



City of Gustavus
P.O. Box 1
Gustavus, AK 99826
Phone: (907) 697-2451

PUBLIC PACKET

March 9, 2015



GUSTAVUS CITY COUNCIL

GENERAL MEETING

MARCH 9TH, 2015

7:00 PM CITY HALL

AGENDA

Mayor (Seat D):

Mike Taylor

mike.taylor@gustavus-ak.gov

mayor@gustavus-ak.gov

Term Expires 2017

Vice Mayor (Seat A):

Lori Trummer

lori.trummer@gustavus-ak.gov

Term Expires 2016

Council Member (Seat B):

Jeff Irwin

jeff.irwin@gustavus-ak.gov

Term Expires 2016

Council Member (Seat C):

Dan Lesh

dan.lesh@gustavus-ak.gov

Term Expires 2017

Council Member (Seat E):

Tim Sunday

tim.sunday@gustavus-ak.gov

Term Expires 2015

Council Member (Seat F):

Tania Lewis

tania.lewis@gustavus-ak.gov

Term Expires 2015

Council Member (Seat G):

Greg Streveler

greg.streveler@gustavus-ak.gov

Term Expires 2015

City Treasurer:

Noël Farevaag

noel.farevaag@gustavus-ak.gov

City Clerk:

Lori Ewing

lori.ewing@gustavus-ak.gov

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes:**
 - A. **General Meeting Minutes February 9, 2015**
4. Mayor's Request for Agenda Changes
5. **Committee Reports:**
 - A. **GCN**
6. **Public Comment on Non-agenda Items Only**
7. **Consent Agenda:**
 - A. **FY15-03NCO** Providing for the Amendment of the Library Budget for Fiscal Year 2015
 - B. **FY15-13NCO** Providing for the Amendment of the Administrative Budget for Fiscal Year 2015
 - C. **FY15-14NCO** Providing for the Amendment of the Marine Facilities Budget for Fiscal Year 2015
8. Ordinance for Public Hearing
9. Unfinished Business
10. **New Business:**
 - A. **Ratification of Road Committee Chair**
 - B. **Potential lease transfer of Bulk Fuel Facility**
 - C. **Establish City Hall hours**
 - D. **Approval of Road Contract RFQ**
11. Staff Reports
12. City Council Reports:
 - A. Treasurer's Report
 - B. City Clerk's Report
 - C. Mayor's Report
13. **City Council Questions and Comments**
14. **Public Comments on Non-Agenda Items**
15. Executive Session
16. **Adjournment**

Item No. 1 Call to Order

Item No. 2 Roll Call

Item No. 3 Approval of Minutes

A. Minutes of General Meeting February 9, 2015

**GUSTAVUS CITY COUNCIL
GENERAL MEETING MINUTES
FEBRUARY 9th, 2015**

1. CALL TO ORDER:

A General Meeting of the Gustavus City Council is called to order on February 9th, 2015, at 7:04pm by Mayor Taylor. There are sixteen (16) members of the public in attendance at Gustavus City Hall.

2. ROLL CALL:

Comprising a quorum of the City Council the following are present:

Mayor Taylor
Vice Mayor Trummer via Teleconference
Council Member Sunday via Teleconference
Council Member Irwin
Council Member Streveler
Council Member Lewis
Council Member Lesh

3. APPROVAL OF MINUTES:

A. Minutes from the January 12th, 2015, General Meeting are presented.

MOTION: Council Member Streveler moves that we approve the General Meeting Minutes from January 12th, 2015.

SECONDED BY: Council Member Lewis

PUBLIC COMMENT: None

MOTION **PASSES**/FAILS BY **UNANIMOUS CONSENT**

B. Minutes from the January 19th, 2015, Special Meeting are presented.

MOTION: Council Member Irwin moves that we approve the Special Meeting Minutes from January 19th, 2015.

SECONDED BY: Council Member Lesh

PUBLIC COMMENT: None

MOTION **PASSES**/FAILS BY **UNANIMOUS CONSENT**

4. MAYOR'S REQUEST FOR AGENDA CHANGES:

- A. Move Item #11 Staff Reports to #6**
- B. Move Item #12 City Council Reports to #7**
- C. Remove Item #7A from Consent Agenda**

5. **COMMITTEE REPORTS:**

- A. GVA – report given by Rachel Parks
- B. Roads – report given by Lou Cacioppo

6. **STAFF REPORTS:**

- A. DRC – submitted in advance by Paul Berry

7. **CITY COUNCIL REPORTS:**

- A. City Treasurer’s Report: given/submitted by N. Farevaag
- B. City Clerk’s Report: given/submitted by L. Ewing
- C. Mayor’s Report: given/submitted by M. Taylor

8. **PUBLIC COMMENT ON NON-AGENDA ITEMS:**

A. Girl Scout Junior group:

- N. Patrick
- L. Hooge
- N. Hazen
- S. Mattson
- M. Hart

B. R. Parks

9. CONSENT AGENDA: None

10. ORDINANCE FOR PUBLIC HEARING: None

11. **RESOLUTIONS:**

A. Resolution CY15-07 A Resolution in Support of Pursuing Legal Action against Taylor Charters for Delinquent Sales Tax (Read by Council Member Sunday)

MOTION: Council Member Sunday moves that we adopt Resolution CY15-07 A Resolution in Support of Pursuing Legal Action against Taylor Charters for Delinquent Sales Tax

SECONDED BY: Council Member Irwin

PUBLIC COMMENT: R. Parks

AMENDMENT TO MOTION: Vice Mayor moves to delete “any” and add “step-wise” in the last line of the Resolution

SECONDED BY: Council Member Irwin

ROLL CALL VOTE ON MOTION

YES: Taylor, Trummer, Sunday, Irwin, Streveler, Lewis, Lesh

NO:

RECUSED:

MOTION **PASSES**/FAILS **7/0**

ROLL CALL VOTE ON MAIN MOTION

YES: Taylor, Trummer, Sunday, Irwin, Streveler, Lewis, Lesh

NO:

RECUSED:

MOTION **PASSES**/FAILS 7/0

B. Resolution CY15-08 A Resolution Supporting the Reinstatement of a Full \$60 Million into the Revenue Sharing Fund on a Yearly Basis with a One-Year Appropriation of \$8 Million to the Fund with an Effective Date Prior to June 30, 2015 (Read by Council Member Streveler)

MOTION: Council Member Streveler moves that we approve Resolution CY15-08 Supporting Reinstatement of the Full \$60 Million into the Revenue Sharing Fund

SECONDED BY: Council Member Lewis

PUBLIC COMMENT: None

ROLL CALL VOTE ON MOTION

YES: Taylor, Trummer, Sunday, Irwin, Streveler, Lewis, Lesh

NO:

RECUSED:

MOTION **PASSES**/FAILS 7/0

C. Resolution CY15-09 A Resolution Providing for the Closure of the First National Bank Alaska Gaming Account (Read by Council Member Irwin)

MOTION: Council Member Irwin moves that we adopt Resolution CY15-09 Providing for the Closure of the First National Bank Alaska Gaming Account

SECONDED BY: Council Member Streveler

PUBLIC COMMENT: R. Parks

ROLL CALL VOTE ON MOTION

YES: Taylor, Trummer, Sunday, Irwin, Streveler, Lewis, Lesh

NO:

RECUSED:

MOTION **PASSES**/FAILS 7/0

D. Resolution CY15-10 A Resolution Commending the Gustavus Foxes Mixed 6 Volleyball Team on Winning the ASAA State Championship (Read by Council Member Sunday)

MOTION: Council Member Sunday moves that we adopt CY15-10 Commending the Gustavus Foxes Mixed 6 Volleyball Team on Winning the State Championship.

SECONDED BY: Council Member Lewis

PUBLIC COMMENT: R. Parks

ROLL CALL VOTE ON MOTION

YES: Taylor, Trummer, Sunday, Irwin, Streveler, Lewis, Lesh

NO:
RECUSED:

MOTION **PASSES**/FAILS 7/0

E. Resolution CY15-11 A Resolution Providing for a Cost-of-Living Pay Adjustment for City of Gustavus Employees in Regular Positions (Read by Council Member Streveler)

MOTION: Council Member Streveler moves that we approve CY15-11 Providing for a Cost-of-Living Pay Adjustment for City of Gustavus Employees in Regular Positions.

SECONDED BY: Council Member Irwin

PUBLIC COMMENT: None

ROLL CALL VOTE ON MOTION

YES: Taylor, Trummer, Sunday, Irwin, Streveler, Lewis, Lesh

NO:

RECUSED:

MOTION **PASSES**/FAILS 7/0

12. UNFINISHED BUSINESS:
A. Policy and Procedure for Mayoral Succession

MOTION: Council Member Sunday moves that we postpone indefinitely the Policy and Procedure for Mayoral Succession.

SECONDED BY: Council Member Irwin

PUBLIC COMMENT: None

ROLL CALL VOTE ON MOTION

YES: Taylor, Trummer, Sunday, Irwin, Streveler, Lewis, Lesh

NO:

RECUSED:

MOTION **PASSES**/FAILS

7/0

13. NEW BUSINESS:
A. Award Gravel Pit Contracts

MOTION: Council Member Lesh moves that we award the Gravel Pit Contracts to Glacier Bay Construction, Fairweather Construction, and Gustavus Landscaping by Unanimous Consent.

SECONDED BY: Council Member Streveler

PUBLIC COMMENT: R. Parks

MOTION **PASSES**/FAILS BY **UNANIMOUS CONSENT** 7/0

B. Approve Invitation to Bid for Tong Road Bridge Culvert Replacement Project

MOTION: Council Member Irwin moves that we approve the ITB for the Tong Road Bridge Replacement by Unanimous Consent.

SECONDED BY: Council Member Lewis

MOTION **PASSES**/FAILS BY **UNANIMOUS CONSENT 7/0**

C. Award the Good River Culvert Replacement Contract

MOTION: Council Member Sunday moves that we award the Good River Culvert Replacement Contract to Glacier Bay Construction and asks Unanimous Consent.

SECONDED BY: Council Member Irwin

PUBLIC COMMENT: None

MOTION **PASSES**/FAILS BY **UNANIMOUS CONSENT**

D. Approve Correction to Title 3.05.020

MOTION: Council Member Lesh moves that we approve the Correction to Title 3.05.020 by Unanimous Consent.

SECONDED BY: Council Member Irwin

PUBLIC COMMENT: None

MOTION **PASSES**/FAILS BY **UNANIMOUS CONSENT 7/0**

14. CITY COUNCIL QUESTIONS AND COMMENTS:

A. J. Irwin – Work Session on Tuesday, February 17th

B. T. Sunday – will give float/DOT/Dray updates at beginning of Work Session

15. PUBLIC COMMENT ON NON-AGENDA ITEMS ONLY: None

16. EXECUTIVE SESSION

17. ADJOURNMENT:

Hearing no objections, Mayor Taylor adjourns the meeting at 9:23pm.

[Item No. 4 Mayor's Request for Agenda Changes](#)

[Item No. 5 Committee Reports:](#)

A. GCN

[Item No. 6 Public Comment on Non-Agenda Items Only](#)

Item No. 7 Consent Agenda (Mayor Taylor recommends publication)

A. FY15-03NCO Providing for the Amendment of the Library Budget for Fiscal Year 2015

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY15-03NCO**

AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF THE GUSTAVUS PUBLIC LIBRARY BUDGET FOR FISCAL YEAR 2015

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2015 estimated income and expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
INCOME			
Donations	\$ 700.00	\$ 1,276.00	\$ 576.00
Fundraising	\$ 2,000.00	\$ 588.50	<\$1,411.50>
Library Income	\$ 2,000.00	\$ 2,955.50	\$ 955.50
<hr/>			
Total Change in Income			\$ 120.00
EXPENSE			
Building Insurance	\$ 1,672.00	\$ 1,622.00	<\$ 50.00>
Dues/Fees	\$ 3,520.00	\$ 3,410.00	<\$ 110.00>
Payroll	\$37,033.00	\$37,233.00	\$ 200.00
<small>To fund an additional summer reading assistant for the month of June</small>			
Postage & Shipping	\$ 300.00	\$ 420.00	\$ 120.00
Supplies General	\$ 1,000.00	\$ 1,160.00	\$ 160.00
Telephone/Internet/Broadband	\$ 3,260.00	\$ 3,480.00	\$ 220.00
Utilities	\$ 8,000.00	\$ 7,580.00	<\$ 420.00>
<hr/>			
Total Change in Expenses			\$ 120.00

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: *March 9, 2015*
DATE OF PUBLIC HEARING: *April 13, 2015*

PASSED and **APPROVED** by the Gustavus City Council this ____ day of _____, 2015.

Mike Taylor, Mayor

Attest: Noël Farevaag, City Treasurer

Attest: Lori Ewing, City Clerk

B. FY15-13NCO Providing for the Amendment of the Administrative Budget for Fiscal Year 2015

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY15-13NCO**

AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF THE ADMINISTRATIVE BUDGET FOR FISCAL YEAR 2015

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2015 estimated income and expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year the budget and City held accounts are amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amount Collected*	Change
INCOME			
Sales Tax Income	\$302,500.00	\$344,667.00	\$ 42,167.00
* Sales tax income exceeded expectations. The original budget amount is not changing. The excess income is rolled into the following expense categories and AMLIP account.			

Total Income exceeding budgeted amount **\$ 33,873.00**

	Original Budget	Amended Budget	Change
EXPENSE			
Administrative Costs	\$22,386.00	\$ 48,886.00	\$ 26,500.00
<i>*Final billing for FY14 audit, and final billing for FY11 & FY12 financial reviews</i>			
Advertising	\$ 2,000.00	\$ 500.00	<\$ 1,500.00>
Bank Charges	\$ 100.00	\$ 800.00	\$ 700.00
<i>*Credit Card machine purchased after FY15 budget adopted – charges not included in this year’s budget</i>			
Building	\$ 11,742.00	\$ 1,000.00	<\$ 10,742.00>
<i>*A portion of this balance will be used for maintenance and repairs, including the Library’s M&R</i>			
Equipment	\$ 4,100.00	\$ 6,100.00	\$ 2,000.00
<i>*City Clerk new desktop pc and document shredder for City Hall</i>			
General Liability	\$ 4,000.00	\$ 1,000.00	<\$ 3,000.00>
Maintenance & Repairs	\$ 0.00	\$ 3,500.00	\$ 3,500.00
<i>*Admin took over the Library’s M&R costs</i>			
Postage & Shipping	\$ 750.00	\$ 950.00	\$ 200.00
Public Sanitation	\$ 5,000.00	\$ 750.00	<\$ 4,250.00>
Supplies: General	\$ 1,500.00	\$ 2,500.00	\$ 1,000.00
Telephone, Internet & Broadband	\$ 3,500.00	\$ 7,000.00	\$ 3,500.00

Training \$ 3,000.00 \$ 7,000.00 \$ 4,000.00

**Lori Ewing to Professional Development II and III at NW Clerks Institute & Noël Farevaag to Program Mgmt. Classes*

Travel \$ 5,000.00 \$ 7,500.00 \$ 2,500.00

**Lori Ewing to Professional Development II & III at NW Clerks Institute, Noël Farevaag to Program Mgmt. Seminar – lodging, transportation and related expenses*

Total Change in Expense **\$ 24,408.00**

CITY HELD ACCOUNTS

Account Balance Amended Balance Change

**Approximate, this is a dynamic value*

AMLIP – Admin account \$111,965.00 \$ 130,224.00 \$ 18,259.00

**Sales tax income exceeding budget and not used for expenses*

Total Change in City Held Accounts \$ 17,759.00

Section 4. The budget and City Held accounts are hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: *March 9, 2015*

DATE OF PUBLIC HEARING: *April 13, 2015*

PASSED and **APPROVED** by the Gustavus City Council this ____ day of _____, 2015.

Mike Taylor, Mayor

Attest: Noël Farevaag, City Treasurer

Attest: Lori Ewing, City Clerk

C. FY15-14NCO Providing for the Amendment of the Marine Facilities Budget for Fiscal Year 2015

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY15-14NCO**

AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF THE MARINE FACILITIES BUDGET FOR FISCAL YEAR 2015

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

- Section 1.** Classification. This is a **Non-Code Ordinance**
- Section 2.** For the Fiscal Year of 2015 estimated income and expenditures have changed from the estimates in the approved budget.
- Section 3.** For the current fiscal year the budget accounts are amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
EXPENSE			
Professional Services	\$ 10,500.00	\$ 1,000.00	<\$ 9,500.00>
Maintenance and Repairs	\$ 4,000.00	\$ 2,500.00	<\$ 1,500.00>
Marine Facilities: Insurance	\$ 6,000.00	\$ 1,000.00	<\$ 5,000.00>
Payroll Expenses			
Payroll Taxes	\$ 0.00	\$ 1,284.00	\$ 1,284.00
Relocation Expense	\$ 0.00	\$ 1,071.00	\$ 1,071.00
Wages	\$ 0.00	\$ 12,228.00	\$12,228.00
Supplies: General	\$ 1,750.00	\$ 3,167.00	\$ 1,417.00
Total Change in Expense			\$ 0.00

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: *March 9, 2015*
DATE OF PUBLIC HEARING: *April 13, 2015*

PASSED and **APPROVED** by the Gustavus City Council this ____ day of ____ 2015.

 Mike Taylor, Mayor

 Attest: Noël Farevaag, City Treasurer

 Attest: Lori Ewing, City Clerk

Item No. 8 Ordinance for Public Hearing

Item No. 9 Unfinished Business

Item No. 10. New Business:

- A. Ratification of Road Committee Chair**
- B. Potential lease transfer of Bulk Fuel Facility**
- C. Establish City Hall hours**
- D. Approval of Road Contract RFQ**

Item No. 11 Staff Reports

Item No. 12 City Council Reports

- A. City Treasurer's Report:
- B. City Clerk's Report:
- C. Mayor's Report:

Item No. 13 City Council Questions and Comments

Item No. 14 Public Comment on Non-agenda Items Only

Item No. 15 Executive Session

Item No. 16 Adjournment