



City of Gustavus
P.O. Box 1
Gustavus, AK 99826
Phone: (907) 697-2451

COUNCIL PACKET
MARCH 11, 2010 GENERAL MEETING



CITY COUNCIL MEETING AGENDA

GENERAL MEETING

MARCH 11, 2010

7:00PM @ CITY HALL

Paul Berry
Mayor
mayor@gustavus-ak.gov
Term Expires 2010

John Nixon
Vice Mayor
john.nixon@gustavus-ak.gov
Term Expires 2011

Allison Banks
Council Member
allison.banks@gustavus-ak.gov
Term Expires 2012

Melanie Lesh
Council Member
melanie.lesh@gustavus-ak.gov
Term Expires 2012

Joe Lassiter
Council Member
joe.lassiter@gustavus-ak.gov
Term Expires 2011

Tim Sunday
Council Member
tim.sunday@gustavus-ak.gov
Term Expires 2012

Jim Mackovjak
Council Member
jim.mackovjak@gustavus-ak.gov
Term Expires 2010

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes**
 - A. February 11th, 2010 General Meeting
4. **Mayor's Request for Agenda Changes**
5. **Committee Reports**
 - A. Disposal & Recycling Center
 - B. Roads
 - C. Gustavus Visitors Association
6. **Public Comment on Non-Agenda Items**
7. **Consent Agenda**
 - A. Resolution 2010-08 A Resolution to Encourage the Use of Local Wood Products in Construction and Other Projects in Gustavus
 - B. Ordinance for Publication: FY10-18NCO An Ordinance for the City of Gustavus Providing for the Amendment of the Disposal & Recycling Center (DRC) Budget for the Fiscal year 2010
 - C. Ordinance for Publication: FY10-19NCO An Ordinance for the City of Gustavus Providing for the Amendment of the Gustavus Volunteer Fire Department (GVFD) Budget for Fiscal Year 2010
 - D. Ordinance for Publication: FY10-20NCO An Ordinance for the City of Gustavus Providing for the Amendment of the Finance Committee Budget for Fiscal Year 2010
 - E. Ordinance for Publication: FY10-21NCO An Ordinance for the City of Gustavus Providing for the Amendment of the Road Committee Budget for Fiscal Year 2010
 - F. Ordinance for Publication: FY10-22NCO An Ordinance for the City of Gustavus Providing for the Amendment of the Lands Committee Budget for Fiscal Year 2010
 - G. Ordinance for Publication: FY10-23NCO An Ordinance for the City of Gustavus Providing for the Amendment of the Library Budget for Fiscal Year 2010
8. **Ordinance for Public Hearing**
 - A. FY10-16 An Ordinance of the City of Gustavus: Amending Section 04.13.070, Permissible Investments, of the Gustavus Endowment Fund
 - B. FY10-17 An Ordinance of the City of Gustavus: Amending Section 04.13.050, Treasury Management, of the Gustavus Endowment Fund
9. **Unfinished Business**
10. **New Business**
 - A. Gustavus Public Library Technology Plan 2011-13
 - B. Resolution 2010-09 A Resolution in Support of Transitioning From a Volunteer Fire Chief to a Paid, Full Time Fire Chief for the Gustavus Volunteer Fire Department
 - C. Parks & Recreation Committee – making inactive
11. **Staff Reports**
12. **City Council Reports**
 - A. Mayor's report
 - B. City Clerk report
13. **City Council Questions and Comments**
14. **Public Comments on Non-Agenda Items**
15. **Executive Session**
16. **Adjournment**

**NOT YET APPROVED
City Council Minutes
City of Gustavus, Alaska**

**City Council General Meeting
February 11, 2010**

1. Call to Order: A General Meeting of the Gustavus City Council was held on February 11, 2010 at 7:00PM.

Acting Mayor Nixon called the meeting to order at 7:01PM

2. Roll Call:

Comprising a quorum of the Council the following were present:

Mayor Berry	-Via Teleconference
Acting Mayor Nixon	
Council Member Banks	
Council Member Lassiter	
Council Member Lesh	-Via Teleconference
Council Member Mackovjak	

Council Members not in attendance:

Council Member Sunday	-Absent
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3. Approval of Minutes

Minutes from the January 14, 2010 General Meeting were approved by unanimous consent.

4. Mayor's Request For Agenda Changes: None

5. Committee Reports:

- A. Planning Committee report given by Nate Borson.
- B. Parks & Rec. Committee report given by Joe Lassiter.
- C. Library Committee report given by Sylvia Martinez

6. Public Comment On Non-Agenda Items

- 1. Wayne Howell

7. Consent Agenda:

(Clerk's Note: The resolutions on the consent agenda were read by the City Clerk.)

- A. Resolution 2010-06 A Resolution Certifying the Annual Certified Financial Statement of Revenues and Authorized Expenditures for the Year Ending June 30th, 2009.
(Mayor's recommendation: That this resolution be adopted with the consent agenda.)
- B. Resolution 2010-07 A Resolution Officially Establishing the Finance Committee and Combining the Finance and Investment (Endowment) Committees
(Mayor's recommendation: That this resolution be adopted with the consent agenda.)

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City Council Minutes
City of Gustavus, Alaska

- C.** Ordinance for Publication - FY10-16 An Ordinance of the City of Gustavus: Amending Section 04.13.070, Permissible Investments, of the Gustavus Endowment Fund.
(Mayor's recommendation: That this ordinance be published with the consent agenda.)
- D.** Ordinance for Publication - FY10-17 An Ordinance of the City of Gustavus: Amending Section 04.13.050, Treasury Management, of the Gustavus Endowment Fund
(Mayor's recommendation: That this ordinance be published with the consent agenda.)

Motion:	Council Member Banks moved that the City Council pass the consent agenda as read.
Seconded by:	Council Member Lassiter

ROLL CALL VOTE ON MOTION:
Yes: Banks, Berry, Lassiter, Lesh, Mackovjak, Nixon
No: None
Motion Passes 6/0

8. Ordinances for Public Hearing:

- A. FY10-12NCO** An Ordinance for the City of Gustavus: Amending the Parks and Recreation Budget.

Public Hearing:

- 1. Kim Ney
- 2. Wayne Howell

Motion:	Council Member Lassiter moved that the Council accept FY10-12NCO, an ordinance of the City of Gustavus amending the Parks and Recreation Budget.
Seconded by:	Council Member Mackovjak

Council discussion followed.

ROLL CALL VOTE ON MOTION:
Yes: Banks, Berry, Lassiter, Lesh, Mackovjak, Nixon
No: None
Motion Passes 6/0

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City Council Minutes
City of Gustavus, Alaska**

B. FY10-13NCO An Ordinance of the City of Gustavus: Amending the Administration and Library Budget.

Public Hearing: There being no one who wished to be heard the public hearing was closed.

Motion:	Mayor Berry moved that the City adopt FY10-13NCO, an ordinance for the City of Gustavus providing for the amendment of Administration & Library Budget for Fiscal Year 2010.
Seconded by:	Council Member Lassiter

Council discussion followed.

ROLL CALL VOTE ON MOTION: Yes: Banks, Berry, Lassiter, Lesh, Mackovjak, Nixon No: None Motion Passes 6/0

C. FY10-14NCO An Ordinance for the City of Gustavus: Amending the Gustavus Volunteer Fire Department Budget.

Public Hearing: There being no one who wished to be heard the public hearing was closed.

Motion:	Mayor Berry moved that the City Council adopt FY10-14NCO an ordinance for the City of Gustavus providing for the amendment of the Gustavus Volunteer Fire Department budget for Fiscal Year 2010.
Seconded by:	Council Member Lesh

Council discussion followed.

ROLL CALL VOTE ON MOTION: Yes: Banks, Berry, Lassiter, Lesh, Mackovjak, Nixon No: None Motion Passes 6/0

D. FY10-15NCO An Ordinance for the City of Gustavus: Amending the Library Budget.

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City of Gustavus, Alaska**

Public Hearing: There being no one who wished to be heard the public hearing was closed.

Motion:	Council Member Banks moved the City Council pass the ordinance providing for the amendment of FY2010.
Seconded by:	Council Member Lassiter

ROLL CALL VOTE ON MOTION:	
Yes:	Banks, Berry, Lassiter, Lesh, Mackovjak, Nixon
No:	None
Motion Passes 6/0	

9. Unfinished Business:

A. Memorandum of Agreement with DOT Regarding Use of Gravel Pit Area.

Public Comment:

1. Nate Borson
2. Greg Streveler

Motion:	Council Member Lassiter moved the Council authorize the Mayor to sign the MOA with DOT regarding use of Gravel Pit Area.
Seconded by:	Council Member Lesh

Council discussion followed.

ROLL CALL VOTE ON MOTION:	
Yes:	Berry, Lassiter, Lesh, Nixon
No:	Banks, Mackovjak
Motion Passes 4/2	

10. New Business:

A. Award of Salmon River Sheet Piling Removal Contract

Public Comment: None

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City of Gustavus, Alaska**

Motion:	Council Member Lassiter moved that the Council accept and award contract for removal of sheet pile to Fairweather Construction.
Seconded by:	Council Member Mackovjak

ROLL CALL VOTE ON MOTION: Yes: Banks, Berry, Lassiter, Lesh, Mackovjak, Nixon No: None Motion Passes 6/0

- B.** Authorize Finance Committee to consider potential use of City reserve to balance the drafting of FY11 Budget.

Public Comment: None

Motion:	Mayor Berry moved the City Council authorize the Finance Committee to consider the use of unencumbered City Reserve Funds in the drafting of the City's FY11 budget.
Seconded by:	Council Member Lassiter

ROLL CALL VOTE ON MOTION: Yes: Banks, Berry, Lassiter, Lesh, Mackovjak, Nixon No: None Motion Passes 6/0

- C.** Directive to the Finance Committee for Possible Funding.
 - 1.** GVFD – Funding for Fire Chief

Public Comment: None

Motion:	Council Member Mackovjak moved that in the interest of stimulating formal discussion of this matter, I move to authorize the Finance Committee to use funds from the City of Gustavus's reserve account in an amount not to exceed \$36,000 to address a budget shortfall in the GVFD for the funding of the position of fire chief for Fiscal Year 2011.
Seconded by:	Council Member Berry

(Clerk's Note: A recess occurred from 8:20PM to 8:22PM)

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City of Gustavus, Alaska

Council discussion followed.

ROLL CALL VOTE ON MOTION:

Yes: Banks, Berry, Lassiter, Lesh, Mackovjak, Nixon

No: None

Motion Passes 6/0

2. GVFD – Funding for Additional Training

Public Comment: None

Motion: Council Member Mackovjak moved that in the interest of stimulating formal discussion of this matter, I move to authorize the Finance Committee to use funds from the City of Gustavus’s reserve account in an amount not to exceed \$10,000 to address a budget shortfall in the GVFD for the funding of additional training during Fiscal Year 2011.

Seconded by: Council Member Lassiter

Council discussion followed.

ROLL CALL VOTE ON MOTION:

Yes: Banks, Lassiter, Lesh, Mackovjak, Nixon

No: Berry

Motion Passes 5/1

3. MFC – Operating Costs for New Transient Mooring Floats

Public Comment:

1. Greg Streveler
2. Eric Syrene

Motion: Council Member Mackovjak moved in the interest of stimulating formal discussion of this matter, I move to authorize the Finance Committee to use funds from the City of Gustavus’s reserve account in an amount not to exceed \$20,000 to address a budget shortfall in the Marine Facilities Committee for the funding of administration of new transient mooring floats in Fiscal Year 2011.

Seconded by: None – Motion lacked a second and fell to the floor

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4. Admin. – Funding for Utility/Electric Rate Case

Public Comment: None

Motion:	Council Member Mackovjak moved in the interest of stimulating formal discussion of this matter, I move to authorize the Finance Committee to use funds from the City of Gustavus’s reserve account in an amount not to exceed \$25,000 to address a budget shortfall in the City Administration for the funding of an electric utility rate re-determination action in Fiscal Year 2011.
Seconded by:	Council Member Berry

Council discussion followed.

ROLL CALL VOTE ON MOTION:
Yes: Berry, Lassiter, Lesh, Nixon
No: Banks, Mackovjak
Motion Passes 4/2

5. Admin – Funding for Financial Audit

Public Comment: None

Motion:	Council Member Mackovjak moved to authorize the Finance Committee to use funds from the City of Gustavus’s reserve account in an amount not to exceed \$10,000 to address a budget shortfall in City Administration for the funding of a federally-mandated financial audit during Fiscal Year 2011.
Seconded by:	Council Member Lassiter

Council discussion followed.

ROLL CALL VOTE ON MOTION:
Yes: Banks, Berry, Lassiter, Lesh, Mackovjak, Nixon
No: None
Motion Passes 6/0

6. Admin – Stipend for Chief Administrative Officer/Mayor

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Public Comment:

1. Kim Ney
2. Jim Martell
3. Nate Borson

Motion: Council Member Mackovjak moved to authorize the Finance Committee to use funds from the City of Gustavus's reserve account in an amount not to exceed \$12,000 to address a budget shortfall in City Administration for the funding of a stipend for the Chief Administrative Officer or Mayor for Fiscal Year 2011.

Seconded by: Council Member Banks

Council discussion followed.

ROLL CALL VOTE ON MOTION:

Yes: Berry

No: Banks, Lassiter, Lesh, Mackovjak, Nixon

Motion Defeated 1/5

7. Lands – Administration of Gravel Pits

Public Comment: None

Motion: Council Member Mackovjak moved to authorize the Finance Committee to use funds from the City of Gustavus's reserve account in an amount not to exceed \$10,000 to address a budget shortfall in the Lands/Roads Committee for the funding of the administration of the Gustavus gravel pit during Fiscal Year 2011.

Seconded by: Council Member Lassiter

Council discussion followed.

ROLL CALL VOTE ON MOTION:

Yes: None

No: Banks, Berry, Lassiter, Lesh, Mackovjak, Nixon

Motion Defeated 0/6

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City of Gustavus, Alaska

8. Lands – Surveying Costs of Tank Farm Property

Public Comment: None

Motion:	Council Member Mackovjak moved in the interest of stimulating formal discussion of this matter I move to authorize the Finance Committee to use funds from the City of Gustavus’s reserve account in an amount not to exceed \$10,000 to address a budget shortfall in the Lands Committee for the funding of a survey of tank farm property during Fiscal Year 2011.
Seconded by:	Council Member Lassiter

Council discussion followed.

ROLL CALL VOTE ON MOTION:
Yes: None
No: Banks, Berry, Lassiter, Lesh, Mackovjak, Nixon
Motion Defeated 0/6

9. Admin – Clinic Funding Request

Public Comment:

1. Lois Nixon

Motion:	Council Member Mackovjak moved to authorize the Finance Committee to use funds from the City of Gustavus’s reserve account in an amount not to exceed \$27,000 to address a budget shortfall in City Administration for the funding of a donation to the Gustavus Clinic for Fiscal Year 2011.
Seconded by:	Council Member Banks

ROLL CALL VOTE ON MOTION:
Yes: Banks, Berry, Lesh, Mackovjak, Nixon
No: Lassiter
Motion Passes 5/1

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11. Staff Reports: None

12. City Council Reports:

A. Mayor's Report:

1. City Clerk has earned designation as a Certified Municipal Clerk (CMC).

B. City Clerk's Report:

1. Council Attendance Report
2. Finance Committee Meetings February 23, 24, and 25th to work on FY11 budgeting amounts for Committees.
3. Finance Committee will meet with Committees on March 1st to work on committee budgets.

13. City Council Questions & Comments

1. Council Member Mackovjak commented on DCCED possibly doing a mapping project of Gustavus.

14. Public Comment on Non-Agenda Items

1. Kim Ney

15. Executive Session: None

16. Adjournment:

With no further business before the Council the meeting was adjourned at 9:35PM.

Gustavus Disposal & Recycling Center
 March 2010 tri-annual report
 Facility statistics for the 1st half of the fiscal year
 July 1st - December 31st
 Three year comparison

	FY08	FY09	FY10
Waste intake			
Pounds of recyclables	97,216	95,634	89,064
Pounds of non-recyclable trash	43,971	46,833	44,577
Total pounds waste delivered	141,187	142,467	133,641
Cu. yards C/ D waste & ash landfilled	21	20	17
Operating time			
Number of days open during reporting period	99	91	79
Number of customer transactions	1,855	1,833	1,869
Pounds per day average	1,426	1,566	1,692
The processing of recyclables			
Number of southbound recycle shipments	3	4	2
Recyclables baled for export to Seattle <u>in pounds</u>	27,873	29,217	28,336
<u>in bales</u>	42	35	32
Pounds of food waste composted	34,871	36,495	26,511
Pounds of glass bottles pulverized	22,770	23,100	23,440
Income & expense metrics			
Income	\$40,425.00	\$36,601.00	\$34,582.00 ¹
Expenses	\$47,660.00	\$38,876.00	\$29,142.00
Cost per pound average ²	\$0.34	\$0.27	\$0.22

Data compiled by PNB March 7, 2010

- 1 Excludes Landfill Closure Fund Interest (many years of interest reported in one fiscal year)
 2 A full year is a much better metric as spending is not uniform throughout the fiscal year

Mayor's report and recommendations for items on the March 11th, 2010 consent agenda.

A. Resolution 2010-08 A Resolution to Encourage the Use of Local Wood Products in Construction and Other Projects in Gustavus

Description: This resolution encourages the City, where practical, to make use of Southeast Alaska wood products in all projects paid for or managed by the City.

Mayor's recommendation: That this resolution be adopted with the consent agenda.

B. Ordinance for Publication: FY10-18NCO An Ordinance for the City of Gustavus Providing for the the Amendment of the Disposal & Recycling Center (DRC) Budget for the Fiscal year 2010

Description: This non-code ordinance amends the DRC's budget to provide for \$2,120 in additional income (made up of User Fees, Community Chest Sales and Recyclable Material Sales) than was originally projected. This amendment also provides for additional expenditures in the Freight, Payroll and Postage & Shipping budget categories.

Mayor's recommendation: That this non-code ordinance be published with the consent agenda. **Because this ordinance contains payroll that I, acting as the City's DRC Manager will receive as wages, I will declare a conflict of interest when this ordinance comes before the council following it's public hearing in April.*

C. Ordinance for Publication: FY10-19NCO An Ordinance for the City of Gustavus Providing for the Amendment of the Gustavus Volunteer Fire Department (GVFD) Budget for Fiscal Year 2010

Description: This non-code ordinance amends the GVFD's budget to encumber, or put into the GVFD encumbered category, \$11,000 from the Training, Stipend and Capital Expense budget categories for spending in the future. This amendment also allows for the GVFD to receive and spend a \$7,600 equipment grant.

Mayor's recommendation: That this non-code ordinance be published with the consent agenda.

D. Ordinance for Publication: FY10-20NCO An Ordinance for the City of Gustavus Providing for the Amendment of the Finance Committee Budget for Fiscal Year 2010

Description: This non-code ordinance amends the Finance Committee's budget to encumber, or put into a Finance Committee reserve account, \$5,380 from the City wide Maintenance & Repair "Public Works" category. This amendment also moves money between expense accounts to allow for the purchase of a multimedia projector and screen for City Hall.

Mayor's recommendation: That this non-code ordinance be published with the

consent agenda.

E. Ordinance for Publication: FY10-21NCO An Ordinance for the City of Gustavus Providing for the Amendment of the Road Committee Budget for Fiscal Year 2010

Description: This non-code ordinance amends the Road Committee's budget to encumber \$143,076.10 from the Federal Forest Receipt program for use in future fiscal years.

Mayor's recommendation: That this non-code ordinance be published with the consent agenda.

F. Ordinance for Publication: FY10-22NCO An Ordinance for the City of Gustavus Providing for the Amendment of the Lands Committee Budget for Fiscal Year 2010

Description: This non-code ordinance amends the Lands Committee's budget so that \$10,000 of encumbered committee funds that will not be spent during the current fiscal year, remain in the encumbered committee fund for future use.

Mayor's recommendation: That this non-code ordinance be published with the consent agenda.

G. Ordinance for Publication: FY10-23NCO An Ordinance for the City of Gustavus Providing for the Amendment of the Library Budget for Fiscal Year 2010

Description: This non-code ordinance amends the Library's budget to encumber \$6,000 for the FY11 Summer Reading Program that is being received during the current fiscal year. This amendment also moves \$300 between income categories.

Mayor's recommendation: That this non-code ordinance be published with the consent agenda.

**RESOLUTION OF THE CITY OF GUSTAVUS, ALASKA
RESOLUTION No. 2010-08**

**A RESOLUTION TO ENCOURAGE THE USE OF SOUTHEAST ALASKA
WOOD PRODUCTS IN CONSTRUCTION AND OTHER PROJECTS IN
GUSTAVUS**

WHEREAS, Southeast Alaska’s forest hosts a variety of trees from which high-quality and attractive lumber and other items can be manufactured, and;

WHEREAS, many varieties of lumber and other items are available from established businesses, and;

WHEREAS, the use of Southeast Alaska wood products encourages and sustains local industries, and;

WHEREAS, the use of Southeast Alaska wood products often adds to the character of our projects, and;

WHEREAS, the use of Southeast Alaska wood products supports local businesses and helps keep money within our region, and;

NOW THEREFORE BE IT RESOLVED, that the City of Gustavus shall encourage, where practical, the use of Southeast Alaska wood products in all projects paid for or managed by the City.

PASSED and APPROVED BY THE Gustavus City Council this 11th day of March, 2010

Paul Berry, Mayor

John Nixon, Vice Mayor

Joe Lassiter, Council Member

Tim Sunday, Council Member

Melanie Less, Council Member

Jim Mackovjak, Council Member

Allison Banks, Council Member

Attest: Kapryce Manchester, CMC
City Clerk

**City of Gustavus, Alaska
Ordinance No. FY10-18NCO**

AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF THE DISPOSAL & RECYCLING CENTER (DRC) BUDGET FOR FISCAL YEAR 2010

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2010 estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
INCOME			
DRC Income	\$47,675.00	\$49,795.00	+\$2,120.00
Encumbered Comm. Funds	\$ 6,880.00	\$ 0.00	-\$6,880.00
TOTAL INCOME	\$81,250.00	\$76,490.00	-\$4,760.00
EXPENSE			
Contractual Services	\$ 9,880.00	\$ 3,000.00	-\$6,880.00
Freight	\$ 9,600.00	\$10,680.00	+\$1,080.00
Payroll	\$43,760.00	\$44,760.00	+\$1,000.00
Postage & Shipping	\$ 60.00	\$ 100.00	+\$ 40.00
TOTAL EXPENSE	\$81,250.00	\$76,490.00	-\$4,760.00

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: March 11, 2010

DATE OF PUBLIC HEARING: April 8, 2010

PASSED and APPROVED by the Gustavus City Council this 8th day of April, 2010.

Paul Berry, Mayor

Attest: Kapryce Manchester, CMC
City Clerk

**City of Gustavus, Alaska
Ordinance FY10-19NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE
AMENDMENT OF THE GUSTAVUS VOLUNTEER FIRE DEPARTMENT
(GVFD) BUDGET FOR FISCAL YEAR 2010**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2010 estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
INCOME			
Grants	\$ 1,400.00	\$ 9,000.00	+\$7,600.00
TOTAL INCOME	\$83,630.00	\$91,230.00	
EXPENSE			
Capital Expense	\$ 5,000.00	\$ 3,200.00	-\$ 1,800.00
Encum. Comm. Funds	\$ 0.00	\$12,900.00	+\$12,900.00
Equipment	\$ 7,500.00	\$14,500.00	+\$ 7,000.00
Stipend	\$ 2,500.00	\$ 0.00	-\$ 2,500.00
Training	\$11,000.00	\$ 3,000.00	-\$ 8,000.00
TOTAL EXPENSE	\$83,630.00	\$91,230.00	

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: March 11, 2010

DATE OF PUBLIC HEARING: April 8, 2010

PASSED and APPROVED by the Gustavus City Council this _____ day of _____, 2010.

Paul Berry, Mayor

Attest: Kapryce Manchester, CMC

City Clerk

**City of Gustavus, Alaska
Ordinance No. FY10-20NCO**

AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF THE FINANCE COMMITTEE BUDGET FOR FISCAL YEAR 2010

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2010, estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
EXPENSE			
Encumbered Committee Funds	\$ 0.00	\$5,380.00	+\$5,380.00
Maintenance & Repair:			
Public Works	\$5,380.00	\$ 0.00	-\$5,380.00
Dues & Fees	\$ 40.00	\$ 0.00	-\$ 40.00
Postage & Shipping	\$ 30.00	\$ 0.00	-\$ 30.00
Supplies - General	\$ 30.00	\$ 0.00	-\$ 30.00
Supplies - Office	\$ 225.00	\$2,000.00	+\$1,775.00
Telephone	\$ 100.00	\$ 0.00	-\$ 100.00
Training	\$ 215.00	\$ 0.00	-\$ 215.00
Travel	\$1,360.00	\$ 0.00	-\$1,360.00

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: March 11th, 2010

DATE OF PUBLIC HEARING: April 8th, 2010

PASSED and APPROVED by the Gustavus City Council this 8th day of April, 2010.

Paul Berry, Mayor

Attest: Kapryce Manchester, CMC
City Clerk

**City of Gustavus, Alaska
Ordinance No. FY10-21NCO**

AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF THE ROADS COMMITTEE BUDGET FOR FISCAL YEAR 2010

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2010 estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
INCOME			
Forest Receipt	\$ 0.00	\$143,076.10	+\$143,076.10
TOTAL INCOME	\$120,000.00	\$263,076.10	+\$143,076.10
EXPENSE			
Encumbered Comm. Funds	\$ 28,800.00	\$143,076.10	+\$143,076.10
TOTAL EXPENSE	\$120,000.00	\$263,076.10	+\$143,076.10

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: March 11, 2010

DATE OF PUBLIC HEARING: April 8, 2010

PASSED and APPROVED by the Gustavus City Council this _____ day of _____, 2010.

Paul Berry, Mayor

Attest: Kapryce Manchester, CMC
City Clerk

**City of Gustavus, Alaska
Ordinance No. FY10-22NCO**

AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF THE LANDS COMMITTEE BUDGET FOR FISCAL YEAR 2010

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2010 estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
INCOME			
Encumbered Comm. Funds	\$ 10,000.00	\$ 0.00	-\$ 10,000.00
TOTAL INCOME	\$ 37,800.00	\$ 27,800.10	-\$ 10,000.00
EXPENSE			
Contractual Services	\$ 28,800.00	\$ 18,000.00	-\$ 10,000.00
TOTAL EXPENSE	\$ 37,800.00	\$ 27,800.10	-\$ 10,000.00

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: March 11, 2010

DATE OF PUBLIC HEARING: April 8, 2010

PASSED and APPROVED by the Gustavus City Council this _____ day of _____, 2010.

Paul Berry, Mayor

Attest: Kapryce Manchester, CMC
City Clerk

**City of Gustavus, Alaska
Ordinance No. FY10-23NCO**

AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF THE LIBRARY BUDGET FOR FISCAL YEAR 2010

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of FY10 estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
INCOME			
Summer Reading	\$ 3,000.00	\$ 9,000.00	+\$6,000.00
Donations	\$ 1,300.00	\$ 1,600.00	+\$ 300.00
Fundraising	\$ 852.00	\$ 552.00	- \$ 300.00
Total Income	\$69,850.00	\$75,850.00	
EXPENSE			
Encumbered Committee Funds	\$ 0.00	\$6,000.00	+\$6,000.00
Total Expense	\$69,850.00	\$75,850.00	

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: March 11, 2010

DATE OF PUBLIC HEARING: April 8, 2010

PASSED and APPROVED by the Gustavus City Council this _____ day of _____, 2010.

Paul Berry, Mayor

Attest: Kapryce Manchester, CMC
City Clerk

**City of Gustavus, Alaska
Ordinance No. FY10-16**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS AMENDING SECTION 04.13.070,
PERMISSIBLE INVESTMENTS, OF THE GUSTAVUS ENDOWMENT FUND**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification This ordinance is of general and permanent nature and shall become a part of the City of Gustavus Municipal Code.

Section 2. Severability If any provisions of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and its application to other persons, or circumstances shall not be affected thereby.

Section 3. Enactment Now therefore, be it enacted by the Gustavus City Council that Title 4, Section 04.13.070(a)(7) be amended, as follows. **Bolded** items are additions, and ~~strickthroughs~~ are deletions.

E. Bond funds to include bonds from foreign developed economies shall have a cumulative rating of A-/a3, or better from a national rating agency.

Section 4. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: February 11th, 2010

DATE OF PUBLIC HEARING: March 11th, 2010

PASSED and APPROVED by the Gustavus City Council this 11th day of March, 2010.

Paul Berry, Mayor

Attest: Kapryce Manchester, CMC
City Clerk

**City of Gustavus, Alaska
Ordinance No. FY10-17**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS AMENDING SECTION 04.13.050,
TREASURY MANAGEMENT, OF THE GUSTAVUS ENDOWMENT FUND**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification This ordinance is of general and permanent nature and shall become a part of the City of Gustavus Municipal Code.

Section 2. Severability If any provisions of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and its application to other persons, or circumstances shall not be affected thereby.

Section 3. Enactment Now therefore, be it enacted by the Gustavus City Council that Title 4, Section 04.13.050 (b.) be amended, as follows. **Bolded** items are additions, and ~~strickthroughs~~ are deletions.

The ~~Endowment~~ **Finance** Committee ~~Chair~~, may, with concurrence of the Council, retain a registered investment advisor or manage all or part of the Fund. Such advisor will be bound by all aspects of this chapter. A report of absolute and comparative performance and of compliance with this chapter shall be provided to the City Council quarterly by the investment advisor. In addition, a copy of the Association of Investment Management and Research Report and a completed copy of Part II of Securities and Exchange Commission Form ADV shall be provided to the City Council annually by the investment advisor. These reporting requirements are in addition to any other reporting requirements contained within this chapter. Investment guidelines given to such advisor(s) may be more restrictive than the policies contained herein, but may not be less restrictive.

Section 4. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: February 11th, 2010

DATE OF PUBLIC HEARING: March 11th, 2010

PASSED and APPROVED by the Gustavus City Council this 11th day of March, 2010.

Paul Berry, Mayor

Attest: Kapryce Manchester, CMC
City Clerk

Gustavus Public Library Technology Plan Fiscal Years 2011-13

Approved by the Library Advisory Board _____(date)

Approved by the City of Gustavus _____(date)

1. Introduction:

Library Mission Statement:

The mission of the Gustavus Public Library is to meet the ever-changing needs of our citizens for information, inspiration, and recreation; to support and provide educational and social programs and activities that enrich personal lives while helping build a diverse and enlightened community; and to help preserve and celebrate our local history and traditions while embracing the future.

Our Library

Gustavus Public Library offers a range of traditional and technical services usually associated with much larger communities. In 2004 we became a part of the newly-incorporated City of Gustavus. We have 30 hours of paid staff time. Patron use continues to grow and there is great enthusiasm about the services and programs we continue to offer. In our location adjacent to the public school we see growing numbers of students in the library, especially since we expanded our hours so that we are open every day after school. Volunteerism remains strong, with more open hours, fund raising, and technology projects carried out than ever before. The Gustavus Public Library is a source of great pride, learning, and enjoyment for the community.

Gustavus Public Library is the educational and informational hub of Gustavus. By using current technology and continuing to form local partnerships we will maintain our position as a community information center. This will not only give our patrons access to information but will provide the world community valuable knowledge and expertise from our area. The library will continue to provide a variety of library programs, training sessions, and Internet access so that all patrons can take full advantage of these many educational opportunities.

Technology Vision:

This technology plan is a major component of the library's plans to continue providing traditional and technological access to information for our community. Our plan is twofold: we will support and improve the services we now offer while seeking resources to add new materials and services that

enhance our library. Previous technology plans focused on building new technology infrastructure where we had none. Now we must maintain that infrastructure in order to support what we have and continue to use and refine it more effectively. We will also select new projects and services that we know will strengthen our offerings as more staffing and funding sources become available.

Technology Services We Provide

Public Access Workstations

See <http://gustavus.lib.ak.us/computer/>

Internet Access, both wired and wireless

See <http://gustavus.lib.ak.us/internet/>

Printers and Photocopier

See <http://gustavus.lib.ak.us/computer/printing.htm>

Scanner

Flat bed scanner for capturing local historical information and producing multi-media products for library programming.

Meeting Room with Phone, Internet Access, and Computer/Video Projection

See

<http://www.gustavus.lib.ak.us/public/library/policies/Library%20Meeting%20Room%20Policy.htm>

Inter Library Loan via First Search, Novelist, and other sites:

See <http://www.gustavus.lib.ak.us/computer/lasercat.htm>

Technology Training

See <http://gustavus.lib.ak.us/computer/training/index.htm>

2. Technology Goals

Goal A: Provide public access to electronic materials

As our mission statement says, the Gustavus Public Library (GPL) strives "to meet the ever-changing needs of our citizens for information. . ." An increasing proportion of materials and information is electronic. The GPL treats electronic materials like other materials such as printed matter. This means adding electronic materials to its collection and providing access to others' collections of electronic materials, such as the world-wide web and Alaska State Library's Databases for Alaskans.

A.1. Provide public access to the Internet and basic productivity applications	Target Date	Date Completed	GOAL
A.1.a. <u>Maintain library network and direct Internet connection</u>	Ongoing	ongoing	
<i>--Professionalize Maintenance Plan for peripherals, software, and hardware as a budget line item. (Support Contract)</i>	FY11 \$\$\$	Ongoing	
<i>--Add network connections where new peripherals or workstations might be connected</i>	ongoing	ongoing	
A.1.b. <u>Maintain and upgrade computer workstation hardware and software as needed:</u>	ongoing	ongoing	
A.1.c. <u>Maintain Resource Mate (RM) automated circulation system:</u>	Ongoing	Ongoing	
<i>--Continue to maintain updates for RM system, --Maintain funding for the annual RM fee \$100.00/yr.</i>	\$\$\$ Annual Fee	ongoing	
A.1.d. <u>Maintain server hardware and software.</u>	Ongoing	ongoing	
<i>--NOTE: New Server Warranty covers FY11 and FY12 FY13 will be out of warranty</i>	\$\$\$ (FY13)		
<i>--Use latest operating system and communications server software; we do not expect replacements or upgrades on our new server.</i>	ongoing	ongoing	
<i>--Obtain server maintenance contract splitting cost with City; Be sure to include server anti-virus maintenance. (Server Contract)</i>	FY11 \$\$\$		
<i>--Evaluate e-rate compliance in regards to server co-used by library and city...decide either to opt-out of e-rate OR continue e-rate for library's use only.</i>	Ongoing	ongoing	
<i>--Replace aged Fast Ethernet switch with new 24-port managed gigabit Ethernet switch. Cost: \$450</i>	FY12 \$\$\$		

AGENDA ITEM 10A

A.1.e. Maintain and upgrade network peripherals:	Ongoing	ongoing	
--Repair peripherals as needed \$300.00	\$\$\$	Ongoing \$\$\$	
--Obtain Maintenance contract for peripherals.(support Contract)	Ongoing \$\$\$	ongoing	
A.2. Maintain and upgrade community network			
A.2.a. Provide public, shared electronic file storage. --Obtain server maintenance contract \$2,000.00 (Server contract) --Obtain server anti-virus maintenance (\$145/year)	Ongoing \$\$\$ \$\$\$	ongoing	
A.2.b. Maintain public electronic, interactive communication services. --Maintain communications server software that provides shared public folders (discussion groups) and mailing lists.(Server Contract)	Ongoing \$\$\$	ongoing	
A.2.c. Increase use of the community network	Ongoing: No cost	Ongoing	
A.3. Gather, publish, and distribute community information electronically			
A.3.a. Improve and maintain library web site (http://www.gustavus.lib.ak.us/)	Ongoing	ongoing	
A.3.b. Provide electronic hosting services for partner organizations (e.g. City of Gustavus) --Improve hosting services --Obtain server maintenance contract, including server anti-virus maintenance. (See A.2.a)	Ongoing \$\$\$	ongoing	
A.3.c. Support electronic collection of regional and local materials	ongoing		

Goal B: Foster staff and patron use of technology

Electronic materials are inaccessible to those who do not have basic computer skills, just as printed materials are not accessible to those who cannot read. The Gustavus Public Library supports its patrons and staff in their pursuit of knowledge by lowering the barrier of technological illiteracy.

	Target Date	Date Completed	GOAL
B.1. Foster patron use of technology			
B.1.a. <u>Offer public training and outreach in using the Internet and computer applications</u>	as needed/ available no cost	ongoing	
B.1.b. <u>Provide technical support to library patrons whenever possible.</u>	Ongoing	ongoing	
B.2. Train library staff on technology use (Professional Development Strategy)			
B.2.a. <u>Offer training sessions for library staff on basic Internet use and searches. (staff to staff)</u>	ongoing	Ongoing	
B.2.b. <u>Technicians will be available for individual tutoring and technical support.</u> <i>--Support Contract</i>	Ongoing \$\$\$	ongoing	
B.2.c. <u>As resources allow, send staff to conferences (such as the annual Alaska Library Association conference) and other training opportunities. Continuing Education Grant \$1000.00</u>	Ongoing Grants & budget line item \$\$\$	ongoing	
B.3. Foster use of electronic materials and communication			
B.3.a. <u>Library Staff and volunteers will encourage and assist local groups in using library technology.</u> <i>As a form of Library outreach</i>	Ongoing	Ongoing	
B.3.b. <u>Publicize the benefits of library technology for community networking via articles, workshops, and word-of-mouth.</u>	Ongoing Need more publicity	Ongoing	

Goal C: Improve library efficiency and effectiveness

Labor is in very short supply in our under-funded institution, so administration and operation must be as efficient as possible in order to maximize our organizational effectiveness. The Library uses appropriate technology to leverage scant volunteer and staff time, thereby providing the best possible service to our patrons.

C.1. Automate select library functions	Target Date	Date Completed	GOAL
C.1.a. <u>Improve efficiency of Inter-Library Loan(ILL) requests:</u> <i>--provide more publicity</i>	ongoing	ongoing	
C.1.b. <u>Improve library use statistics database</u>	ongoing	Ongoing	
C.1.c. <u>Enter all newly acquired materials into the Resource Mate database.</u>	ongoing	Ongoing	
C.2. Train staff and volunteers in library automation skills			
C.2.a. <u>Continue training on use of library administrative databases</u>	ongoing	Ongoing	
C.2.b. <u>Continue training on use of basic productivity applications (Windows Office)</u>	ongoing	ongoing	
C.2.c. <u>Continue training on use of materials cataloging software</u>	ongoing	Ongoing	
C.2.d. <u>Continue training on ILL procedure</u>	ongoing	Ongoing	
C.3. Improve library management of technology			
C.3.a. <u>Plan for long-term network administration support.</u> <i>--Support Contract</i>	Ongoing \$\$\$	Ongoing	
C.3.b. <u>Update technology plan: (Staff and Board)</u>	yearly	Ongoing	
C.3.c. <u>Evaluate progress of technology plan: (Staff and Board)</u>	yearly	Ongoing	
C.4. Provide basic infrastructure for staff to function			
C.4.a. <u>Provide basic telecommunications services so that staff can communicate with patrons, vendors, technical support, government agencies, and others.</u>	Ongoing \$\$\$ (e-rate?)	Ongoing	

3. Itemized Technology Budget

With help from a state library/ Public Library Association Grant, Municipal Energy Grant Reserve, and e-rate, our basic technology infrastructure is now complete and our core staff and volunteers have received initial technology and automation training, allowing us to offer excellent technology services for a library of our size. This budget reflects a modest and realistic approach to maintaining and upgrading our network over the next three years. While we may choose to take on other projects or provide a major training component as human and financial resources become available, we will only commit to funding and evaluating goals and objectives that we can realistically afford and which are priorities as described in this plan.

Fiscal Year 2011

<i>Goal. Objective. Action</i>	<i>Item</i>	<i>Annual Cost</i>
A.1	644 flat 960 plan, Internet service to patron and staff computers	Total Cost 4788.00 After erate\$478.00*
A.1.a	Support Contract-maintenance plan for peripherals, software, and hardware.	Our cost \$508
A.1.c	Resource Mate – automated circulation system. Maintain annual subscription.	Our cost \$100
A.1.d.	Server Contract – maintenance plan for Server shared with City Offices	Total Cost \$2000.0 Our cost \$1099.00 After erate \$110.0*
A.1.e	Fax Machine General Maintenance & Repair of peripherals.	\$600.00
A.2.a	Anti-virus maintenance plan	\$145.00**
B.2.c	Continuing Education Grant from Alaska State Library for training opportunities	\$1000.00
C.4.a.	2 phone lines and a fax line, local and long distance service	Total Cost\$930.00 After erate\$93.00*

Fiscal Year 2012

<i>Goal. Objective. Action</i>	<i>Item</i>	<i>Annual Cost</i>
A.1	644 flat 960 plan, Internet service to patron and staff computers	Total Cost 4788.00 After erate\$478.00*
A.1.a	Support Contract-maintenance plan for peripherals, software, and hardware.	Our cost \$508
A.1.c	Resource Mate – automated circulation system. Maintain annual subscription.	Our cost \$110
A.1.d.	Server Contract – maintenance plan for Server shared with City Offices	Total Cost \$2000.0 Our cost \$1099.00 After erate \$110.0*
A.1.d.	Fast Ethernet switch -- 24-port managed gigabit Ethernet switch.	Our cost \$450
A.1.e	General Maintenance & Repair of peripherals.	\$400.00
A.2.a	Anti-virus maintenance plan	\$145.00**
B.2.c	Continuing Education Grant from Alaska State Library for training opportunities	\$1000.00
C.4.a.	2 phone lines and a fax line, local and long distance service	Total Cost\$930.00 After erate\$93.00*

Fiscal Year 2013

<i>Goal. Objective. Action</i>	<i>Item</i>	<i>Annual Cost</i>
A.1	644 flat 960 plan, Internet service to patron and staff computers	Total Cost 4788.00 After erate\$478.00*
A.1.a	Support Contract-maintenance plan for peripherals, software, and hardware.	Our cost \$508
A.1.c	Resource Mate – automated circulation system. Maintain annual subscription.	Our cost \$100
A.1.d.	Server Contract – maintenance plan for Server shared with City Offices (city costs pulled out)	Total Cost \$2000.0 Our cost \$1099.00 After erate \$110.0*
A.1.d.	General Maintenance & Repair of Server (now out of warranty)	Our Cost \$100.00 City Cost \$100.00
A.1.e	General Maintenance & Repair of peripherals.	\$500.00
A.2.a	Anti-virus maintenance plan	\$145.00**
B.2.c	Continuing Education Grant from Alaska State Library for training opportunities	\$1000.00
C.4.a.	2 phone lines and a fax line, local and long distance service	Total Cost\$930.00 After erate\$93.00*

The *Our Cost or after erate* amounts reflect academic and/or e-rate discounts for which the library is eligible.

* Eligible for 90% e-rate discounts (discount rate may change, however)

** Eligible for academic software pricing (discount varies)

4. Evaluation

The Gustavus Public Library Board will meet at least once a year to evaluate the results of each action in the Technology Goals section of this plan and draft an annual technology work plan.

In evaluating results, the committee will consider

- Use statistics for the public workstations from sign-up sheets,
- Library web site use statistics from the server log
- Public and staff comments and suggestions for improvements to these services
- Training course attendance and evaluations
- Their own direct knowledge and informal feedback they have received

The committee's evaluation report will consist of a short description of the results for each action and whether or not the objective was achieved as planned.

5. Materials and Internet Use Policy

The Gustavus Public Library offers free access to their collections and to the world wide web for all community residents without regard to race, citizenship, age, educational level, economic status, or any other qualification or condition. The choice of library materials, including use of technology, is an individual matter. Responsibility for restriction of access for children rests with their guardians and not with the library. While the library recognizes the power of visual images as compared to print, it also supports intellectual freedom in relation to all print and non-print media.

Illegal or abusive use of library materials may result in having library privileges revoked.

6. Appendices

A. Technology Inventory

As of January, 2010 the Gustavus Library had the following technology infrastructure:

For future planned acquisitions see the Budget in **Section 3** above.

Equipment

5 Public-use computers: Three are Windows terminals (Neoware thin client appliances). Three are stand-alone Windows workstations. 2 for patrons and one for library front desk. One is a laptop designated for card catalog search, interlibrary loan, inventory of collection, and for use during library committee meetings. All are directly connected to the library's network and the Internet. All have Microsoft Office installed.

3 Workstation computers:

1 new Dell workstation will be installed for the circulation desk.

1 Workroom terminal: One terminal located in the back room used by staff for cataloging, statistics, etc.

1 front office computer will be disconnected from the server and become a stand alone office work station.

Server: 2009 Server, 12 gigs of RAM, Dell PowerEdge 2760.

2 printers: One color inkjet/fax machine in the administrator's office and one LaserJet 4200 for public use.

One Xerox WorkCentre multi-function printer/scanner/copier for public use.

Local Area Network (LAN): A 100Mbps Ethernet network professionally wired with drops in most rooms, connected together by a Cisco 10/100 switch.

Wireless LAN (WLAN): A LinkSys wireless-b router provides Wi-Fi connectivity in the immediate vicinity of the library building.

Direct Internet connection: The library has a direct Ethernet

connection to the local Internet Service Provider's router. Internet connect speed 640 kbps up and down with burst to 960 Kbps/sec.

Three telephone lines: The library has two voice lines and one fax line.

Communications Software: We use Microsoft Outlook and Internet Explorer. The library mail server runs Microsoft Exchange Server to provide mailboxes for librarians and public electronic mailing lists and forums.

Staff

Gustavus Public Library, now part of the City of Gustavus, employs two part-time (total 30 - 35 hours/week) staff members, but continues to rely heavily on dedicated and motivated volunteers. Our paid and volunteer staff members and local contractors include:

- Sylvia Martinez, Administrative Librarian
- Kate Boesser, Program Librarian
- Corvid Computing
- Computer literate librarian volunteers and student interns.

**City of Gustavus, Alaska
Resolution 2010-09**

A RESOLUTION IN SUPPORT OF TRANSITIONING FROM A VOLUNTEER FIRE CHIEF TO A PAID, FULL-TIME, PERMANENT FIRE CHIEF FOR THE GUSTAVUS VOLUNTEER FIRE DEPARTMENT

Whereas, the City Council recently adopted Resolution 2009-28, "A Resolution Recognizing the Importance of the Gustavus Volunteer Fire Department and the Mutual Aid MOU With the National Park Service." Included in this resolution is a paragraph that states an important goal: "Create a job description and establish a recruitment process for making the Fire Chief a paid position within the City," and;

Whereas, the City Council would like to reaffirm our commitment to this change in our City's personnel from the Fire Chief as a volunteer position to a paid, full-time, permanent position. The Council realizes that the amount of work needed to keep our City's Fire Department and ambulance/EMS services viable has proven problematic for a Fire Chief who is not be able to commit his or her full time because of the livelihood commitments of a regular, full-time job outside of the department, and;

Whereas, the City Council acknowledges that funding for the new position is problematic, that the initial funding for the current and next fiscal year will require the use of City reserve money, and that subsequent long-term funding will require a sales tax increase. This sales tax increase will be subject to voter ratification in the form of a ballot proposition in the October 5, 2010 election, the outcome of which will not be known until after the election, and;

Whereas, the City Council acknowledges that if the voters do not ratify a sales tax increase to support the Fire Chief as a paid, full-time, permanent position, difficult City-wide expenditure reductions will be necessitated in future budgets if the City is to maintain the Fire Chief as a paid, full-time, permanent position, and;

Whereas, the City Council asks the voters of Gustavus to carefully consider the long-term needs of our community's Fire Department when a sales tax increase comes before them as a ballot proposition in October 2010.

Now therefore be it resolved, the Gustavus City Council supports the transition of the City's Fire Chief from a volunteer position to a paid, full-time, permanent position.

PASSED and APPROVED by the Gustavus City Council, this 11th day of March 2010.

Paul Berry, Mayor

John Nixon, Vice Mayor

Joe Lassiter, Council Member

Tim Sunday, Council Member

Melanie Lesh, Council Member

Allison Banks, Council Member

Jim Mackovjak, Council Member

Attest: Kapryce Manchester, CMC
City Clerk