



City of Gustavus
P.O. Box 1
Gustavus, AK 99826
Phone: (907) 697-2451

PUBLIC PACKET

August 5, 2013



CITY COUNCIL MEETING AGENDA

SPECIAL MEETING

AUGUST 5, 2013 - MONDAY

9:00 A.M. @ CITY HALL

Lou Cacioppo

Mayor

lou.cacioppo@gustavus-ak.gov

Mayor Term Expires 2013

Council Seat Term Expires 2013

Noël Farevaag

Vice Mayor

noel.farevaag@gustavus-ak.gov

Term Expires 2014

Morgan DeBoer

Council Member

morgan.deboer@gustavus-ak.gov

Appointed Until October 2013

Term Expires October 2013

Phil Hawley

Council Member

phil.hawley@gustavus-ak.gov

Term Expires 2015

Jim Mackovjak

Council Member

jim.mackovjak@gustavus-ak.gov

Term Expires 2013

Sandi Marchbanks

Council Member

sandi.marchbanks@gustavus-ak.gov

Term Expires 2014

Tim Sunday

Council Member

tim.sunday@gustavus-ak.gov

Term Expires 2015

COUNCIL MEETINGS:

Work Sessions:

1st & 3rd Thursdays

General Meeting:

2nd Thursday

1. Call to Order
2. Roll Call
3. Approval of Minutes:
4. Mayor's Request for Agenda Changes:
5. Committee Reports:
6. Public Comment on Non-Agenda Items
7. Consent Agenda:
8. Ordinance for Public Hearing:
9. Unfinished Business:
10. New Business:
 - A. Consideration of the Hiring of an Interim City Clerk
11. Staff Reports:
12. City Council Reports
 - A. Mayor's report
 - B. City Clerk report
13. City Council Questions and Comments
14. Public Comments on Non-Agenda Items
15. Executive Session
16. Adjournment



**City of Gustavus, Alaska
Special Council Meeting
AGENDA ITEM
August 5, 2013**

Item 10a: Consideration of the Hiring of an Interim City Clerk

Information:

1. Proposed Letter of Offer

Recommended Action:

Move to approve and hire Christie Jamieson as the Interim City Clerk until October 15, 2013, contingent upon the approval of letter of offer for her services to be performed.



City of Gustavus, Alaska
P.O. Box 1
Gustavus, AK 99826
Phone: 907-697-2451

August 5, 2013

Christie L. Jamieson
P.O. Box 1091
Wrangell, AK 99929
Cell: 907-305-0117

Re: Offer Letter

Dear Ms. Jamieson:

It is my pleasure to extend the following offer of employment to you on behalf of the City of Gustavus, for the position of Interim City Clerk. The offer is contingent upon the following:

Title: Interim City Clerk

The position will report to: Mayor & City Council

Base Salary: Will be paid semi-monthly of \$34.00 per hour, and subject to deductions for taxes and other withholdings as required by law or the policies of the City of Gustavus.

Expenses: Housing, food, and airfare expenses will be reimbursed on a semi-monthly basis, during employment period.

Start Employment Date: Retroactive August 2, 2013, with a 7 day absence of personal choice.

End Employment Date: October 15, 2013

There will be no retirement benefits during employment.

Your employment with the City of Gustavus is at-will and either party can terminate the relationship at any time with or without cause and with or without notice.

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Offer Letter – Christie L. Jamieson

August 3, 2013

Specific Services to be Performed: Completion and Certification of October 1, 2013 Regular Election and Re-advertisement of City Clerk/Treasurer and Recruitment. Additional duties may apply.

You acknowledge that this offer letter represents the entire agreement between you and the City of Gustavus and that no verbal or written agreements, promises or representations that are not specifically stated in this offer, are or will be binding upon the City of Gustavus.

If you are in agreement with the above outline, please sign below. This offer is in effect for five business days.

Signatures:

Lou Cacioppo, Mayor

Christie L. Jamieson, Employee