

Clerks Report for General Meeting 12/12/13

- ☒ Clerks' conference in Anchorage – see conference notes I have printed.
 - I met with Laura Bruce and took a tour of the APCM office.
- ☒ I signed up for a mentor with AAMC – I struck gold and got “Katy Suiter” (who I met at the clerk’s conference)
 - MMC in Ketchikan
 - Currently AAMC Treasurer
 - Past AAMC Positions
 - Second Vice President, First Vice President and President in 2009-2010
 - Secretary 2005
 - 2013 AAMC Clerk of the year

For the Mentor/Mentee relationship, we touch base at least once-a-month and she is my “go-to” person with questions of any sort.

- ☒ Audit – all of FY13 has been mailed --- except a few scraggly items that I have been unable to find as of yet.
- ☒ City Council Seat D is still vacant – no applications to date.
- ☒ Monthly Grant Reports - CIP projects completed and submitted for November.
- ☒ Lynn Kenealy committee training Dec 10th
 - She was not able to travel due to weather and Lynn called and did a question and answer session
 - Vice-Mayor Trummer put together a handbook for Committee members
 - The Committees were all represented with at least one member – awesome turnout!
 - There was a good question/answer session with the Mayor.
- ☒ APCM Report – this was another good month, with a gain of \$5,710.32
- ☒ Profit and Loss /Budget v. Actual for Admin GVFD & Library & DRC and CoG
- ☒ Council members: Please get in the habit of stopping by City Hall yes, I am nagging– but it is important.
 - One or two council members signing all checks place an unfair burden when the entire council is responsible for the City finances.
 - This is very IMPORTANT the first day of the month for payroll.
- ☒ Another nag: Remember to stop by Clerk’s desk at the end of the meeting and asking if there are documents that need your signature. We have been finding resolutions that were never printed and signed from last year, so please ask me if there are any that needs your signature.

Account Balances

Account	Balance
AMLIP	1,354,953.54
First National Bank- Checking	792,563.21
Alaska Pacific Bank	159,534.77
Landfill Closure Fund	57,630.66
FNBA - Savings Account	20,546.54
Online Purchases - Ghost Account	1,039.53
City of Gustavus Gaming Account	613.00
Petty Cash	121.28

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