



City of Gustavus
P.O. Box 1
Gustavus, AK 99826
Phone: (907) 697-2451

COUNCIL PACKET
JUNE 10, 2010 GENERAL MEETING



CITY COUNCIL MEETING AGENDA

GENERAL MEETING

JUNE 10, 2010

7:00PM @ CITY HALL

Paul Berry

Mayor

mayor@gustavus-ak.gov

Term Expires 2010

John Nixon

Vice Mayor

john.nixon@gustavus-ak.gov

Term Expires 2011

Karen Taylor

Council Member

karen.taylor@gustavus-ak.gov

Appointed Term Expires 2010

Seat Term 2012

Melanie Lesh

Council Member

Melanie.lesh@gustavus-ak.gov

Term Expires 2012

Joe Lassiter

Council Member

joe.lassiter@gustavus-ak.gov

Term Expires 2011

Tim Sunday

Council Member

tim.sunday@gustavus-ak.gov

Term Expires 2012

Jim Mackovjak

Council Member

jim.mackovjak@gustavus-ak.gov

Term Expires 2010

COUNCIL MEETINGS:

Work Sessions:

1st & 3rd Thursdays

General Meeting:

2nd Thursday

1. Call to Order
2. Roll Call
3. Approval of Minutes
 - A. **May 6th, 2010 Special Meeting**
 - B. **May 13th, 2010 General Meeting**
 - C. **May 27th, 2010 Special Meeting**
4. Mayor's Request for Agenda Changes
5. Committee Reports
 - A. **Planning**
 - B. **Gustavus Beach**
 - C. **Library**
6. Public Comment on Non-Agenda Items
7. Consent Agenda
 - A. **Resolution 2010-17 A Resolution Redefining the Gustavus Volunteer Fire Department Committee and Approved Revised Bylaws**
 - B. **Resolution 2010-18 creating the Dude Creek Critical Habitat Area Management Plan Local Advisory Committee**
 - C. **Approval for GCN to spend more than \$2,000 for FY11 GCN Administration Contract and Authorizing Mayor to sign FY11 GCN Administration Contract with Corvid Computing LLC**
 - D. **Awarding of RM-FY11-01 Faraway Road Improvements Contract to Glacier Bay Construction and Authorizing Mayor to Sign Contract RM-FY11-01**
 - E. **Appointment of Morgan DeBoer to Dude Creek Critical Habitat Area Management Plan Local Advisory Committee**
 - F. **Appointment of Carolyn Elder as Gustavus Beach Committee Chair**
 - G. **Appointment of Sharon Waguespack to the Gustavus Beach Committee**
8. Ordinance for Public Hearing
 - A. **FY10-27NCO An Ordinance for the City of Gustavus Providing for the Establishment and Adoption of the Budget for Fiscal Year 2011**
 - B. **FY10-28 An Ordinance of the City of Gustavus Adding Chapter 05.90 Election Pamphlets to the Title 5, Elections, Ordinance**
 - C. **FY10-29NCO An Ordinance of the City of Gustavus Providing for the Amendment of the Gustavus Fire Department (GVFD) Budget for Fiscal Year 2010**
 - D. **FY10-30NCO An Ordinance for the City of Gustavus Providing for the Amendment of the Marine Facilities committee budget for fiscal year 2010**



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John Nixon

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Karen Taylor

Council Member

karen.taylor@gustavus-ak.gov

Appointed Term Expires 2010

Seat Term 2012

Melanie Lesh

Council Member

Melanie.lesh@gustavus-ak.gov

Term Expires 2012

Joe Lassiter

Council Member

joe.lassiter@gustavus-ak.gov

Term Expires 2011

Tim Sunday

Council Member

tim.sunday@gustavus-ak.gov

Term Expires 2012

Jim Mackovjak

Council Member

jim.mackovjak@gustavus-ak.gov

Term Expires 2010

COUNCIL MEETINGS:

Work Sessions:

1st & 3rd Thursdays

General Meeting:

2nd Thursday

9. Unfinished Business

A. Resolution 2010-14 A Resolution of the City of Gustavus Rejecting the use of City Funds for the Community-Wide Broadband Network Project and Providing Financial Support to GCN for the Construction of a City Owned Communications Tower in the Falls Creek Hydroelectric Project Area

10. New Business

A. Resolution 2010-16 A Resolution of the City Council of Gustavus, Alaska Authorizing Submission to the Alaska Local Boundary Commission of a Petition to Annex Certain Falls Creek and Icy Passage Territory to the City of Gustavus

B. Planning Committee: Council Directive for Revising the 2005 Gustavus Strategic Plan

C. Lands Committee: Approval for Expenditure of \$3,000 to DNR for the Conveyance of DNR's Gravel Pit Parcel to the City

D. Letter of Endorsement to Gustavus Dray for the Bulk Fuel Revolving Loan Fund

E. Publishing RFQ GCN-FY11-1 Gustavus Communications Tower

11. Staff Reports

12. City Council Reports

A. Mayor's report

B. City Clerk report

13. City Council Questions and Comments

14. Public Comment on Non-Agenda Items

15. Executive Session

16. Adjournment

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City Council Minutes
City of Gustavus, Alaska**

**City Council Special Meeting
May 6, 2010**

1. Call to Order: A Special Meeting of the Gustavus City Council was held on May 6, 2010 at 6:00PM.

Mayor Berry called the meeting to order at 6:00PM

2. Roll Call:

Comprising a quorum of the Council the following were present:

Mayor Berry
Vice Mayor Nixon
Council Member Lassiter
Council Member Lesh
Council Member Mackovjak
Council Member Sunday
Council Member- Vacant Seat

3. Approval of Minutes: None

4. Mayor's Request For Agenda Changes: None

5. Committee Reports: None

6. Public Comment On Non-Agenda Items: None

7. Consent Agenda: None

8. Ordinances for Public Hearing: None

9. Unfinished Business: None

10. New Business:

A. Nominations for Council Member

Public Comment: None

Motion:	Council Member Lesh moved to consider Karen Taylor for nomination to Council Seat G.
Seconded by:	Council Member Sunday

ROLL CALL VOTE ON MOTION:	
Yes:	Berry, Lassiter, Lesh, Mackovjak, Sunday
No:	Nixon

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City of Gustavus, Alaska**

Motion Passes 5/1

Motion: Vice Mayor Nixon moved to nominate Morgan DeBoer.
Seconded by: Council Member Lassiter

Council discussion followed.

ROLL CALL VOTE ON MOTION:
Yes: Lassiter, Nixon
No: Berry, Lesh, Mackovjak, Sunday
Motion Defeated 2/4

B. Council Member Voting

(Clerk's Note: Agenda Item Action Followed City of Gustavus Ordinance Title 2.20.110)

C. Tally & Announcement of Vote for Each Applicant

(Clerk's Note: The votes of each ballot were verbally announced and tallied by the City Clerk. The totals are as follow:

*Karen Taylor 5
Blank Ballot 1*

D. Appointment of New Council Member

Public Comment: None

Motion: Council Member Mackovjak moved to appoint Karen Taylor to Council Seat G.
Seconded by: Council Member Lesh

ROLL CALL VOTE ON MOTION:
Yes: Berry, Lassiter, Lesh, Mackovjak, Sunday
No: Nixon
Motion Passes 5/1

11. Staff Reports: None

12. City Council Reports

A. Mayor's Report: None

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City Council Minutes
City of Gustavus, Alaska**

- B. City Clerk's Report:** None
- 13. City Council Questions & Comments:** None
- 14. Public Comment on Non-Agenda Items:**
1. Carolyn Elder
- 15. Executive Session:** None
- 16. Adjournment:**
With no further business before the Council the meeting was adjourned at 6:18PM.

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City Council Minutes
City of Gustavus, Alaska

City Council General Meeting
May 13, 2010

1. Call to Order: A General Meeting of the Gustavus City Council was held on May 13, 2010 at 7:00PM.

Mayor Berry called the meeting to order at 7:00PM.

Karen Taylor affirmed the City Council Oath of Office.

2. Roll Call:

Comprising a quorum of the Council the following were present:

Mayor Berry
Vice Mayor Nixon
Council Member Lassiter
Council Member Lesh
Council Member Mackovjak
Council Member Sunday
Council Member Taylor

3. Approval of Minutes

A. April 8, 2010

Minutes of the April 8, 2010 meeting were approved by unanimous consent with the addition of the Mayor's recommendation on Consent Agenda Items.

4. Mayor's Request For Agenda Changes: None

5. Committee Reports:

- A.** GCN Committee report given by Paul Berry.
- B.** Marine Facilities Committee report given by Tim Sunday.
- C.** Finance Committee report given by Becky King.

6. Public Comment on Non-Agenda Items:

- 1. Tom Scott
- 2. Kim Heacox

7. Consent Agenda:

(Clerk's Note: Resolution 2010-14 was read by Council Member Lesh.)

- ~~**A.** Resolution 2010-14 A Resolution of the City of Gustavus
— Rejecting the use of City Funds for the Community Wide
— Broadband Network Project and Providing Financial~~

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City Council Minutes
City of Gustavus, Alaska

~~Support to GCN for the Construction of a City Owned
 Communications Tower in the Falls Creek Hydroelectric
 Project Area~~

Mayor's recommendation: That this resolution be adopted with the consent agenda.

~~**B. Ordinance for Publication: FY10-26 An Ordinance for the City of
 Gustavus Amending Section 02.40.080, Reconsideration, of the
 City Council Procedures Ordinance**~~

Mayor's recommendation: That this ordinance be published with the consent agenda.

~~**C. Ordinance for Publication: FY10-27NCO An Ordinance for the
 City of Gustavus Providing for the Establishment and
 Adoption of the Budget for Fiscal Year 2011**~~

Mayor's recommendation: That this non-code ordinance be published with the consent agenda.

**D. Ordinance for Publication: FY10-28 An Ordinance of the City of
 Gustavus Adding Chapter 05.90 Election
 Pamphlets to the Title 5, Elections, Ordinance**

Mayor's recommendation: That this ordinance be published with the consent agenda.

**E. Ordinance for Publication: FY10-29NCO An Ordinance of the
 City of Gustavus Providing for the Amendment of the
 Gustavus Fire Department (GVFD) Budget for Fiscal Year 2010**

Mayor's recommendation: That this ordinance be published with the consent agenda.

**F. Ordinance for Publication: FY10-30NCO An Ordinance for the
 City of Gustavus Providing for the Amendment of the
 Marine Facilities committee budget for fiscal year 2010**

Mayor's recommendation: That this ordinance be published with the consent agenda.

**G. Acceptance and Publishing of Road Committee RFQ
 RM-FY11-01 Faraway Road Improvements**

Mayor's recommendation: That this contract be accepted for publication with the consent agenda.

**H. Awarding of RM-2010-01 Annual Road Maintenance 2010-11
 Contract to Glacier Bay Construction and
 Authorizing Mayor to Sign Contract**

Mayor's recommendation: That the Council authorize the Mayor to sign and award the FY11 Road
 Maintenance Contract to Glacier Bay Construction.

I. Appointment of Melanie Lesh as Lands Committee Chair

Mayor's recommendation: That Melanie Lesh be appointed as
 Committee Chair for the Lands Committee.

~~**J. Appointment of Tom McLaughlin to the Gustavus Beach
 Committee**~~

Mayor's recommendation: That Tom McLaughlin be appointed to the Gustavus Beach Committee.

~~**K. Appointment of Jim Lesh Gustavus to the Beach
 Committee**~~

Mayor's recommendation: That Jim Lesh be appointed to the Gustavus Beach Committee.

~~**L. Appointment of Bruce McDonough to the Gustavus Beach
 Committee**~~

Mayor's recommendation: That Bruce McDonough be appointed to the Gustavus Beach Committee.

**M. Appointment of Jim Lesh to the Marine Facilities
 Committee**

Mayor's recommendation: That Jim Lesh be appointed to the Marine Facilities Committee.

~~**N. Appointment of Carolyn Elder to the Gustavus Beach
 Committee**~~

Mayor's recommendation: That Carolyn Elder be appointed to the Gustavus Beach Committee.

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City Council Minutes
City of Gustavus, Alaska

(Clerk's Note: Items 7A, B, C, J, K, L, N were requested to be removed from the Consent Agenda. They were moved to New Business as item's 10F, G, H, I, J, K, and L.)

Motion:	Council Member Lesh moved the Council adopt the remaining items D, E, F, G, H, I, M.
Seconded by:	Council Member Mackovjak

ROLL CALL VOTE ON MOTION:	
Yes:	Berry, Lassiter, Lesh, Mackovjak, Nixon, Sunday, Taylor
No:	None
Motion Passes 7/0	

8. Ordinances for Public Hearing:

- A.** Ordinance FY10-24 An Ordinance for the City of Gustavus Amending Section 04.16.020, Purchases, of the Contracts and Purchasing Ordinance

Public Hearing: With no one who wished to be heard the public hearing was closed.

Motion:	Vice Mayor Nixon moved the we put into public hearing FY10-24.
Seconded by:	Council Member Lassiter

Council discussion followed.

Motion:	Council Lassiter moved that the Council postpone action on this particular ordinance for roughly 2 months to work on in depth.
Seconded by:	Council Member Lesh

ROLL CALL VOTE ON MOTION:	
Yes:	Berry, Lassiter, Lesh, Mackovjak, Nixon, Sunday, Taylor
No:	None
Motion Passes 7/0	

- B.** Ordinance FY10-25 An Ordinance for the City of Gustavus Amending Section 03.02.050, Certification

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City Council Minutes
City of Gustavus, Alaska

Statement, of the Recruitment Procedures Ordinance

Public Hearing: With no one wishing to be heard the public hearing was closed.

Motion:	Vice Mayor Nixon moved the Council pass FY10-25.
Seconded by:	Council Member Lassiter

<p>ROLL CALL VOTE ON MOTION: Yes: Berry, Lassiter, Lesh, Mackovjak, Nixon, Sunday, Taylor No: None</p> <p>Motion Passes 7/0</p>

9. Unfinished Business: None

10. New Business:

- A.** Approval for the Gustavus Public Library to spend up to \$2,500 on the Exterior Painting and Flashing Installation Project

Public Comment: None

(Clerk's Note: There was no official action taken on the agenda item.)

- B.** Authorizing the Mayor to sign the Gustavus Public Library Exterior Painting and Flashing Installation Project Contract

Public Comment: None

(Clerk's Note: There was no official action taken on the agenda item.)

- C.** Resolution 2010-15 A Resolution to Postpone a Decision to Hire a Paid, Full-Time Fire Chief for the Gustavus Volunteer Fire Department

(Clerk's Note: Resolution 2010-15 was read by Council Member Sunday.)

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City Council Minutes
City of Gustavus, Alaska**

Public Comment:

1. Paul Barnes
2. Hayden Kayden
3. Tom McLaughlin
4. Colleen Stansbury
5. Dave Lesh
6. Kathy Lochman

Motion:	Council Member Lassiter moved to adopt Resolution 2010-15.
Seconded by:	Council Member Lesh

Council discussion followed.

Motion to Amend:	Council Member Taylor move to amend the title to read “A resolution confirming that continuing the paid position of Fire Chief shall be contingent on voter ratification of a sales tax increase to fund the position”.
Seconded by:	Council Member Lesh

Council discussion followed.

ROLL CALL VOTE ON MOTION TO AMEND:	
Yes:	Berry, Lassiter, Lesh, Mackovjak, Taylor
No:	Nixon, Sunday
Motion Passes 5/2	

Motion to Amend:	Council Member Taylor moved to amend by adding “Whereas the Gustavus Volunteer Fire Department has been unable to achieve the intended level of skills, trained responder roster, regulatory compliance, and general readiness necessary for response for fire emergencies, under the leadership of an unpaid fire chief; and”.
Seconded by:	Council Member Lesh

Council discussion followed.

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City Council Minutes
City of Gustavus, Alaska

Motion to Postpone: Council Member Lassiter moved to postpone dealing with amendment and resolution until the next work session.

Seconded by: Council Member Lesh

ROLL CALL VOTE ON MOTION TO POSTPONE:

Yes: Lassiter, Lesh, Sunday

No: Berry, Mackovjak, Nixon, Taylor

Motion Defeated: 3/4

ROLL CALL VOTE ON MOTION TO AMEND:

Yes: Berry, Nixon, Taylor

No: Lassiter, Lesh, Mackovjak, Sunday

Motion Defeated 3/4

Motion to Amend: Council Member Taylor moved to amend by adding another paragraph "Whereas achievement of a properly trained, equipped, staffed, and administered fire response team is essential for the safety of life and property in Gustavus".

Seconded by: Council Member Lesh

Council discussion followed.

ROLL CALL VOTE ON MOTION TO AMEND:

Yes: Berry, Lassiter, Lesh, Mackovjak, Nixon, Sunday, Taylor

No: None

Motion Passes 7/0

Motion to Amend: Council Member Taylor moved to amend to add after the first paragraph "Whereas funding for a paid fire chief has been identified only through FY2011; and".

Seconded by: Council Member Lesh

Secondary Amendment: Vice Mayor Nixon moved to inset the word current between Whereas and funding.

Seconded by: Council Member Lesh

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City Council Minutes
City of Gustavus, Alaska

ROLL CALL VOTE ON SECONDARY AMENDMENT:
 Yes: Berry, Lesh, Mackovjak, Nixon, Sunday, Taylor
 No: Lassiter

Motion Passes 6/1

ROLL CALL VOTE ON AMENDED MOTION TO AMEND:
 Yes: Berry, Lassiter, Lesh, Mackovjak, Nixon, Sunday, Taylor
 No: None

Motion Passes 7/0

Motion to Amend: Council Member Taylor moved to amend to strike
 “this transition” in the second paragraph of the
 original resolution and insert “funding of a position
 of greater than one year duration”.

Seconded by: Council Member Mackovjak

Secondary Amendment: Council Member Lesh moved we strike would
 and change to may in the second paragraph of
 original paragraph.

Seconded by: Council Member Mackovjak

ROLL CALL VOTE ON SECONDARY AMENDMENT:
 Yes: Berry, Lesh, Mackovjak, Nixon, Sunday, Taylor
 No: Lassiter

Motion Passes 6/1

ROLL CALL VOTE ON AMENDED MOTION TO AMEND:
 Yes: Berry, Lesh, Mackovjak, Nixon, Sunday, Taylor
 No: Lassiter

Motion Passes 6/1

Motion to Amend: Council Member Taylor moved to amend the last
 paragraph to read “Now, therefore be it resolved that
 Gustavus City Council directs the Gustavus Volunteer
 Fire Department Committee to proceed with recruiting
 a paid fire chief, under an extended recruitment period
 if necessary, but with the provisos that funding and

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City Council Minutes
City of Gustavus, Alaska**

	continuance of the position beyond July 1, 2011 shall be contingent upon voter ratification of a sales tax increase in Fall 2010 sufficient to fund the position and that the selection of a candidate shall be approved by the Council before hiring”.
Seconded by:	Council Member Lesh

ROLL CALL VOTE ON MOTION TO AMEND: Yes: Berry, Lesh, Sunday, Taylor No: Lassiter, Mackovjak, Nixon Motion Passes 4/3

ROLL CALL VOTE ON AMENDED MAIN MOTION: Yes: Berry, Lesh, Mackovjak, Taylor No: Lassiter, Nixon, Sunday Motion Passes 4/3

- D.** Approval for the Road Committee to Spend More than \$2,000 on the RM-2010-02 Steadman Area Rink Creek Road Culvert Replacement Contract.

Public Comment: None

Motion:	Council Member Lassiter moved the Council give approval for the Road Committee to spend more than \$2,000.00 on the Rink Creek Steadman Area Road Culvert Replacement Contract.
Seconded by:	Council Member Lesh

Council discussion followed.

ROLL CALL VOTE ON MOTION: Yes: Berry, Lassiter, Lesh, Mackovjak, Nixon, Sunday, Taylor No: None Motion Passes 7/0
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City Council Minutes
City of Gustavus, Alaska

**E. Publishing of Road Committee Contract RM-2010-02
 Steadman Area Rink Creek Road Culvert Replacement
 and Authorizing the Mayor to Sign Contract with Lowest
 Responsive Responsible Contractor**

Motion:	Council Member Lassiter moved the Council publish the Road Committee Contract RM-2010-02 Rink Creek Road Culvert and authorizing the Mayor to sign with the lowest responsive responsible contractor.
Seconded by:	Vice Mayor Nixon

ROLL CALL VOTE ON MOTION:

Yes: Berry, Lassiter, Lesh, Mackovjak, Nixon, Sunday, Taylor

No: None

Motion Passes 7/0

**F. Resolution 2010-14 A Resolution of the City of Gustavus
 Rejecting the use of City Funds for the Community-Wide
 Broadband Network Project and Providing Financial
 Support to GCN for the Construction of a City Owned
 Communications Tower in the Falls Creek Hydroelectric
 Project Area.**

Public Comment:

1. Nate Borson
2. Hayden Kayden
3. Ken Klawunder
4. Chris Gabrielle
5. Dave Lesh
6. Diane Klawunder
7. Jim Martell
8. Hayden Kayden

Motion to Suspend the Rules:	Council Member Sunday moved to suspend the rules for the council meeting to go beyond 10:00PM.
Seconded by:	Vice Mayor Nixon

NOT YET APPROVED
City Council Minutes
City of Gustavus, Alaska

ROLL CALL VOTE ON MOTION TO SUSPEND THE RULES:

Yes: Berry, Lassiter, Lesh, Mackovjak, Nixon, Sunday, Taylor

No: None

Motion Passes 7/0

Motion to Amend: Vice Mayor Nixon moved to amend the title to strike rejecting the use of city funds for the community wide broadband network project and.

Seconded by: Council Member Lesh

ROLL CALL VOTE ON MOTION TO AMEND:

Yes: Lassiter, Lesh, Nixon, Taylor

No: Berry, Mackovjak, Sunday

Motion Passes 4/3

Motion to Amend: Vice Mayor Nixon moved to amend by striking the paragraph Now therefore be it resolved that the City of Gustavus explicitly rejects lending city reserves to GCN for construction of a community wide broadband network; and

Seconded by: Council Member Lesh

Motion to Table: Council Member Sunday moved to table Resolution 2010-14.

Seconded by: Council Member Lesh

ROLL CALL VOTE ON MOTION TO TABLE:

Yes: Berry, Lassiter, Lesh, Mackovjak, Sunday, Taylor

No: Nixon

Motion Passes 6/1

G. Ordinance for Publication: FY10-26 An Ordinance for the City of Gustavus Amending Section 02.40.080, Reconsideration, of the City Council Procedures Ordinance.

Motion: Council Member Lassiter moved to publish FY10-26.

Seconded by: Council Member Lesh

Council discussion followed.

**NOT YET APPROVED
City Council Minutes
City of Gustavus, Alaska**

(Clerk's Note: A recess occurred from 10:32PM to 10:35PM.)

ROLL CALL VOTE ON MOTION:

Yes: Berry, Taylor

No: Lassiter, Lesh, Mackovjak, Nixon, Sunday

Motion Defeated 2/5

**H. Ordinance for Publication: FY10-27NCO An Ordinance for
the City of Gustavus Providing for the Establishment and
Adoption of the Budget for Fiscal Year 2011**

Public Comment: None

Motion: Vice Mayor Nixon moved we publish the budget for
FY11.

Seconded by: Council Member Lesh

Council discussion followed.

ROLL CALL VOTE ON MOTION:

Yes: Berry, Lesh, Mackovjak, Nixon, Sunday, Taylor

No: Lassiter

Motion Passes 6/1

**J. Appointment of Tom McLaughlin to the Gustavus Beach
Committee**

Public Comment: None

Motion: Council Member Lesh moved that the Council appoint
Tom McLaughlin to the Beach Committee.

Seconded by: Council Member Sunday

Council discussion followed.

ROLL CALL VOTE ON MOTION:

Yes: Berry, Lesh, Mackovjak, Nixon, Sunday, Taylor

No: Lassiter

Motion Passes 6/1

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City Council Minutes
City of Gustavus, Alaska

**J. Appointment of Jim Lesh Gustavus to the Beach
Committee**

Public Comment: None

Motion:	Council Member Sunday moved that we appoint Jim Lesh to the Beach Committee.
Seconded by:	Council Member Lesh

ROLL CALL VOTE ON MOTION:	
Yes:	Berry, Lesh, Mackovjak, Nixon, Sunday, Taylor
No:	Lassiter
Motion Passes 6/1	

**L. Appointment of Bruce McDonough to the Gustavus Beach
Committee**

Public Comment: None

Motion:	Vice Mayor Nixon moved to appoint Bruce McDonough to the Beach Committee.
Seconded by:	Council Member Sunday

ROLL CALL VOTE ON MOTION:	
Yes:	Berry, Lesh, Mackovjak, Nixon, Sunday, Taylor
No:	Lassiter
Motion Passes 6/1	

**L. Appointment of Carolyn Elder to the Gustavus Beach
Committee**

Public Comment: None

Motion:	Council Member Sunday moved to appoint Carolyn Elder to the Beach Committee.
Seconded by:	Council Member Mackovjak

NOT YET APPROVED
City Council Minutes
City of Gustavus, Alaska

ROLL CALL VOTE ON MOTION:

Yes: Berry, Lesh, Mackovjak, Nixon, Sunday, Taylor

No: None

Motion Passes 6/1

11. Staff Reports: None

12. City Council Reports

A. Mayor's Report

1. Next week's work session agenda is sales tax, Whitehead property and annexation.

B. City Clerk's Report: None

13. City Council Questions & Comments

1. Vice Mayor Nixon apologized about loud voice at last work session.
2. Council Member Sunday thanked those that volunteer for the City. He also stated Elm had done a great job at the River and Boat Harbor.
3. Council Member Mackovjak thanked Gloria Chase for her volunteer work of cleaning up the trash along the roads.

14. Public Comment on Non-Agenda Items: None

15. Executive Session: None

16. Adjournment:

With no further business before the Council the meeting was adjourned at 11:12PM.

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City Council Minutes
City of Gustavus, Alaska**

2. Rationale and procedures associated with the Legislative Review process for annexation.
 3. Annexation standards and their application to the proposed annexation.
 4. Anticipated effects of the proposed annexation.
 5. Proposed transition plan.
3. Public Hearing

Public Hearing: Testimony was received from the following individuals:

1. Michael Taylor - Spoke in favor of annexation
PO Box 85
80 Tong Road
Gustavus, Alaska 99826
2. Kathy Lochman - Spoke in favor of annexation
PO Box 340
21 Good River Road
Gustavus, Alaska 99826
3. Wayne Howell - Spoke in favor of annexation
PO Box 32
007 Rutabaga Road
Gustavus, Alaska 99826

With no further individuals wishing to speak the public hearing was closed at 7:49PM.

11. Staff Reports: None

12. City Council Reports

A. Mayor's Report: None

B. City Clerk's Report: None

13. City Council Questions & Comments

1. Council Member Mackovjak

14. Public Comment on Non-Agenda Items: None

15. Executive Session: None

**NOT YET APPROVED
City Council Minutes
City of Gustavus, Alaska**

16. Adjournment:

With no further business before the Council the meeting was adjourned at 7:50PM.

June 10, 2010

5A

Planning Committee Tri-Annual Report to City Council

Summary of Committee Activities for the Past 4 Months

- Policy and Procedure: Annual Planning policy and procedure has been submitted to city council for your consideration.
- Policy and Procedure: continued working on Information and Communications - Still under development.
- Grant writer - The city is in the process of working with the granting agency (EDA) to use their award to hire the grant writer.
- Strategic Plan Revision - The planning committee has submitted a proposal for revising the Gustavus Strategic Plan by the end of 2011.

Summary of Proposed Activities for the Next 4 Months

- Continue working on Information and Communications Policy and Procedure.
- Coordinate grant writing efforts; supervise grant writer(s) and coordinate with other city staff
- Launch strategic plan revision if approved by city council.
- Recruit a successor for Wayne Howell if he does not apply to renew his committee seat.

Budget Update

None.

Recommended Council Action

- Consider Annual Planning policy and procedure.
- Direct planning committee to revise the Gustavus Strategic Plan.

**Mayor's report and recommendations for items on the June 10th, 2010
Consent Agenda**

**A. Resolution 2010-17 A Resolution Redefining the Gustavus Volunteer
Fire Department Committee and Approved Revised Bylaws**

Description: This resolution, drafted by the GVFD Committee, seeks to clarify the name of the committee and revise the committee's bylaws. The revised bylaws dated June 2, 2010 are an attachment to the resolution.

Mayor's recommendation: That Resolution 2010-17, with attachment, be adopted with the Consent Agenda.

**B. Resolution 2010-18 Creating the Dude Creek Critical Habitat Area
Management Plan Local Advisory Committee**

Description: the State of Alaska, Department of Fish and Game, Division of Habitat has begun the process of developing a management plan for the Dude Creek CHA and the Director of Division of Habitat has requested that the City of Gustavus appoint an individual, or individuals, to represent the City as a member of the interagency planning team. This resolution seeks to address this request.

Mayor's recommendation: That Resolution 2010-18 be adopted with the Consent Agenda.

**C. Approval for GCN to spend more than \$2,000 for FY11 GCN
Administration Contract and Authorizing Mayor to sign FY11 GCN
Administration Contract with Corvid Computing LLC**

Description: The City of Gustavus has a contract with Corvid Computing LLC, for the period of one fiscal year, for the administration of GCN. This contract is a renewal of the current FY10 contract.

Mayor's recommendation: That the City Council approve the FY11 GCN administration contract with Corvid Computing LLC and authorize the Mayor to sign the contract with the Consent Agenda.

**D. Awarding of RM-FY11-01 Faraway Road Improvements Contract to
Glacier Bay Construction and Authorizing Mayor to Sign Contract RM-
FY11-01**

Description: Glacier Bay Construction was the lowest responsive, responsible bidder for the Faraway Road Improvements Contract.

Mayor's recommendation: That the City Council award the RM-FY11-01 Faraway Road Improvements Contract to Glacier Bay Construction and Authorize Mayor to sign the contract with the Consent Agenda.

**E. Appointment of Morgan DeBoer to Dude Creek Critical Habitat Area
Management Plan Local Advisory Committee**

Description and Mayor's recommendation: That Morgan DeBoer be appointed to the Dude Creek Critical Habitat Area Management Plan Local Advisory Committee with the Consent Agenda.

F. Appointment of Carolyn Elder as Gustavus Beach Committee Chair

Description: The Gustavus Beach Committee has elected Carolyn Elder as the Chairperson for the Committee and asks that the Council ratify this selection.

Mayor's recommendation: That Carolyn Elder be appointed as Chair of the Gustavus Beach Committee with the Consent Agenda.

G. Appointment of Sharon Waguespack to the Gustavus Beach Committee

Description and Mayor's recommendation: That Sharon Waguespack be appointed to the Gustavus Beach Committee with the Consent Agenda.

**CITY OF GUSTAVUS, ALASKA
RESOLUTION 2010-17**

**A RESOLUTION REDEFINING THE GUSTAVUS VOLUNTEER FIRE
DEPARTMENT COMMITTEE AND APPROVING REVISED BYLAWS**

WHEREAS, Resolution 2005-08 established the Gustavus Volunteer Fire Department Committee as a standing committee, and

WHEREAS, Resolution 2007-03 approved bylaws for “the Gustavus Volunteer Fire Department Advisory Board,” and

WHEREAS, City Code Section 2.40.150 provides for standing “committees” but not “boards,” and

WHEREAS, the Committee bylaws approved under Resolution 2007-03 provided for review and revision of bylaws by the Committee, with approval by the Council resolution, and

WHEREAS, the purposes, powers, and duties of the Committee are set forth in the Committee’s bylaws, and

WHEREAS, the Committee has revised and updated its bylaws and has requested approval by the Council,

NOW THEREFORE BE IT RESOLVED, the Gustavus City Council redefines the name of the Committee as the Gustavus Volunteer Fire Department Committee, as a standing committee, and approves the revised bylaws dated June 2nd, 2010 as attached to this resolution.

PASSED AND APPROVED by the Gustavus City Council this _____ day of _____, 2010.

Paul Berry, Mayor

John Nixon, Vice Mayor

Joe Lassiter, Council Member

Tim Sunday, Council Member

Melanie Lesh, Council Member

Karen Taylor, Council Member

Jim Mackovjak, Council Member

Attest: Kapryce Manchester,
CMC City Clerk

Advisory Committee Bylaws

Gustavus Fire Department Committee

ARTICLE I. ORGANIZATION NAME

The name of this organization shall be the "Gustavus Fire Department Committee."

ARTICLE II. PURPOSES

The purpose and charge of this Committee shall be to provide oversight, advice and support to the Gustavus Fire Department, Fire Chief, Mayor, and City Council of Gustavus, Alaska in conformance with City code Section 2.40.150 Committees. The Gustavus Fire Department Committee responsibilities shall include:

Section 1.1 Organization, methods, practices, policies and procedures of Gustavus Fire Department that will promote department effectiveness, efficiency, incident response, property preservation, and the health, safety, and wellness of volunteers and community.

Section 1.2 General management of the department, budget preparation, expenditure recommendations, membership and staffing recommendations, and addressing concerns of the general membership and general public.

Section 1.3 Assistance to the Fire Chief, Mayor, and City Council as requested regarding Gustavus Fire Department concerns, projects or issues.

Section 1.4 Maintenance and updating of the Committee's webpage on the City of Gustavus Internet site with assistance of the City's assigned webmaster.

ARTICLE III. COMMITTEE MEMBERSHIP

Section 1.1 Members of the Committee will be appointed by the Mayor and City Council in a City Council Meeting. Committee members will consist of five community members. Department volunteers shall be eligible for appointment but no voting member shall also hold a position of Fire Chief or Clinic Provider.

Section 1.2 Committee Members will be selected for a three-year term. There is no limit on the number of terms a member may serve. Members may be re-appointed by the Mayor and City Council at the conclusion of each term.

Section 1.3 The Chair of the Committee will be appointed by the Mayor and City Council and will serve in that capacity until the expiration of the individual's term or sooner if mutually agreed upon or requested by the Chair, the Mayor and City Council.

Section 1.4 The Vice-Chair of the Committee will be appointed by the Mayor and City Council and will serve in that capacity until the expiration of the individual's term or sooner if mutually agreed upon or requested by the Vice-Chair, the Mayor and City Council.

Section 1.5 The Secretary of the Committee will be appointed by the Mayor and City Council and will serve in that capacity until the expiration of the individual's term or sooner if mutually agreed upon or requested by the Secretary, the Mayor and City Council.

Section 1.6 The City Council may assign a Council Liaison as a non-voting Committee participant. The role of the Liaison is to facilitate communication and coordination between the Committee and City Council.

Section 1.7 The Fire Chief, and Gustavus Clinic Provider, will be requested by the Committee to participate in Committee meetings but without voting status.

ARTICLE IV. MEETINGS

Section 1.1 The Committee shall meet at least six times per year to conduct business, with advance public notice as required by applicable City code and policy.

Section 1.2 A quorum will be reached when three of the five members are present.

Section 1.3 Each member will be entitled to one vote on each matter submitted to a vote of the Committee.

Section 1.4 The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Committee in all cases to which they are applicable and in which they are consistent with these bylaws and any special rules of order that the Committee may adopt or Mayor and City Council may request or require.

Section 1.5 Absenteeism resulting in a member missing three meetings in a year may lead to the replacement of the member.

Section 1.6 The Secretary will prepare an agenda provided by chairperson for each scheduled meeting listing the items of new and old business to be considered at the meeting. The agenda will be emailed to the Committee members at least five days before the meeting for their review. Said agenda will be posted as notification of a public meeting at three locations five days in advance of the meeting.

Section 1.7 Minutes will be kept for all the meetings and will be emailed to the members of the Committee no more than seven days after the meeting.

Section 1.8 The Committee may hold a work session when deemed appropriate for the purpose of building shared understanding of technical issues, problems, opportunities, or for drafting budgets, policies, or procedures for adoption at a later regular meeting. A work session agenda will be prepared identifying the time and place of the session and minutes of the work session shall be recorded. Committee decisions requiring a vote shall occur only at a regular Committee meeting.

Section 1.9 The Committee, preferably the Chair, shall make public reports of the status of the Gustavus Fire Department in City Council Meetings as requested and scheduled by the

Council.

ARTICLE V. SUBCOMMITTEES

The Committee Chair may establish special subcommittees for specific assignments, as deemed necessary. The Chair shall appoint Committee members, and/or non-members with relevant expertise or interest, to serve on subcommittees as appropriate. The findings and recommendations of subcommittees shall be presented to the Committee and the subcommittees will be dissolved when assignments are completed.

ARTICLE VII. BYLAWS

The bylaws will be approved and forwarded to the Mayor and City Council for adoption by a majority vote of the quorum and will be reviewed every two years and may be amended at any regular meeting of the Committee by a majority vote of the quorum, provided that the proposed amendment has been emailed to all members seven days in advance of that meeting. Each approved amendment must be forwarded to the Mayor and City Council for adoption.

APPROVAL: Committee

The above bylaws have been approved by the Committee. The Committee is now respectfully requesting a favorable resolution of the Mayor and City Council to finalize the implementation of these bylaws.

_____ / Date: _____
Wendy Bedow, Chairperson

_____ / Date: _____
Gus Martinez, Secretary

APPROVAL: Mayor and City Council

Resolution Number: _____

_____ / Date: _____
Paul Berry, Mayor

_____ / Date: _____
Kapryce Manchester CMC, City Clerk

**CITY OF GUSTAVUS, ALASKA
RESOLUTION No. 2010-18**

**A RESOLUTION TO FORM A CITY OF GUSTAVUS, ALASKA SPECIAL
COMMITTEE TO PROVIDE REPRESENTATION FOR THE CITY IN THE
DEVELOPMENT OF THE DUDE CREEK CRITICAL HABITAT AREA (CHA)
MANAGEMENT PLAN**

WHEREAS, the Dude Creek CHA was established in 1988 to protect and enhance wet meadow habitat on the Gustavus foreland for public use and enjoyment and for the protection of lesser sandhill cranes; and,

WHEREAS, the State of Alaska, Department of Fish and Game, Division of Habitat has begun the process of developing a management plan for the Dude Creek CHA; and,

WHEREAS, the Director of Division of Habitat has requested that the City of Gustavus appoint an individual to represent the City as a member of the interagency planning team that will develop the Dude Creek CHA management plan; and,

WHEREAS, the Gustavus City Council lacks precedent for appointing individuals to represent the City on interagency planning teams and is using a special committee to obtain City representation on the Dude Creek CHA interagency planning team;

NOW THEREFORE BE IT RESOLVED, that a special committee known as the Dude Creek Critical Habitat Area (CHA) Management Plan Committee shall be formed to provide City representation on the Dude Creek CHA interagency planning team. This special committee may have one or more than one members, and the interagency planning team’s meeting minutes shall suffice as committee minutes. This special committee shall terminate when the Dude Creek CHA Management Plan is finalized and City representation is no longer required.

PASSED and APPROVED BY THE Gustavus City Council this _____ day of _____, 2010.

Paul Berry, Mayor

John Nixon, Vice Mayor

Joe Lassiter, Council Member

Tim Sunday, Council Member

Melanie Lesh, Council Member

Karen Taylor, Council Member

Jim Mackovjak, Council Member

Attest: Kapryce Manchester, CMC
City Clerk

Fiscal year 2011 GCN Administrator Contract
Between
Corvid Computing LLC
And
The City of Gustavus, Alaska d.b.a. Gustavus Community Network (GCN)

Corvid Computing, LLC offers to be the GCN Administrator, subject to the following terms and conditions:

1. Corvid Computing shall assume the duties and responsibilities of the GCN Administrator position, as described in municipal code section 6.05.040.
2. Specifically, Corvid Computing shall provide customer service, technical support, billing, accounts receivable, and account management services to GCN and its customers. Additionally, Corvid Computing shall manage GCN volunteers and other contractors and have day-to-day responsibility and authority for GCN operation and management.
3. Corvid Computing shall not provide any network management, system administration, configuration, troubleshooting, repair, monitoring, installation, or expansion under this agreement. GCN shall continue to rely on the volunteer services of Nathan Borson for these technical and engineering aspects on an "if and when I feel like it" basis. It is agreed that Corvid Computing is not responsible to GCN, its customers, or the City of Gustavus for system failures or operational problems unrelated to customer account management.
4. GCN shall compensate Corvid Computing for services rendered at the rate of 9% of net receipts (payments minus refunds), as recorded in the GCN billing system, payable monthly in arrears
5. This agreement is for fiscal year 2011: July 1st, 2010 through June 30th, 2011. It will terminate on June 30th 2011 or upon 30 days notice of cancellation by either party to the other.

**FY2011 Gustavus Community Network (GCN) Administrator
Contract**

Below signed parties agree with the language in the attached contract for GCN Administrator services.

Nathan Borson, Corvid Computing LLC

Date

Paul Berry, Mayor, City of Gustavus

Date

Attest: Kapryce Manchester CMC, City Clerk

Date

RFQ - RM-FY11-01 Faraway Road Improvements

Opening Date: 6/1/10
Bid Opening Time: 9:00 AM.
Number of Bids Received: 1

Contractor Name: Glacier Bay Construction
Amount of Bid: 7,194.00

Contractor Name: _____
Amount of Bid: _____

Signature: Karyn Manchester
Date: 6/1/10



Date Received:

RECEIVED
JUN 03 2010

BY:.....

APPLICATION FOR APPOINTMENT/REAPPOINTMENT TO BOARDS & COMMITTEES
CITY OF GUSTAVUS

Board/Committee Name: Dude Creek CHA Management Plan Position: _____

Name: DeBoer Morgan E.
Last First MI

Residence Address: 1 mi Dext Rd

Mailing Address: Box 51

Home Phone: 697-2214

E-Mail Address: morgane@gmail.com

Can you regularly attend meetings? YES NO

(Committee and Board by-laws may have attendance requirements)

Are you currently affiliated with the City in any way? (For example emergency responder, employee)
 YES NO

If yes, please list positions: _____

Have you been a member of this board/committee before? NO

Reason for interest in committee/board membership: Interested in the long term well being of this area

Brief background of experience that would qualify you for the position: served on committee which created Dude Creek, 3 yrs. earth sciences U. of M. Have my own wildlife habitat that I preserve

M. DeBoer
Signature

Morgan DeBoer
Printed Name

06/03/10
Date

RECEIVED
MAY 28 2010

BY:.....

Date Received:



APPLICATION FOR APPOINTMENT/REAPPOINTMENT TO BOARDS & COMMITTEES
CITY OF GUSTAVUS

Board/Committee Name: Beach Committee Position: _____

Name: Waguespack Sharon M
Last First MI

Residence Address: 1/4 mile dock road

Mailing Address: Box 152

Home Phone: 907-697-2388

E-Mail Address: Ø

Can you regularly attend meetings? YES NO
(Committee and Board by-laws may have attendance requirements)

Are you currently affiliated with the City in any way? (For example emergency responder, employee)
 YES NO

If yes, please list positions: _____

Have you been a member of this board/committee before? Before city - I was on Committee.

Reason for interest in committee/board membership: I care about the beach,

Brief background of experience that would qualify you for the position: I have lived here for almost 50 years, I use the beach alot. And I really care about it.

Sharon M. Waguespack Sharon Waguespack 5-28-10
Signature Printed Name Date

**City of Gustavus, Alaska
Ordinance No. FY10-27NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE
ESTABLISHMENT AND ADOPTION OF THE BUDGET FOR
FISCAL YEAR 2011**

BE IT ENACTED BY THE CITY OF GUSTAVUS

Section 1. Classification. This is a **Non-Code Ordinance**.

Section 2. General Provisions. The attached document is the authorized budget of revenues and expenditures for the period July 1 through June 30 and is made a matter of public record.

Section 3. Effective Date. This ordinance becomes effective upon its adoption by the City Council.

DATE OF PUBLICATION: May 13, 2010

DATE OF PUBLIC HEARING: June 11, 2009

PASSED and APPROVED by the Gustavus City Council this
_____ day of _____ 2010.

Paul Berry, Mayor

Attest: Kapryce Manchester, CMC
City Clerk

Attachment: FY11 City of Gustavus Budget

City of Gustavus Municipal Budget FY11

ADMINISTRATION		BOROUGH	
Income		Income	
Fisheries Business Tax Payment	\$ 2,000.00	City Funds	\$ 9,419.00
Payment In Lieu of Taxes	\$ 112,000.00		
Municipal Energy Grant Reserve	\$ 4,000.00		
Interest Income	\$ 1,500.00	TOTAL INCOME	\$ 9,419.00
Lease Income	\$ 10,289.00		
Sales Tax Income	\$ 130,000.00		
Tax Exempt Cards	\$ 80.00		
Legislative Grant	\$ -		
State Revenue Sharing	\$ 118,000.00		
Business License Fees	\$ 2,500.00		
TOTAL INCOME	\$ 380,369.00	Expense	
Expense		Advertising	\$ 350.00
Advertising	\$ 2,000.00	Contractual Services	\$ 6,000.00
Capital Expense	\$ -	Postage & Shipping	\$ 400.00
Contractual Services	\$ 4,000.00	Professional Service	\$ 1,019.00
Donations Expense	\$ 27,050.00	Supplies Office	\$ 50.00
Dues/Fees	\$ 1,750.00	Telephone	\$ 100.00
Equipment	\$ 1,500.00	Travel	\$ 1,500.00
Freight	\$ 500.00	TOTAL EXPENSE	\$ 9,419.00
Encumbered Funds - Audit	\$ 10,000.00		
GVA	\$ 16,000.00		
Insurance	\$ 3,000.00		
Maintenance & Repair	\$ 3,600.00		
Payroll Expenses	\$ 73,350.00		
Postage & Shipping	\$ 2,000.00		
Professional Services	\$ 55,000.00		
Reserve Funds	\$ 1,600.00		
Supplies - Office	\$ 3,500.00		
Telephone	\$ 2,500.00		
Training	\$ 3,260.00		
Travel	\$ 9,000.00		
Utilities	\$ 4,000.00		
TOTAL EXPENSE	\$223,610.00		
Net Income -To City Committees	\$156,759.00		

City of Gustavus Municipal Budget FY11

DRC		PARKS & REC	
Income		Income	
City Funds	\$ 25,800.00	City Funds	\$ -
DRC Income	\$ 49,500.00	Encumbered Committee Funds	
Encumbered Committee Funds	\$ -		
Fundraising	\$ 500.00	TOTAL INCOME	\$ -
Grants	\$ -		
State CIP	\$ -		
Interest Income	\$ 1,000.00		
Municipal Energy Grant Reserve	\$ 2,000.00		
TOTAL INCOME	\$ 78,800.00		
Expense		Expense	
Bank Fees	\$ 30.00	Contractual Services	
Capital Expense		Supplies - General	
Contractual Services	\$ 1,080.00	TOTAL EXPENSE	\$ -
Dues/Fees	\$ 540.00		
Equipment	\$ 4,200.00		
Freight	\$ 9,900.00		
Fundraising	\$ 500.00		
Insurance	\$ 4,500.00		
Landfill Closure Fund	\$ 1,000.00		
Maintenance & Repair - Building	\$ 700.00		
Payroll Expenses	\$ 48,800.00		
Postage & Shipping	\$ 100.00		
Professional Services	\$ -		
Supplies - General	\$ 3,500.00		
Supplies - Office	\$ 200.00		
Telephone	\$ 1,150.00		
Training	\$ 200.00		
Travel	\$ 400.00		
Utilities	\$ 2,000.00		
TOTAL EXPENSE	\$ 78,800.00		

City of Gustavus Municipal Budget FY11

GCN		GVFD	
Income		Income	
		City Funds	\$ 56,300.00
City Reserve	\$ 15,000.00	Encumbered Committee Funds	\$ 5,100.00
Encumbered Committee Funds	\$ -	Forest Service Recept Encumbered	\$ 17,981.00
Grants	\$ -	Fundraising	\$ 1,046.00
Subscriber Fees	\$ 35,654.00	GVFD - ARFF Income	\$ 22,400.00
Municipal Energy Grant Reserve	\$ -	Grants	
TOTAL INCOME	\$ 50,654.00	RFD/VFD	
		Municipal Energy Grant Reserve	\$ 6,500.00
		TOTAL INCOME	\$ 109,327.00
Expense		Expense	
Advertising	\$ 240.00	Capital Expense	\$ 2,000.00
Bank Charges	\$ 1,628.00	Contractual Services	\$ 750.00
Capital Expense- Tower Const.	\$ 15,000.00	Dues/Fees	\$ 100.00
Contractual Services	\$ 4,578.00	Equipment	\$ 5,500.00
Equipment Maintenance & Repair	\$ 2,118.00	Fundraising Expense	\$ 1,232.00
Insurance	\$ 300.00	Freight	\$ 750.00
Postage & Shipping	\$ -	Insurance	\$ 11,000.00
Supplies - General	\$ -	Maintenance & Repairs Building	\$ 2,000.00
Telephone/Broadband/Satelite	\$ -	Payroll Expense	\$ 59,295.00
Dial-up Lines	\$ 6,933.00	Postage & Shipping	\$ 200.00
Backhaul Provider	\$ 19,677.00	Professional Services	\$ 300.00
Utilities	\$ 180.00	Supplies - EMS	\$ 1,000.00
TOTAL EXPENSE	\$ 50,654.00	Supplies - General	\$ 500.00
		Supplies - Office	\$ 500.00
		Supplies - Fire	\$ 1,000.00
		Stipend	\$ 2,500.00
		Telephone	\$ 2,200.00
		Training	\$ 11,000.00
		Travel	\$ 1,000.00
		Utilities	\$ 6,500.00
		TOTAL EXPENSE	\$ 109,327.00

City of Gustavus Municipal Budget FY11

LANDS COMMITTEE

Income	
City Funds	\$ 10,000.00
User Fees	\$ 30,000.00
TOTAL INCOME	\$ 40,000.00
Expense	
Advertising	\$ 1,500.00
Contractual Services	\$ 18,500.00
Encumbered Comm. Funds	\$ 10,000.00
Postage & Shipping	\$ -
Professional Services	\$ 10,000.00
Supplies - Office	\$ -
Telephone	\$ -
TOTAL EXPENSE	\$ 40,000.00

LIBRARY

Income	
City Funds	\$ 36,400.00
City Reserve	\$ 5,000.00
Donations	\$ 500.00
Encumbered Comm. Funds	\$ 6,000.00
Fundraising	\$ 2,000.00
Grants	
Public Library Assistance	\$ 6,300.00
Summer Reading	\$ -
Continuing Ed	\$ 1,000.00
Library Income	
E-Rate	\$ -
General Revenue	\$ 1,350.00
Municipal Energy Grant Reserve	\$ 10,000.00
TOTAL INCOME	\$ 68,550.00
Expense	
Contractual Services	\$ 3,708.00
Dues/Fees	\$ 125.00
Equipment Maintenance & Repair	\$ 500.00
Freight	\$ 200.00
Fundraising Expenses	\$ 500.00
Insurance	\$ 2,400.00
Library Materials	\$ 8,130.00
Maintenance & Repair Building	\$ 5,243.00
Payroll Expense	\$ 32,294.00
Postage & Shipping	\$ 650.00
Supplies - General	\$ 2,300.00
Telephone	\$ 1,500.00
Training	\$ 320.00
Travel	\$ 680.00
Utilities	\$ 10,000.00
TOTAL EXPENSE	\$ 68,550.00

City of Gustavus Municipal Budget FY11

ROAD MAINTENANCE**Income**

City Funds	\$	-
Encumbered Committee Funds	\$	94,000.00

TOTAL INCOME	\$	94,000.00
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Expense

Equipment Maintenance & Repair	\$	2,750.00
Freight	\$	1,000.00
Road Maintenance	\$	50,000.00
Snow Plowing	\$	40,000.00
Supplies - General	\$	150.00
Telephone	\$	100.00

TOTAL EXPENSE	\$	94,000.00
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FINANCE**Income**

City Funds	\$	7,380.00
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TOTAL INCOME	\$	7,380.00
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Expense

Dues/Fees	\$	95.00
Maintenance & Repair Building		
Public Works	\$	5,380.00
Postage & Shipping	\$	30.00
Supplies - General	\$	30.00
Supplies - Office	\$	425.00
Telephone	\$	100.00
Training	\$	275.00
Travel	\$	1,045.00

TOTAL EXPENSE	\$	7,380.00
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CITY FUNDS

TO COMMITTEES

\$ 156,759.00

TOTAL CITY INCOME \$680,500.00

TOTAL CITY EXPENSE \$680,500.00

**CITY OF GUSTAVUS, ALASKA
ORDINANCE NO. FY10-28**

**AN ORDINANCE OF THE CITY OF GUSTAVUS ADDING CHAPTER 5.90
ELECTION PAMPHLETS TO THE TITLE 5, ELECTIONS, ORDINANCE**

BE IT ENACTED BY THE CITY OF GUSTAVUS CITY COUNCIL AS FOLLOWS:

- Section 1.** Classification: This ordinance is of a permanent nature and is intended to be part of the Gustavus municipal code.
- Section 2.** Severability: If any provisions of this ordinance or any application thereof to any person or circumstances is held invalid, the remainder of this ordinance and its application shall not be affected thereby.
- Section 3.** Enactment: Now therefore be it enacted by the Gustavus City Council that the following text shall be added to City ordinance, Title 5, Elections.

Chapter 5.80 Reserved (Advisory Vote Ballot Questions)

Chapter 5.90 Election Pamphlets

- Section 5.90.010 Purpose
- Section 5.90.020 Contents
- Section 5.90.030 Reserved (Candidate Material)
- Section 5.90.040 Propositions
- Section 5.90.050 Reserved (Advisory Question(s))
- Section 5.90.060 Pro and Con Statements
- Section 5.90.070 Distribution
- Section 5.90.080 Cost

Chapter 5.90 Election Pamphlets

Section 5.90.010 Purpose

The purpose of this ordinance is to enable the Council to distribute to the public information about initiatives, referendums, recalls, and propositions prior to each general election or special election.

Section 5.90.020 Contents

The contents of each election pamphlet shall be, in order:

- a. An introduction stating that this is an election pamphlet for the City of Gustavus as provided under this chapter (CoG 5.90).
- b. The date, time for opening and closing polls and location of polling place(s) for the general or special election. (CoG 5.30.010)
- c. Propositions, which shall consist of:
 1. The proposition as it will appear on the ballot;
 2. A description of the proposition;
 3. A statement in support (pro) for each ballot proposition;
 4. A statement in opposition (con) for each ballot proposition.
- d. The following statement shall be printed in *italics* after the pro and con statements: *“The statement in support and the statement in opposition printed on this page are the opinion of the author(s) and are presented as submitted to the City Clerk.”*

Section 5.90.030 Reserved (Candidate Material)

Section 5.90.040 Propositions

For each citizen initiative or citizen referendum appearing on the ballot of an election, the election pamphlet shall contain

- a. the full text of the proposed ordinance as it will appear on the ballot. The pamphlet may contain a summary of the proposition as adopted by motion of the City Council.
- b. For each City Council ordinance requiring an affirmative vote of the qualified voters of the city to enact, the City Council shall include in the election pamphlet the following:
 1. The full text of the proposition as it will appear on the ballot;
 2. A summary of the proposition prepared by the City Clerk or any member of the council as assigned by the Mayor.

Section 5.90.050 Reserved (Advisory Question(s))

Section 5.90.060 Pro and Con Statements

- a. Statements pro and con that advocate voter approval or rejection of the proposition are not to exceed 200 words each.
 1. For a voter referendum or initiative petition: the pro statement shall be provided by the petition sponsor; the con statement shall be provided by a member of the council selected by motion, at a meeting of the City Council.
 2. For an ordinance brought forth by the council requiring voter ratification, a member of the council, assigned by the Mayor, shall prepare the pro statement. The council shall seek to have a con statement prepared by a member of the public. At the same meeting that the ordinance requiring voter ratification is published, the council shall, by motion, adopt an announcement for immediate posting stating that the council is asking that any qualified voter may submit to the council a statement in opposition to the proposition to be included in the election pamphlet. If more than one statement is received then one statement shall be randomly selected from all qualified submissions. Submissions considered offensive, slanderous to an individual or that contain no language relevant to the proposition may be discarded.
- b. Pro and con statements shall be followed by the author(s) name in *italics*. Statements submitted anonymously shall be rejected.
- c. Pro and con statements must be received by the City Clerk at least 30 days prior to the election. If a pro or con statement has not been received before the deadline, the election pamphlet shall contain the statement "No [pro/con] statement was received prior to election pamphlet distribution deadline."

Section 5.90.070 Distribution

- a. The election pamphlets will be compiled by a designee of the Mayor;
- b. Election pamphlets may be composed in such a way as to minimize the use of paper by:
 1. Publishing the election pamphlet on the City's web site.
 2. Utilizing a "mail-back" post card so that an individual can request by return postal mail or e-mail, that a printed election pamphlet be mailed, or e-mailed to them.
 3. Having copies of the election pamphlet available at City Hall.
- c. The election pamphlet notice cards shall be sent, via postal mail, at least 30 days prior to the election, to each qualified voter registered within the City of Gustavus;
- d. The election pamphlet shall be available on the City's web site at least 30 days prior to the election;

- e. Election pamphlets shall be posted in the same locations as election notices (CoG 5.10.060).

Section 5.90.080 Cost

- a. The cost of producing and mailing the election pamphlet shall be borne by the City. The City Council shall ensure sufficient funds are appropriated in each year's operating budget to provide for the production and distribution of the election pamphlet.

Section 4. Effective Date: This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE OF PUBLICATION: May 13th, 2010

DATE OF PUBLIC HEARING: June 10th, 2010

PASSED and APPROVED by the Gustavus City Council this _____ day of _____, 2010.

Paul Berry, Mayor

Attest: Kapryce Manchester, CMC
City Clerk

**City of Gustavus, Alaska
Ordinance FY10-29NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE
AMENDMENT OF THE GUSTAVUS VOLUNTEER FIRE DEPARTMENT
(GVFD) BUDGET FOR FISCAL YEAR 2010**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2010 estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
INCOME			
Grants	\$ 1,000.00	\$ 10,000.00	+\$1,000.00
TOTAL INCOME	\$ 91,230.00	\$ 92,230.00	
EXPENSE			
Travel	\$ 877.00	\$ 1,877.00	+\$1,877.00
TOTAL EXPENSE	\$ 91,230.00	\$ 92,230.00	

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: May 13th, 2010

DATE OF PUBLIC HEARING: June 10th, 2010

PASSED and APPROVED by the Gustavus City Council this _____ day of _____, 2010.

Paul Berry, Mayor

Attest: Kapryce Manchester, CMC
City Clerk

**City of Gustavus, Alaska
Ordinance FY10-30NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE
AMENDMENT OF THE MARINE FACILITIES COMMITTEE BUDGET
FOR FISCAL YEAR 2010**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2010 estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
INCOME			
Facilities Usage Fees	\$ 0.00	\$ 1,500.00	+\$1,500.00
TOTAL INCOME	\$1,205,000.00	\$1,206,500.00	+\$1,500.00
EXPENSE			
Encumbered Committee Funds			
	\$ 4,609.00	\$ 6,109.00	+\$1,500.00
Postage	\$ 0.00	\$ 200.00	+\$ 200.00
Supplies – General	\$ 400.00	\$ 200.00	-\$ 200.00
TOTAL EXPENSE	\$1,205,000.00	\$1,206,500.00	+\$1,500.00

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: May 13th, 2010

DATE OF PUBLIC HEARING: June 10th, 2010

PASSED and APPROVED by the Gustavus City Council this _____ day of _____, 2010.

Paul Berry, Mayor

Attest: Kapryce Manchester, CMC
City Clerk

**CITY OF GUSTAVUS, ALASKA
RESOLUTION 2010-14**

A RESOLUTION OF THE CITY OF GUSTAVUS REJECTING THE USE OF CITY FUNDS FOR THE COMMUNITY-WIDE BROADBAND NETWORK PROJECT AND PROVIDING FINANCIAL SUPPORT TO GCN FOR THE CONSTRUCTION OF A CITY OWNED COMMUNICATIONS TOWER IN THE FALLS CREEK HYDROELECTRIC PROJECT AREA.

WHEREAS the City of Gustavus owns and operates the Gustavus Community Network (GCN); and

WHEREAS GCN recognizes the need for a community-wide broadband network and has a plan for building a community-wide broadband network; and

WHEREAS the dial-up Internet service GCN offers is no longer adequate for most customers and many customers have canceled their GCN dial-up service in favor of data service over the cellular network or installing their own satellite dishes, even though these are inferior to terrestrial broadband Internet service; and

WHEREAS GCN lacks financial reserves to build a community-wide broadband network and is barely breaking even in its operations due to decreased membership; and

WHEREAS GCN has actively sought public funding to build a community-wide broadband network for two years, beginning with a CIP request in 2008 and most recently a detailed grant application for federal economic stimulus funds; and

WHEREAS applications for public funding have all been denied; and

WHEREAS the City of Gustavus has insufficient reserves to fund construction of a community-wide broadband network, even if the project repays the cost of construction over time; and

WHEREAS borrowing money for a community-wide broadband network from other sources would require voter approval at an election and consequent delay and uncertainty; and

WHEREAS continuing the search for public funds is uncertain to yield positive results but is certain to delay construction beyond the summer of 2010; and

WHEREAS there is considerable urgency to build a community-wide broadband network to provide economic opportunities, improve efficiency, save costs, deliver new services, and improve the quality of life; and

WHEREAS Internet service may be delivered by the private sector in a timely fashion; and

WHEREAS public ownership of a communications facility in the Falls Creek hydroelectric project area is in the public interest because it may host the Gustavus Volunteer Fire Department's emergency radio system and other public and private communications in addition to facilitating a community-wide broadband network;

NOW THEREFORE BE IT RESOLVED that the City of Gustavus explicitly rejects lending city reserves to GCN for construction of a community-wide broadband network; and

BE IT FURTHER RESOLVED that the City of Gustavus may add up to \$15,000 from city reserves in the form of a grant, with no expectation of repayment, to the GCN FY11 budget for the purpose of building a city-owned multi-purpose communications facility in the Falls Creek hydroelectric project area; and

BE IT FURTHER RESOLVED that the City of Gustavus shall seek an agreement with the Gustavus Electric Company to permit construction of said communication facility; and

BE IT FURTHER RESOLVED that the City of Gustavus may investigate inviting interested parties to assume ownership and operation of the Gustavus Community Network provided that they expand it into a community-wide broadband network.

PASSED AND APPROVED by a duly constituted quorum of the city council this

_____ day of _____, 2010.

Paul Berry, Mayor

John Nixon, Vice Mayor

Joe Lassiter, Council Member

Tim Sunday, Council Member

Melanie Lesh, Council Member

Karen Taylor, Council Member

Jim Mackovjak, Council Member

Attest: Kapryce Manchester, CMC
City Clerk

**CITY OF GUSTAVUS, ALASKA
RESOLUTION 2010-16**

**A RESOLUTION OF THE CITY COUNCIL OF GUSTAVUS, ALASKA
AUTHORIZING SUBMISSION TO THE ALASKA LOCAL BOUNDARY
COMMISSION OF A PETITION TO ANNEX CERTAIN FALLS CREEK
AND ICY PASSAGE TERRITORY TO THE CITY OF GUSTAVUS**

WHEREAS, by Resolution 2008-23 adopted December 11, 2008, the Gustavus City Council authorized its Special Borough Committee to prepare a proposal to annex certain Falls Creek and Icy Passage territory in the form of a draft petition for submission to the Alaska Local Boundary Commission (LBC); and

WHEREAS, by Resolution 2009-17 adopted June 11, 2009, the Gustavus City Council authorized the Mayor to submit a petition for annexation of certain Falls Creek and Icy Passage territory to the LBC; and

WHEREAS, by letter dated September 15, 2009, the Alaska Department of Commerce and Community Economic Development (DCCED), as staff for the Local Boundary Commission, advised the City of certain technical deficiencies in that petition; and

WHEREAS, the City's Borough Committee subsequently revised the proposed petition to address the deficiencies that DCCED identified; and

WHEREAS, the City of Gustavus made the prospective petition, as revised, available to the public for public review in accordance with 3 AAC 110.425(c); and

WHEREAS, the City Council conducted a public hearing on May 27, 2010, and took public testimony regarding the prospective annexation in accordance with 3 AAC 110.425(d); and

WHEREAS, based upon its review of the Borough Committee's draft proposed petition, and in consideration of public testimony taken during its May 27, 2010, public hearing regarding the proposed annexation, the City Council has determined as follows:

1. The territory proposed for annexation exhibits a reasonable need for city government as required by 3 AAC 110.090(a).
2. The City is capable of providing "essential municipal services" more efficiently and more effectively to the territory proposed for annexation than another existing city or organized borough as required by 3 AAC 110.090(b), 3 AAC 110.970(c) and 3 AAC 110.970(d).

3. The territory proposed for annexation is compatible in character with the area inside the current boundaries of the City as required by 3 AAC 110.100.
4. The economy within the proposed expanded boundaries of the City includes the human and financial resources necessary to provide essential municipal services on an efficient, cost-effective level as required by 3 AAC 110.110.
5. The population within the proposed expanded boundaries of the City is sufficiently large and stable to support the extension of city government as required by 3 AAC 110.120.
6. The proposed post-annexation boundaries of the City include all land and water necessary to provide the development of essential municipal services on an efficient, cost-effective level as required by 3 AAC 110.130(a).
7. The territory proposed for annexation is contiguous to the City's present corporate boundaries as presumed by 3 AAC 110.130(b).
8. The proposed post-annexation boundaries of the City include only that area comprising the local community plus reasonably predictable growth, development, and public safety needs during the 10 years following the effective date of annexation as required by 3 AAC 110.130(c).
9. As required by 3 AAC 110.130(d), the proposed post-annexation boundaries of the City exclude entire geographical regions or large unpopulated areas, except where justified by the application of the city annexation standards in 3 AAC 110.090 - 3 AAC 110.130.
10. The territory proposed for annexation does not overlap the boundaries of any other existing borough or city as required by 3 AAC 110.130(d).
11. The proposed annexation to the City is in the best interests of the state under AS 29.06.040(a) and as required by 3 AAC 110.135.
12. The City's proposal to annex the described territory via the legislative review process is appropriate because it meets the following conditions established set forth in 3 AAC 110.140:
 - a. The extension of city services or facilities into the territory is necessary to enable the city to provide adequate services to city residents, and it is impossible or impractical for the city to extend the facilities or services unless the territory is within the boundaries of the city. [3 AAC 110.140(3)]
 - b. Annexation of the territory will enable the city to plan and control reasonably anticipated growth or development in the

territory that otherwise may adversely impact the city.
[3 AAC 110.140(5)]

- c. Annexation of the territory will promote maximum local self-government, as determined under 3 AAC 110.981; and will promote a minimum number of local government units, as determined under 3 AAC 110.982 and in accordance with art. X, sec. 1, Constitution of the State of Alaska.
[3 AAC 110.140(7)]
 - d. Annexation of the territory will enhance the extent to which the existing city meets the standards of incorporation of cities, as set out in the Constitution of the State of Alaska, AS 29.05, and 3 AAC 110.005 – 3 AAC 110.042.
[3 AAC 110.140(8)]
 - e. Annexation of the territory by the legislative review process will serve the specific policies set out in the Constitution of the State of Alaska and AS 29.06, and is in the best interests of the state. [3 AAC 110.140(9)]
13. As required by 3 AAC 110.910, the City's proposed annexation will not deny any person the enjoyment of any civil or political right, including voting rights, because of race, color, creed, sex, or national origin.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GUSTAVUS, as follows:

Section 1. Authorization. The Mayor of the City of Gustavus is authorized to submit a petition for annexation by legislative review to the Alaska Local Boundary Commission. The petition shall propose the annexation of a single contiguous area totaling approximately 16 square miles, which is comprised of approximately 4 square miles of Falls Creek drainage uplands, and approximately 12 square miles of Icy Passage tidelands and submerged lands between present City limits and Pleasant Island.

Section 2. Petitioner's Representative. The Mayor or the Mayor's designee is designated as the representative of the City for all matters relating to the annexation proceeding.

Section 4. Effective Date. This resolution shall become effective immediately.

PASSED AND ADOPTED by the Gustavus City Council this ___ day of June, 2010.

Paul Berry, Mayor

John Nixon, Vice Mayor

Joe Lassiter, Council Member

Tim Sunday, Council Member

Melanie Lesh, Council Member

Karen Taylor, Council Member

Jim Mackovjak, Council Member

Attest: Kapryce Manchester, CMC
City Clerk

Kapryce Manchester

From: from Greg Streveler/Judy Brakel [grigori@gustavus.ak.us]
Sent: Tuesday, June 08, 2010 11:25 AM
To: Kapryce Manchester
Cc: Paul Berry (City Council); Jim VanAltvorst; Sean Neilson; Mike and Karen Taylor; Mike and Karen Taylor; Joe Lassiter; Bruce Tedtsen
Subject: Paragraph for council meeting packet

Kapryce,

Per our conversation this morning, I would suggest adding this paragraph to the council packet. I am copying this message to the committee, in case they would like to add or subtract to the wording. Greg _____

To the council from chair of the borough committee:

The annexation petition cited in your resolution will be identical to that presented to the public at and before the recent hearing, with two minor exceptions:

1) Wayne Howell mentioned that a second lessee has expressed interest in Icy Passage tidal-electric potential. I have asked him for details.

2) Given the indefinite position of the present city boundary through Icy Passage, it is not completely clear that the new dock face would be entirely included within the city.

Both of these strengthen the argument for adding the rest of Icy Passage.

When I return on June 16, we will compose the exact language and incorporate it in the appropriate places in the petition.

I ask that when you vote on the resolution, you see to it that these amendments are mentioned in the meeting minutes. Thanks,

Greg Streveler

ANNEXATION PETITION INFORMATION:

City of Gustavus Municipal Territory Map

<http://cms.gustavus-ak.gov/government/committees/borough/map03.jpg/view>

Annexation Petition Documents

<http://cms.gustavus-ak.gov/government/committees/borough/annexation-petition-documents>

2011 Strategic Plan Revision

by [Nathan Borson](#) — last modified May 10, 2010 08:41 PM

What public functions will be served, what facilities will serve them, and what actions are needed to for that to happen

Contents

1. [Purpose and Need](#)
 1. [Why Revise?](#)
 2. [What Revisions?](#)
2. [Gustavus 2030 Vision](#)
3. [Public Functions](#)
4. [Issues](#)
5. [Public Facilities](#)
6. [Procedure](#)
 1.
 1. [Planning phase](#)
 2. [Scoping phase](#)
 3. [Preparation phase](#)
 2. [Allison's comments](#)
 3. [Planning committee action](#)

DRAFT PROPOSAL ADOPTED BY PLANNING COMMITTEE 5/10/10 and recommended to CITY COUNCIL

Purpose and Need

This is a proposal to revise the [Gustavus Strategic Plan](#), tentatively by the end of 2011. The *2011 Revised Gustavus Strategic Plan* will present a **vision of Gustavus in 2030**, with attention to **public functions** and the **facilities** that serve them, and will establish a "**road map**" for moving towards that vision with due consideration for a full range of **issues and concerns**.

Why Revise?

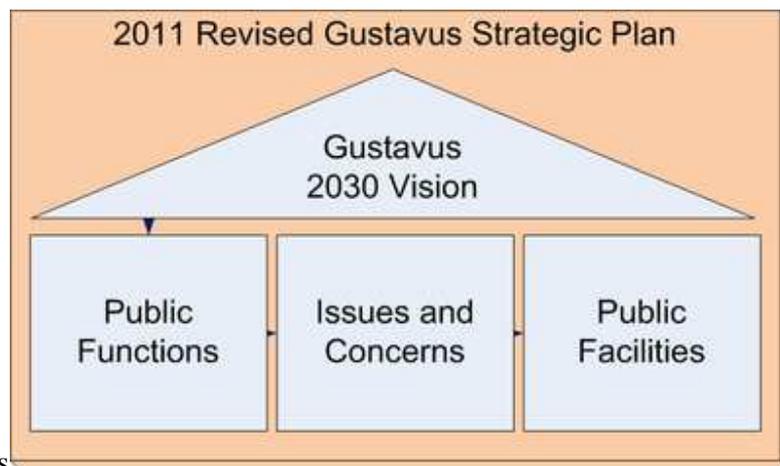
The revision is needed to help **answer the many questions** that keep coming up regarding Gustavus facilities and how they are to be used, now that we have a city government. The 2005 Strategic Plan was not designed to answer questions like these:

- The city offices need a bathroom. Should we remodel City Hall (and if so in what way) or should it be relocated to another facility?

- The state has offered to build a ferry terminal that could be used by the city provided the city operates and maintains it. Should the city accept or reject the offer or negotiate changes (and if so what changes should be sought)?
- A third party has offered to donate a building or land to the city. Should the city accept and if so how should that facility be managed?
- A group of citizens has asked to use city land for a community garden. Should this be allowed and if so under what conditions?
- The city is entitled to select a certain amount of state land for public and charitable purposes. Which of the available parcels should be selected?
- Should the public portions of the Gustavus waterfront be managed, and if so how?

The revision will result in a plan that **answers** these questions by setting forth **what public functions** will be served, **what facilities** will serve them, and **what actions** are needed to for that to happen.

What Revisions?



The specific changes proposed for the strategic plan are these:

- **Part I, Community Description:**
 - Only minor updates to reflect community changes since the original plan was written.
- **Part II, Values and Vision:**
 - No anticipated change to **value and vision** statement.
 - **Add** a detailed **vision of Gustavus in 2030** including projected population and public functions to be delivered, sort of a concise future community description.
- **Part II, Value to Vision to Goals to Projects:**
 -

- Move projects from this section to a new Part IV. Goals will be reviewed and open to comment but may not change much or at all from the ones established in 2011.
- New Part III, **Public Facilities**
 -
 - Create this new section consisting of public functions and facilities as envisioned in 2030. This provides detail to the description of Gustavus in 2030 including specific buildings, places, and what functions they will serve.
- New Part IV, **Action Plan**
 -
 - This new section is a list of objectives and projects and it replaces the projects section from the current strategic plan. It sets forth a roadmap for moving from Gustavus in 2011 to the Gustavus envisioned in 2030.

Gustavus 2030 Vision

The original 2005 Gustavus Strategic Plan does an exemplary job of describing the community at that point in time, of establishing shared community values, visions, and goals, and of setting forth a prioritized list of projects to further those goals. The vision, however, is sufficiently vague that it is of limited use in guiding the city council when new opportunities, questions, or needs arise. While it provides general criteria by which individual proposals may be judged it is of no help in sorting out the complex many-to-many relationships between a multitude of public functions and potential public facilities to deliver them. Additional planning is needed to establish

- A vision of the community of Gustavus in 2030, including the population and the public functions that will be delivered to them; and
- The public facilities that will deliver the public functions; and
- An updated short-term prioritized project list of "next steps" to move towards that vision.

Public Functions

For purposes of this plan, a **function** is *a purpose, role, activity, or use*, and a **public function** is *a function intended for the general public*. In an effort to coordinate the delivery of functions by multiple government, non-profit, and private entities the 2011 Revised Gustavus Strategic Plan will consider a wide range of public functions whether or not they are to be delivered by the City of Gustavus (or at all). The concept of a public function may be illustrated by a few examples:

- Energy - electrical, heating, transportation
- Transportation - surface, marine, air

- Recreation and amusement - sports, walking, wildlife viewing, indoor and outdoor public events
- Communication - telephone, radio, Internet
- Health and safety - medical services, fire protection, search and rescue, law enforcement
- Education - classes and activities for youths and adults, access to libraries of information
- Environmental quality - waste reuse, disposal, recycling, sanitation (i.e. public restrooms)
- Government - offices, meetings, storage

This list is by no means exhaustive; it will be developed as part of the planning process.

Issues

Issues are *concerns or factors to be considered with regard to facility siting, selection, design, or operation*. The 2011 Revised Gustavus Strategic Plan will develop a list of issues and will consider them when mapping functions to facilities in order to make the best match. Examples of issues include but are by no means limited to:

- Cost, both capital and recurring
- Convenience
- Impact on neighbors
- Environmental impacts such as on air and water quality
- Congruence with overall values and vision
- Impacts on quality of life
 - - Scenery
 - Privacy
 - Quiet
 - Rural character
 - Coexistence with wildlife
 - Dark night sky
- Site control and other legalities

Public Facilities

Public facilities are *buildings or places that provide one or more public functions*. They may be owned and operated by any government, non-profit, or private entity. Even though a public facility such as the clinic may be neither owned nor operated by the City of Gustavus, it will be considered in this plan to reduce duplication and maximize cooperation and efficiency. In addition to current public facilities, the plan will enumerate *potential* public facilities whether or not they already exist. Facilities are complex because each may serve more than one function, functions may be served by more than one facility, and multiple options exist for many facilities. The 2011 Revised Gustavus

Strategic Plan will optimally map functions to facilities, considering the full range of issues and concerns identified during public scoping. The Plan will also provide justification for funding requests and a starting point for site- and facility-specific project planning.

Following are examples of public facilities which currently provide, or could provide, public functions listed above:

- Energy - Falls Creek hydroelectric project, generator plant, bulk fuel storage facility, Gustavus Dray, Gustavus Propane, Bartlett Cove generator and fuel facilities, Gustavus marine fuel dispensing facility
- Transportation - City, park, and state-maintained roads, Gustavus and Bartlett Cove docks, Gustavus airport, public parking areas
- Recreation - The Nature Conservancy lands, Dude Creek Critical Habitat Area, Glacier Bay National Park, Salmon River and Bailey Parks, community center
- Communication - ACS and Alascom towers and equipment huts, KTOO repeater, fire department radio system, Falls Creek communication tower, Gustavus Community Network
- Health and safety - Gustavus community clinic, Tong Fire Hall, Bartlett Cove ranger offices, TSA offices
- Education - Gustavus school, Gustavus Public Library
- Waste management - Community Chest, DRC, restroom at dock or beach
- Government - City Hall, Ferry Terminal, Tong Fire Hall

Procedure

The current 2005 Strategic Plan recommends the following procedure for changing the plan:

"The City Planning Committee will accumulate a list of potential plan alterations submitted by the public, the various City committees and the Council, and from time to time advise the City Council on the advisability of action to open the present plan to reconsideration. The City Council will review this advice and direct the Committee appropriately. If the decision is to open the plan, the Council will direct the Committee to do so under one of three scenarios, depending on the magnitude of proposed changes.

1. Amendment: For minor proposed changes that, in aggregate, do not significantly alter the plan's intent, scope or priorities.

Proposed amendments will be reviewed by the Committee. The Committee's draft review will be presented at a general meeting and on the City website for public comment. Then the Committee will make a presentation to the Council for their consideration and action.

2. Revision: For major proposed changes that, in aggregate: a) alter, restrict or broaden the plan's goals; b) significantly shift plan priorities; &/or c) require consideration of major projects not evaluated within the scope of the present plan.

Proposed revisions will be presented at a general meeting. Resulting advice will be reviewed by the committee and then presented to the public in the form of a written community survey. Results of the survey will be evaluated by the Committee and presented to the Council for their consideration and action."

Given that the 2011 changes may consider major projects not envisioned in 2005, and that the scope is being increased to cover public facility planning, this proposal should be considered a revision to the Strategic Plan.

Planning phase

1. Planning committee passes motion to adopt this proposal.
2. City Council passes motion to direct planning committee to proceed with plan revision in accordance with this proposal (as amended if needed). This corresponds to "the Council will direct the Committee to do so..."

Scoping phase

1. The Planning Committee fleshes out the future vision expressed in the Strategic Plan to the extent needed for effective facility planning. For example, what will the Gustavus population be in 2030? What else can we say about Gustavus in 2030 that will help us predict what public functions will be considered necessary and appropriate by then? A detailed vision of Gustavus in 2030 would read like a concise version of the community description in Part 1.
2. The Planning Committee brainstorms lists of public functions, public facilities, and issues. Use the Strategic Plan and 3-year review as starting points. Consult with DCCED regarding data model.
3. Gather public input on the planning process, the vision of Gustavus in 2030, and the lists of public functions, public facilities, issues, and projects. Conduct at least one public hearing and mail and/or online survey. Consult with DCCED regarding methodology.

Preparation phase

1. Compile public input in database.
2. Analyze data and develop various scenarios mapping functions to facilities.
3. Draft plan with one or more visions and sets of facilities.
4. Additional round of public input on the draft plan at the public hearing when it is considered for adoption by the city council (corresponds to "proposed revisions will be presented at a general meeting."
5. Revise draft plan based on public and council feedback if needed.

6. Repeat steps 4 and (if needed) 5 until a final revised plan is adopted by City Council.

Related content

-  [Gustavus Strategic Plan](#)

ADL 107839
Receipt Type Land Sale Payment
Amount \$3,000

10D

RECEIVED
MAY 20 2010

GUSTAVUS DRAY
P.O. Box 102 Gustavus AK 99826

BY:.....

May 18, 2010

Mayor Paul Berry
City of Gustavus
P.O. Box 1, Gustavus AK 99826

To Mayor Paul Berry,

Last year, construction started on a new tank farm for the community of Gustavus financed by the Denali Commission. This followed long complex negotiations between the City of Gustavus, the Alaska Energy Authority, Gustavus Dray and others. The new tank farm construction includes the installation of new pipelines on the new state dock, under construction at this time. The AEA is the responsible party for construction of the facility. Upon completion, the facility will be turned over to the City and operated by Gustavus Dray per lease agreements.

As timing would have it, the tank farm construction and dock construction are occurring at the same time. ~~The AEA does not have authority to install the pipelines on the new dock until the dock contractor is finished and DOT/PF has taken possession of the dock. This would be after the old dock and old pipelines are demolished (The City, AEA and the Dray will work to obtain earlier access to install the pipelines).~~ Construction of the new dock will block access for a fuel barge to the old dock for 3 months or possibly longer. This would be up to twice as long between normal fuel barge deliveries.

To solve this dilemma, the AEA, the City and the Dray decided the best solution would be to fill both tank farms so that fuel will not run out during the time fuel barges would not be allowed access. This of course would more than double the cash outlay for the fuel purchase. The AEA suggested using their Bulk Fuel Loan Program for this one time necessary bulk purchase. Gustavus Dray has never used this program before in its 27 years of business and does not plan on using it again when barge deliveries return to normal.

The AEA Bulk Fuel Loan Program requires an endorsement from the community governing body that the loan applicant has a history as a responsible fuel provider in the community. In the best interests of the fuel users in Gustavus, I respectfully request the City provide the endorsement.

Sincerely,

Richard H. Levitt

June 10th, 2010

Alaska Energy Authority
Rural Energy Programs
813 W Northern Lights
Anchorage, AK 99503

Subject: Letter of Endorsement
Bulk Fuel Revolving Loan Fund (Gustavus Dray, Inc.)

Dear Sirs:

The Gustavus City Council, hereby endorses the borrowing by Gustavus Dray, Inc. from the Alaska Energy Authority's Bulk Fuel Revolving Loan Fund, FY10, an amount of up to \$250,000 for the purchase of a bulk fuel supply. The loan is necessary to guarantee an adequate supply of fuel during a period of approximately three to four months, when fuel barges will be unable to discharge fuel at Gustavus due to dock construction. Gustavus Dray has supplied fuel responsibly and reliably to the community of Gustavus for 27 years.

Thank you for your consideration,

Paul Berry, Mayor

STATE of ALASKA)
)ss.
_____ JUDICIAL DISTRICT)

The foregoing Agreement was acknowledged before me this _____ day of _____, 2010
by Paul Berry, the Mayor of the City of Gustavus.

Notary Public, State of Alaska

My commission expires: _____

RFQ GCN-FY11-1 GUSTAVUS COMMUNICATIONS TOWER