenses	995.83
Gaming Expense	4,502.00
GVA	20,000.00
Insurance	13,562.33
Library Materials	6,025.46
Maintenance & Operations	175.00
Maintenance & Repairs	8,378.01
Miscellaneous	0.00
Payroll Expenses	142,698.00
Postage & Shipping	1,502.35
Professional Services	49,610.41
Road Maintenance	42,669.87
Snow Plowing	51,108.44
Supplies - EMS	2,091.50
Supplies - Fire	2,026.79
Supplies - General	8,378.77
Supplies - Office	3,187.08
Telephone, Internet, Broadband	32,093.71
Training	5,987.70
Travel	8,836.54
Utilities	15,429.79
Total Expense	586,848.03
Net Ordinary Income	-33,702.40
Net Income	-33,702.40

CITY OF GUSTAVUS, ALASKA

RESOLUTION 2010-07

**A RESOLUTION OF THE CITY OF GUSTAVUS OFFICIALLY ESTABLISHING
THE FINANCE COMMITTEE AND COMBINING THE FINANCE AND
INVESTMENT (ENDOWMENT) COMMITTEES**

WHEREAS the City of Gustavus will officially establish a standing committee known as the Finance Committee and;

WHEREAS the City of Gustavus established the Investment Advisory Committee per Resolution 2004-08 (also known as the Endowment Fund Committee), and;

WHEREAS the City of Gustavus would like to combine the Investment Advisory Committee into the Finance committee; and;

WHEREAS this standing committee will adhere to all previous requirements of both committees;

AND NOW THEREFORE BE IT RESOLVED that the Gustavus City Council supports the combining of the two standing committees into one, calling it the Finance Committee.

PASSED and APPROVED by the Gustavus City Council, this 11TH day of February 2010.

Paul Berry, Mayor

John Nixon, Vice Mayor

Joe Lassiter, Council Member

Tim Sunday, Council Member

Melanie Lesh, Council Member

Allison Banks, Council Member

Jim Mackovjak, Council Member

Attest: Kapryce Manchester, CMC
City Clerk

D R A F T
City of Gustavus, Alaska
Ordinance No. FY10-16

**AN ORDINANCE FOR THE CITY OF GUSTAVUS AMENDING SECTION 04.13.070,
PERMISABLE INVESTMENTS, OF THE GUSTAVUS ENDOWMENT FUND**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification This ordinance is of general and permanent nature and shall become a part of the City of Gustavus Municipal Code.

Section 2. Severability If any provisions of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and its application to other persons, or circumstances shall not be affected thereby.

Section 3. Enactment Now therefore, be it enacted by the Gustavus City Council that Title 4, Section 04.13.070(a)(7) be amended, as follows. **Bolded** items are additions, and ~~strickthroughs~~ are deletions.

E. Bond funds to include bonds from foreign developed economies shall have a cumulative rating of A-/a3, or better from a national rating agency.

Section 4. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: February 11th, 2010

DATE OF PUBLIC HEARING: March 11th, 2010

PASSED and APPROVED by the Gustavus City Council this 11th day of March, 2010.

Paul Berry, Mayor

Attest: Kapryce Manchester, CMC
City Clerk

D R A F T
City of Gustavus, Alaska
Ordinance No. FY10-17

**AN ORDINANCE FOR THE CITY OF GUSTAVUS AMENDING SECTION 04.13.050,
TREASURY MANAGEMENT, OF THE GUSTAVUS ENDOWMENT FUND**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification This ordinance is of general and permanent nature and shall become a part of the City of Gustavus Municipal Code.

Section 2. Severability If any provisions of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and its application to other persons, or circumstances shall not be affected thereby.

Section 3. Enactment Now therefore, be it enacted by the Gustavus City Council that Title 4, Section 04.13.050 (b.) be amended, as follows. **Bolded** items are additions, and ~~strickthroughs~~ are deletions.

The ~~Endowment~~ **Finance** Committee ~~Chair~~, may, with concurrence of the Council, retain a registered investment advisor or manage all or part of the Fund. Such advisor will be bound by all aspects of this chapter. A report of absolute and comparative performance and of compliance with this chapter shall be provided to the City Council quarterly by the investment advisor. In addition, a copy of the Association of Investment Management and Research Report and a completed copy of Part II of Securities and Exchange Commission Form ADV shall be provided to the City Council annually by the investment advisor. These reporting requirements are in addition to any other reporting requirements contained within this chapter. Investment guidelines given to such advisor(s) may be more restrictive than the policies contained herein, but may not be less restrictive.

Section 4. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: February 11th, 2010

DATE OF PUBLIC HEARING: March 11th, 2010

PASSED and APPROVED by the Gustavus City Council this 11th day of March, 2010.

Paul Berry, Mayor

Attest: Kapryce Manchester

City Clerk

**City of Gustavus, Alaska
Ordinance No. FY10-12NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
THE PARKS & RECREATION BUDGET FOR FISCAL YEAR 2010**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2010 estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
INCOME			
City Reserve			
Encumbered Comm. Funds	\$0.00	\$1,500.00	+\$1,500.00
TOTAL INCOME	\$5,100.00	\$6,600.00	+\$1,500.00
EXPENSE			
Contractual Services	\$5,000.00	\$6,500.00	+\$1,500.00
TOTAL EXPENSE	\$5,100.00	\$6,500.00	+\$1,500.00

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: January 14, 2010

DATE OF PUBLIC HEARING: February 11, 2010

PASSED and APPROVED by the Gustavus City Council this 11th day of February, 2010.

John Nixon, Acting Mayor

Attest: Kapryce Manchester, CMC
City Clerk

**City of Gustavus, Alaska
Ordinance No. FY10-13NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
ADMINISTRATION & LIBRARY BUDGET FOR FISCAL YEAR 2010**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of FY10 estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
ADMINISTRATION INCOME			
Payment In Lieu of Taxes	\$ 75,000.00	\$112,791.55	+\$37,791.55
State Revenue Sharing	\$ 118,000.00	\$118,854.00	+\$ 854.00
TOTAL INCOME	\$ 354,160.00	\$392,805.55	+\$38,645.55
ADMINISTRATION EXPENSE			
Payroll	\$ 64,680.00	\$71,200.00	+\$ 6,520.00
Travel	\$ 7,000.00	\$ 9,000.00	+\$ 2,000.00
Training	\$ 1,200.00	\$ 2,200.00	+\$ 1,000.00
Telephone	\$ 2,000.00	\$ 2,500.00	+\$ 500.00
Reserve	\$ 0.00	\$26,725.55	+\$26,725.55
TOTAL EXPENSE	\$ 354,160.00	\$392,805.55	+\$36,745.55
NET INCOME TO COMMITTEES	\$183,380.00	\$185,280.00	+\$ 1,900.00
LIBRARY INCOME			
City Funds	\$ 38,000.00	\$39,900.00	+\$1,900.00
LIBRARY EXPENSE			
Contractual Services	\$ 3,900.00*	\$ 5,800.00	+\$1900.00

**Original Budget shows amount prior to adoption of FY10-15NCO which is being published during the January City Council General Meeting.*

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: January 14, 2010

DATE OF PUBLIC HEARING: February 11, 2009

PASSED and APPROVED by the Gustavus City Council this _____ day of _____, 2009.

John Nixon, Acting Mayor

Attest: Kapryce Manchester, CMC
City Clerk

**City of Gustavus, Alaska
Ordinance No. FY10-14NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
THE GUSTAVUS VOLUNTEER FIRE DEPARTMENT BUDGET FOR FISCAL YEAR 2010**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2010 estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
INCOME			
City Reserve	\$0.00	\$14,530.00	+\$14,530.00
GVFD – ARFF	\$17,230	\$11,200.00	-\$6,030.00
TOTAL INCOME	\$75,130.00	\$83,630.00	+\$8,500.00
 EXPENSE			
Advertising	\$0.00	\$1,000.00	+\$1,000.00
Equipment Maint. & Repair	\$5,500.00	\$7,500.00	+\$2,000.00
Payroll	\$23,953.00	\$26,953.00	+\$3,000.00
Stipend	\$0.00	\$2,500.00	+\$2,500.00
TOTAL EXPENSE	\$75,130.00	\$83,630.00	+\$8,500.00

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: January 14, 2010

DATE OF PUBLIC HEARING: February 11, 2010

PASSED and APPROVED by the Gustavus City Council this 11th day of February, 2010.

John Nixon, Acting Mayor

Attest: Kapryce Manchester, CMC
City Clerk

**City of Gustavus, Alaska
Ordinance No. FY10-15NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
THE LIBRARY BUDGET FOR FISCAL YEAR 2010**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2010 estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
INCOME			
Fundraising	\$2,602.00	\$852.00	-\$1,750.00
TOTAL INCOME	\$69,700.00	\$67,950.00	-\$1,750.00
 EXPENSE			
Fundraising	\$1,750.00	\$500.00	-\$1,250.00
Contractual Service	\$3,900.00	\$3,400.00	-\$500.00
TOTAL EXPENSE	\$69,700.00	\$67,950.00	-\$1,750.00

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: January 14th, 2010

DATE OF PUBLIC HEARING: February 11th, 2010

PASSED and APPROVED by the Gustavus City Council this 11th day of February, 2010.

John Nixon, Acting Mayor

Attest: Kapryce Manchester, CMC
City Clerk

STATE OF ALASKA

DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES

SEAN PARNELL, GOVERNOR
6860 Glacier Highway
P.O. Box 112506
JUNEAU, ALASKA 99811-2506
PHONE: (907)465-4540
FAX: (907)465-6216
1-800-575-4540

SOUTHEAST REGION – PRECONSTRUCTION RIGHT OF WAY & UTILITIES

December 8, 2009

Mayor Paul Berry
City of Gustavus
P.O. Box 1
Gustavus, Alaska 99826

Dear Mayor Berry,

This letter follows our telephone conversation of earlier today. Enclosed with this letter is a draft agreement between this department and the City of Gustavus regarding the imminent conveyance to the City of approximately 40 acres of land. This property, which is and has been a source of gravel for local needs for quite some years, is located close enough to the Gustavus airport so as to raise a concern about the area attracting significant numbers of birds, and thus creating a risk to aviation. Because of this concern, the department would ask the City of Gustavus to enter into an agreement with this department such that the department would have the right to monitor activities within the described area, and if necessary request the city to modify its operations so as to reduce the potential hazard from birds. To this end, I have prepared a draft "Memorandum of Agreement" between the city and this department. I ask that you consider this agreement, and provide me with a response.

If you have any questions, my direct line is 465-4519. My E-mail address is ray.preston@alaska.gov

Thank you.



Ray C. Preston
Right of Way Agent

cc: Verne Skagerberg, DOT/PF
Paul Khera, DOT/PF
Ted Deats, Dept. of Natural Resources

DRAFT

MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF GUSTAVUS, ALASKA AND THE STATE OF ALASKA, DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES

Introduction; Acknowledgments

This is an agreement between the City of Gustavus (herein also referred to as “the City”) and the Alaska Department of Transportation and Public Facilities regarding certain property located within the boundary of the City. The property is described as Lot 11, Section 31, Township 39S, Range 59E, Copper River Meridian, consisting of 40.47 acres. The property is also shown on the Exhibit attached to this agreement. The parties hereto make the following acknowledgments:

- (1) By application dated March 10, 2009, the City of Gustavus made application to the State of Alaska, Department of Natural Resources to purchase the above described property. The Department of Natural Resource’s file number for this application is ADL #107839.
- (2) The property that is the subject of the application is a source of gravel for local needs.
- (3) The parties acknowledge that the extraction of gravel near the airport must be done in a manner so as not to attract birds which can be a danger to aircraft.
- (4) The application to the Department of Natural Resources was preceded by the adoption of a resolution by the Gustavus City Council dated February 12, 2009, viz. Resolution No. 2009-05.
- (5) The conveyance of the property to the City of Gustavus is presently pending the public comment and review process which the Department of Natural Resources must follow under state law.
- (6) The State of Alaska, Department of Transportation and Public Facilities owns and operates the Gustavus Airport. The Gustavus airport is in close proximity to the subject property.

Basic Agreement

The City of Gustavus agrees that the property is being transferred for the City's use as a gravel source and any other use of the property shall be subject to the approval of the Department. The City of Gustavus agrees that the Alaska Department of Transportation and Public Facilities is hereby granted the right to monitor all activities conducted within Lot 11, Section 31, Township 39S, Range 59E, Copper River Meridian. If, as a result of the monitoring, DOT/PF determines that it is necessary to modify the activities in any way to guard against or reduce the attractiveness of the area to birds, the City of Gustavus agrees to abide by any and all reasonable instructions from DOT/PF to modify its operations as may be necessary. The City of Gustavus also agrees that this obligation is one that will be extended to and include all agents and private contractors who may be engaged or allowed to operate with the described area. That is, the City of Gustavus agrees that it will incorporate its obligations under this agreement in any agreement or license it may grant to any third party to conduct operations within the described area. In addition, the City agrees that DOT/PF will have the right to conduct hazing operations within the described area to control or reduce the hazard to aviation from wildlife. The City agrees that this agreement will be recorded and that any conveyance to the City from the State, Department of Natural Resources of the described property will be subject to the provisions of this agreement. The City further agrees to abide by the provisions of 14 CFR Part 77 with regard to the use of cranes or other equipment or structures erected on the described property. Finally, the City of Gustavus shall be proactive in working with the State of Alaska to ensure the Gustavus Airport's interests in safety and federal funding.

Modification

The parties hereto agree that any modification to this agreement must be in writing and be recorded to have any effect.

Miscellaneous

(1) Initial contact information. The following persons will be the initial contact persons between DOT/PF and the City of Gustavus for purposes of implementing the terms of this agreement:

Alaska Department of Transportation & Public Facilities: Gary Franzen, Tel. 465-4512; E-mail: gary.franzen@alaska.gov

City of Gustavus: _____, Tel. _____; E-mail:

(2) Complete Agreement. This is the complete agreement of the parties. There are no promises or assurances between the parties apart from this agreement.

DATED this _____ day of _____

Gary Davis
Regional Director; Southeast Region
Alaska Department of Transportation & Public Facilities

ACKNOWLEDGMENT

State of Alaska)
)
First Judicial District)

On this _____ day of _____, 20____, before me the undersigned, a Notary Public in and for the State of Alaska, Gary Davis, Regional Director of the Department of Transportation and Public Facilities of the State of Alaska personally appeared and acknowledged that he executed the foregoing on behalf of the State of Alaska with full authority to do.

Notary Public, State of Alaska
My Commission expires:

DATED this _____ day of _____ - 20 _____

Paul Berry
Mayor
City of Gustavus

ACKNOWLEDGMENT

State of Alaska)
)
First Judicial District)

On this _____ day of _____, 20____, before me the undersigned, a Notary Public in and for the State of Alaska, Paul Berry, Mayor of the City of Gustavus, personally appeared and acknowledged that he executed the foregoing on behalf of the City of Gustavus with full authority to do.

Notary Public, State of Alaska
My Commission expires:

Issue Date: November 19, 2009
RFQ PR2009-01
Salmon River Sheet Piling Removal

**RFQ Bid Sheet for the
 Removal of Salmon River Sheet Piling
 RFQ PR2009-01**

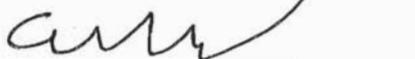
A complete Scope of Service (SOS) may be found within the Request for Quotes (RFQ) document. Bidders are to examine the entire RFQ and the SOS prior to providing Bids for the below mentioned services. This Bid Sheet and the RFQ together will become the binding contract between the City of Gustavus and the lowest responsive, responsible bidder.

Bidders are to provide on this document a total bid amount:

Total Bid Amount for completion of the entire Scope of Services

\$6,495.00

This RFQ bid sheet will be the sole measure to evaluate and determine the winning bid for the project through the method described in the RFQ. All Bids must be clear and legible. The Signature on this bid sheet must be an original.


 Original Signature

owner
 Name/Title (print or type)

907 723 3722
 Telephone Number

914447
 Alaska Business License No.

Fairweather Const.
 Contractor's Name (print or type)

P.O. Box 116
 Address

Gustavus, AK 99826
 City, State, Zip

33863
 Alaska Contractor License No.

Acceptance of bid and awarding of contract are by these officials of the City of Gustavus.

 City of Gustavus - Mayor

RFQ - PR2009-01 Salmon River Sheet Piling Removal

Opening Date: December 3, 2009

Bid Opening Time: 11:00AM

Number of Bids Received: 1

Contractor Name: Fairweather Const.

Amount of Bid: \$6,495⁰⁰

Contractor Name: _____

Amount of Bid: _____

Signature: *[Handwritten Signature]*

Date: 12/3/09

January 29, 2010
 To: Council Members
 From: the Mayor

What are the Council's FY11 (and beyond) budget priorities?

As the Finance Committee begins their process of developing the City's FY11 budget they need directive from the Council on several key things.

Because of 1) new City facilities or services; and 2) additional Clinic funding; that are proposed in the next fiscal year, the City's budget is facing a budget shortfall. The shortfall is occurring because City income is remaining the same while there are increases projected to occur in our spending.

The primary question we as a council must answer is:

- Does the Council accept a budget shortfall?
 - If we DO NOT accept a shortfall then where do the cuts occur?
 - Existing services/ departments;
 - New services;
 - or both?
 - If we DO accept a shortfall then we are accepting that additional revenue will come from the City reserve.

Two questions that effect the primary question are:

1. What new facilities/ services does the Council support; and
2. Do we continue to support the Clinic? And if yes, to what level?

And finally:

- Do we want to pursue a sales tax increase in next October's election to address any income/ expense imbalance?

Two things complicate this process for us;

- 1) The City budgets on an annual basis, but the council has not yet adopted a way of ensuring that all facility repair and replacement costs are also budgeted on an annual basis. We have to make sure we are taking care of the future repair and replacement costs of our City owned facilities.
- 2) The Council has relied on pulling \$ from the reserve to meet previous budget shortfalls - eventually there is a price to pay for this short term fix.

What are the proposed new City services/ projects and what is their cost?

[This table was amended at the February 4th, 2010 Work Session]

This list is not prioritized

Department – Service/ Project	Proposed Cost for FY11	Reoccurring or one-time?
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Department – Service/ Project	Proposed Cost for FY11	Reoccurring or one-time?
GVFD – Funding for Fire Chief	\$36,000.00	Reoccurring
GVFD – Funding for Additional Training	\$10,000.00	Reoccurring
MFC – Operating Costs for New Transient Mooring Floats	\$20,000.00	Reoccurring
Admin – Utility / Rate Case	\$25,000.00	FY11 & FY12
Admin – Financial Audit	\$10,000.00	FY11 & FY12
Admin – Stipend for chief Administrative Officer / Mayor	\$12,000.00	Reoccurring
Lands – Administration of Gravel Pits	\$10,000.00	Reoccurring
Lands – Surveying Costs for Tank Farm Property	\$10,000.00	One-time
Admin – Clinic Funding	\$27,000.00	Reoccurring
Total	\$160,000.00	

What has been the funding level for our existing services/ Departments?

I have created a table of the amounts that our current committees or “quasi- departments” have received as City support in FY09 & FY10. These amounts do not include income from other sources or income from the City reserve.

Department	City Funds FY09	City Funds FY10	Notes
Administration			As the department that sources all the funds for the other departments it is hard figure out this amount
Borough	\$5,000.00	\$16,500.00	
DRC	\$24,136.00	\$24,100.00	
Finance	\$500.00	\$7,380.00	FY10 \$5,380 is “public works”
GCN	\$0.00	\$0.00	
GVFD	\$44,000.00	\$34,000.00	
Lands	\$35,000.00	\$27,800.00	FY09 \$10K encumb. for FY10
Library	\$38,974.00	\$38,000.00	
MFC	\$10,000.00	\$30,400.00	
Parks & Rec	\$0.00	\$5,100.00	FY10 \$5,000 sheet pile removal
Planning	\$500.00	\$100.00	
Roads	\$5,000.00	\$0.00	