



City of Gustavus
P.O. Box 1
Gustavus, AK 99826
Phone: (907) 697-2451

PUBLIC PACKET

January 11, 2016



GUSTAVUS CITY COUNCIL

GENERAL MEETING

JANUARY 11, 2016

7:00 PM CITY HALL

Gustavus City Council:

Mayor (Seat D):

Mike Taylor
mike.taylor@gustavus-ak.gov
mayor@gustavus-ak.gov
Term Expires 2017

Vice Mayor (Seat E):

Tim Sunday
tim.sunday@gustavus-ak.gov
Term Expires 2018

Council Member (Seat A):

Lori Trummer
lori.trummer@gustavus-ak.gov
Term Expires 2016

Council Member (Seat B):

Jeff Irwin
jeff.irwin@gustavus-ak.gov
Term Expires 2016

Council Member (Seat C):

Jon Howell
jon.howell@gustavus-ak.gov
Term Expires 2017

Council Member (Seat F):

Connie Edwards
connie.edwards@gustavus-ak.gov
Term Expires 2018

Council Member (Seat G):

Greg Streveler
greg.streveler@gustavus-ak.gov
Term Expires 2018

Gustavus City Hall:

City Clerk/Treasurer:

Lori Ewing
lori.ewing@gustavus-ak.gov

Accounting Clerk:

Penny Cook
penny.cook@gustavus-ak.gov

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes:
 - A. General Meeting Minutes December 14, 2015
4. Mayor's Request for Agenda Changes
5. Committee Reports:
 - A. Library
 - B. GVFD
6. Public Comment on Non-Agenda Items
7. Consent Agenda:
 - A. Adopt Resolution CY16-01 Shared Fisheries Business Tax
 - B. Adopt Resolution CY16-02 Supporting Municipal Revenue Sharing in FY17
 - C. Approve Posting of Dickey Drive ITB for bids
8. Ordinance for Public Hearing
9. Unfinished Business
10. New Business:
 - A. Mayor presents Spirit of Youth nomination certificate to Gustavus School Student Government class
 - B. Approve GVA Allocation
 - C. Approve Scoping Document for Skid Steer Loader
11. Staff Reports
12. City Council Reports:
 - A. City Clerk/Treasurer's Report
 - B. Mayor's Report
13. City Council Questions and Comments
14. Public Comments on Non-Agenda Items
15. Executive Session
16. Adjournment

Item No. 1 Call to Order

Item No. 2 Roll Call

Item No. 3 Approval of Minutes

A. Minutes of December 14, 2015 General Meeting

**GUSTAVUS CITY COUNCIL
GENERAL MEETING MINUTES
DECEMBER 14TH, 2015**

1. CALL TO ORDER:

A General Meeting of the Gustavus City Council is called to order on December 14th, 2015, at 7:00 pm by Mayor Taylor. There are seven (7) members of the public in attendance at Gustavus City Hall.

2. ROLL CALL:

Comprising a quorum of the City Council the following are present:

Mayor Taylor
Council Member Trummer
Council Member Irwin
Council Member Streveler
Council Member Howell
Council Member Edwards

The following members are not present:

Vice Mayor Sunday - *excused*

3. APPROVAL OF MINUTES:

A. General Meeting Minutes November 9th, 2015

MOTION: Council Member Irwin moves to approve the General Meeting Minutes from November 9th, 2015, as presented.

SECONDED BY: Council Member Howell

PUBLIC COMMENT: None

ROLL CALL VOTE ON MOTION

YES: Taylor, Trummer, Irwin, Streveler, Howell, Edwards

NO:

RECUSED:

MOTION PASSES/FAILS 6/0

4. MAYOR'S REQUEST FOR AGENDA CHANGES: None

5. COMMITTEE REPORTS

A. GCN – oral report given by N. Borson

6. PUBLIC COMMENT ON NON-AGENDA ITEMS:

A. Erin Ohlson – Library/preschool

B. Stacey Proctor – Library/preschool

7. **CONSENT AGENDA:**
A. Resolution CY15-31 Discontinuing the Gustavus Community Network (**Read by Council Member Howell**)
B. Resolution CY15-32 Commending Gustavus Foxes Mixed 6 Volleyball team on State Championship (**Read by Council Member Edwards**)
C. Award Lukes Drive ITB
D. Approve Chase Drive ITB for posting
E. Project Scoping Document Approval – Gravel Project

MOTION: Council Member Howell moves to adopt the Consent Agenda by Unanimous Consent.

SECONDED BY: Council Member Irwin

CONSENT AGENDA ADOPTED BY UNANIMOUS CONSENT

8. ORDINANCE FOR PUBLIC HEARING:

- A. FY16-05NCO** Providing for Rink Creek bridge replacement matching funds

MOTION: Council Member Edwards moves to adopt FY16-05NCO Providing for the Rink Creek bridge replacement matching funds.

SECONDED BY: Council Member Streveler

PUBLIC COMMENT: None

ROLL CALL VOTE ON MOTION

YES: Taylor, Irwin, Streveler, Howell

NO: Trummer, Edwards

RECUSED:

MOTION **PASSES**/FAILS **4/2**

9. UNFINISHED BUSINESS

10. **NEW BUSINESS:**

- A. Resolution CY15-33** In Support of the Dude Creek Critical Habitat Area Management Plan

MOTION: Council Member Streveler moves to pass Resolution CY15-33.

SECONDED BY: Council Member Irwin

PUBLIC COMMENT:

A. N. Borson – supports Resolution

ROLL CALL VOTE ON MOTION

YES: Taylor, Trummer, Irwin, Streveler, Howell, Edwards

NO:

RECUSED:

MOTION **PASSES**/FAILS **6/0**

B. Resolution CY15-34 To Update and Establish Marine Facilities User Fees

MOTION: Council Member Trummer moves to adopt Resolution CY15-34 To Update and Establish Marine Facilities User Fees.

SECONDED: Council Member Howell

PUBLIC COMMENT:

A. K. Ney – fees in upland area

ROLL CALL VOTE ON MOTION

YES: Taylor, Trummer, Irwin, Streveler, Howell, Edwards

NO:

RECUSED:

MOTION **PASSES**/FAILS **6/0**

11. STAFF REPORTS

12. CITY COUNCIL REPORTS:

A. City Clerk's Report

B. City Treasurer's Report

C. Mayor's Report – oral/written report

13. CITY COUNCIL QUESTIONS AND COMMENTS:

A. C. Edwards – Work Sessions

B. G. Streveler – commend K. Vandenberg for volleyball coaching

C. J. Howell – Work Sessions

D. M. Taylor – Council training, Work Sessions, GVFD

E. L. Trummer – Work Sessions, Accounting Clerk, Road signs, A/P, Executive Session, Outreach to public

14. PUBLIC COMMENT ON NON-AGENDA ITEMS:

A. K. Ney – Road Committee – newspaper

B. W. Howell – Commend N. Borson on GCN; Road Committee history

15. EXECUTIVE SESSION

16. ADJOURNMENT:

Hearing no objections, Mayor Taylor adjourns the meeting at 9:03pm.

Item No. 4 Mayor's Request for Agenda Changes

This is the opportunity for the Mayor to request any changes or revisions to the agenda. **NO CHANGES INVOLVING THE CITY FINANCES ARE TO BE MADE.** If there are any changes since the first publication of the agenda, those changes should be announced and approved. **★After General Consent (or Motion, Second and Vote) Mayor announces "the Agenda is set".**

Item No. 5 Committee Reports:

A. Library

B. GVFD

Item No. 6 Public Comment on Non-Agenda Items:

Item No. 7 Consent Agenda:

A. Resolution CY16-01 A Resolution Certifying that Gustavus did Suffer Significant Effects During the Program Base year from Fisheries Business Activities that Occurred within the FMA17 Northern Southeast Fisheries Management Area (Read by Council Member Howell)

**CITY OF GUSTAVUS, ALASKA
RESOLUTION CY16-01**

A RESOLUTION CERTIFYING THAT GUSTAVUS DID SUFFER SIGNIFICANT EFFECTS DURING THE PROGRAM BASE YEAR FROM FISHERIES BUSINESS ACTIVITIES THAT OCCURRED WITHIN THE FMA 17: NORTHERN SOUTHEAST FISHERIES MANAGEMENT AREA

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY16 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Commerce, Community, and Economic Development that the municipality suffered significant effects during calendar 2014 from fisheries business activities; and

WHEREAS, 3 AAC 134.060 provides that if the allocation available for a fisheries management area is less than the long-form threshold value, a municipality may demonstrate that it suffered significant effects during the program base year from fisheries business activities that occurred within that fisheries management area through a resolution of the municipality's governing body; and

WHEREAS, the City of Gustavus is located within a fisheries management area with an allocation less than the long-form threshold value; and

WHEREAS, 3 AAC134.120 provides that this resolution satisfies the Short-Form Application resolution requirements under the FY16 Shared Fisheries Business Tax Program; and

NOW THEREFORE BE IT RESOLVED that the Gustavus City Council, by this Resolution, certifies that the City of Gustavus did suffer significant effects during calendar year 2014 from fisheries business activities that occurred within the FMA 17: NORTHERN SOUTHEAST fisheries management area and wishes to apply for funding under the FY16 Shared Fisheries Business Tax Program.

PASSED and **APPROVED** by a duly constituted quorum of the Gustavus City Council, this _____ day of _____, 2016, and effective upon adoption.

Mike Taylor, Mayor

Attest: Lori Ewing, City Clerk/Treasurer

B. Resolution CY16-02 Supporting Municipal Revenue Sharing in FY 2017 (Read by Council Member Streveler)

**CITY OF GUSTAVUS, ALASKA
RESOLUTION CY16-02**

A RESOLUTION SUPPORTING MUNICIPAL REVENUE SHARING IN FY 2017

WHEREAS, State of Alaska Municipal revenue sharing is a critical share of the budgets of small municipalities with limited tax bases such as ours, and enables provision of essential local services by local people to small communities; and

WHEREAS, Municipal Revenue Sharing is a significant portion of the City of Gustavus budget, comprising an amount nearly equal to our annual Gustavus Volunteer Fire Department budget and the loss would significantly impact City services in our small community.

WHEREAS, Governor Walker has inserted language into his recently announced budget that raises the total Revenue Sharing fund to \$150 million. If that additional money is not accepted by the Legislature, communities will be sharing only \$38 million; and

WHEREAS, after the State follows the formula as written in statute, that will allow an allocation of 1/3 of that amount towards municipal revenue sharing in the amount of \$50 million to be shared with all 164 municipalities and approximately 50 unincorporated communities; and

WHEREAS, if that additional funding is not accepted by the Legislature, Alaskan Municipalities will be sharing only \$38 million, which will severely impact on our abilities to serve our communities; and

WHEREAS, the Governor has committed to raising the annual amount back to the original \$60 million in FY18; and

WHEREAS, if the Legislature fails to restore the Revenue Sharing Fund to its previous level, then next year's allocation will split \$25 million among 164 municipalities and 50 unincorporated communities and in FY19 there will be not revenue sharing.

NOW THEREFORE BE IT RESOLVED that the Gustavus City Council respectfully requests that the Governor and Legislature provide full funding to enable revenue sharing of \$50 million for FY 2017 and \$60 million for future years.

BE IT FURTHER RESOLVED that the Legislature be encouraged to adopt a revenue-raising strategy that fully supports municipal revenue sharing, if, as seem likely, fiscal austerity is unlikely to provide that option in the long run.

PASSED and **APPROVED** by a duly constituted quorum of the Gustavus City Council, this _____ day of _____, 2016, and effective upon adoption.

Mike Taylor, Mayor

Attest: Lori Ewing, City Clerk/Treasurer

C. Approve Posting of Dickey Drive ITB for bids

CITY OF GUSTAVUS

INVITATION TO BID

for Construction Contract

Date January 12, 2016

Mountain View Drainage Fish Passage Improvement Project—Dickey Drive Bridge

Project Name

Location of Gustavus, AK
Contracting Lori Ewing City Clerk/Treasurer
Issuing Office: City of Gustavus
State Funded Federal Grant

Description of Work:

This project will replace an undersized and perched culvert with a bridge to improve fish passage where the Crane Flats Creek crosses under Dickey Drive near Good River Road. The project is part of the multi-site Gustavus Fish Passage Improvement Project improving traffic safety and fish passage where City and roads cross streams. The work at this particular site is funded entirely by the US Fish and Wildlife Service.

All work shall be completed by **October 1, 2016.**

Bidders are invited to submit sealed bids, in single copy, for furnishing all labor, equipment, and materials and for performing all work for the project described above. Bids will be opened publicly at 3:00 PM local time, at the Office of the City of Gustavus, City Hall on February 2, 2016

SUBMISSION OF BIDS

ALL BIDS INCLUDING ANY AMENDMENTS OR WITHDRAWALS MUST BE RECEIVED PRIOR TO BID OPENING. BIDS SHALL BE SUBMITTED ON THE FORMS FURNISHED AND MUST BE IN A SEALED ENVELOPE MARKED AS FOLLOWS:

Bid for Project:	ATTN: City Clerk/Treasurer
<u>Project No. ITB 2016-004</u>	<u>City of Gustavus</u>
<u>Mountain View Drainage Fish Passage</u>	
<u>Gustavus City Hall (Street Delivery)</u>	
<u>Improvement—Dickey Drive Bridge</u>	<u>P.O. Box 1 (USPS Mail Delivery)</u>
	<u>Gustavus, Alaska 99826</u>

Bids, amendments or withdrawals transmitted by mail must be received in the above-specified address no later than 30 minutes prior to the scheduled time of bid opening. Hand-delivered bids, amendments or withdrawals must be received by the **City of Gustavus** prior to the scheduled time of bid opening. Faxed bid amendments must be addressed to **City of Gustavus**. Fax number: **(907) 697-2136**.

A bid guaranty is required with each bid in the amount of 5% of the amount bid. (Deductive Alternate bid items as well as supplemental bid items appearing on the bid schedule shall be included as part of the total amount bid when determining the amount of bid guaranty required for the project.)

The City hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this Invitation, Disadvantaged Business Enterprises (DBEs) will be afforded full opportunity to submit bids and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

CITY OF GUSTAVUS NOTICE TO BIDDERS

Bidders are hereby notified that data to assist in preparing bids are available as follows:

This project requires the use of State Wage Rates. The most current version must be used, as long as there are at least 10 days before bids open. In other words, you do **not** have to use a State Wage Rate that changes the rates if it is **less** than 10 full days prior to bid opening and you have applied the last update. The Wage Rates are downloadable at the following website:

State Wage Rates: <http://146.63.75.50/lss/pamp600.htm>.

Federal Wage Rates: <http://www.gpo.gov/davisbacon/index.html>

Plans and Specifications may be ordered from:

City of Gustavus

P.O. Box 1

Gustavus, Alaska 99826

Phone: (907) 697-2451

All questions relating to design features, constructability, quantities, or other technical aspects of the project should be in writing and faxed to the City Clerk/Treasurer. Bidders requesting assistance in viewing the project must make arrangements at least 48 hours in advance with the City of Gustavus:

City Clerk/Treasurer

Fax: (907) 697-2136

Phone: (907) 697-2451

Other Information:

All bids shall be accompanied by a bid guaranty in the form of an acceptable Bid Bond, Form 25D-14 (8/01), or a certified check, cashier's check or money order made payable to the City of Gustavus. Bid bonds must be accompanied by a legible Power of Attorney. The amount of the bid guaranty is specified on page one of this Invitation for Bids.

Item No. 8 Ordinance for Public Hearing

Item No. 9 Unfinished Business

Item No. 10. New Business:

A. Mayor presents Spirit of Youth Award to Gustavus School Student Government class

B. Approve GVA Allocation

C. Approve Scoping Document for Skid Steer Loader

**CITY OF GUSTAVUS
PROJECT SCOPING and DEVELOPMENT FORM**

**DISPOSAL & RECYCLING CENTER
FY17 SKID-STEER LOADER REPLACEMENT PROJECT
(\$57,000)**

Part 1. Project Identification

Name of project: **Skid-Steer Loader Replacement Project**

Disposal & Recycling Center (DRC) Staff Contact: Paul Berry S.C.

Email: dumpmaster@gustavus-ak.gov Phone: 907-697-2118

Part 2. Project scope:

1. What is the project?

Purchase of an all-wheel steer loader capable of using all the attachments of the existing skid-steer loader.

2. Why is the project needed?

In 1998 the Gustavus Landfill purchased a used Bobcat 763 skid-steer loader which has become central to the DRC's operation. Not a day of operation goes by without its use: moving bins of recyclables, loading baled recyclables into shipping vans, moving bales of solid waste to the balefill and applying cover to the landfill and balefill. Additionally, the skid-steer loader is used to plow snow during the winter months. The DRC's skid-steer loader is over 20 years old now and while it is maintained as part of the DRC's equipment maintenance program, it breaks down more often and is showing wear that is common to equipment of its age and degree of use. Without timely replacement of the DRC's only skid-steer loader the City will run the risk of significant downtime and waste buildup while the DRC Manager secures the services of a qualified repair technician, air-freights in replacement parts and/or arranges for temporary rental equipment. This is especially problematic during the busy summer season when a lot of waste flows through the facility on a daily basis. Equipment breakdowns and downtime adversely affect the DRC's operating budget and impact all other aspects of the DRC's operation. Utilizing newer equipment and having backup systems in place helps assure that operating costs will be kept as low as possible. The new loader is to be slightly larger than the current skid-steer loader to provide greater weight handling capability. This is important for moving pallets of lead-acid batteries and other material that are too heavy for the current skid-steer loader. The new loader is also all-wheel drive which will disturb the ground a lot less than a skid-steer loader.

3. Where did the idea for this project originate?

City staff - DRC Manager/ Operator

4. Is this project part of a larger plan?
Project has been a component of the City's Capital Improvement Project (CIP) submission to the State for FY09, 10, 11, 12, 13, 14 & 15
5. What is your time line for project planning?
Planning is complete.
6. What is your budget for the planning process? Will you be using a consultant?
7. What is your rough estimate of the total cost of the planning and final product?
Total price for project is \$57,000.

Parts 3., 4., 5., 6. Project Investigation and Development

Parts 3.- 6. refer to social, environmental, and financial impacts of various options. These questions will help you document your consideration of alternatives and your choice of the option providing the best value for the community. Your goal is to generate alternatives and to make a recommendation from among them. Return to Part 3., "Summary" after applying Parts 4. - 6.

Summary:

1. What alternative approaches or solutions were considered? Make a business case for your top two or three options by discussing how effectively each would fulfill the project goals, and by comparing the economic, social, and environmental costs vs. benefits for each one.
2. What solution was chosen as the best and why is it the best?
3. Identify your funding source(s).
 - How will the project be funded initially, and for its operating life?
 - Is there a matching fund requirement? Please provide details.

The replacement all-wheel loader's specifications and cost estimation are based on the current cost of a new skid-steer loader capable of using all the attachments of the existing skid-steer loader and have a 3,300 pound (the weight of a full pallet of lead-acid batteries - the heaviest item in the DRC's operation) operating capacity, 85 HP Tier 4 diesel engine and a two speed travel option.

Part 4. Environmental, Social, Financial Impacts

1. Project Impacts Checklist

Will this project affect:	No	Yes (+/-)	Maybe
Environmental quality? (+ = impact is beneficial; - = harmful)			
• Climate change		-	
• Streams/groundwater quality	X		
• Air quality		-	
• Soils/land quality	X		
• Fish/wildlife habitat, populations	X		
• Plant Resources (timber, firewood, berries, etc)	X		
• Invasive or pest species	X		
• Natural beauty of landscape or neighborhoods	X		

• Noise or other environmental impacts		-	
• Environmental sustainability		-	
• Hazardous substances use		-	
• Community waste stream		+	
• Light pollution at night	X		
Recreational opportunities?			
Public land use and access	X		
Trails/waterways	X		
Parks	X		
Public assembly/activities	X		
Education/training/knowledge & skill development?	X		
Public safety?	X		
Public health?	X		
Medical services?	X		
Emergency response?	X		
Economic performance & sustainability?			
• Employment of residents			
○ Short-term (i.e. construction)	X		
○ Long-term (operating and maintenance)		+	
• Cost of living reduction	X		
• Return on investment		+	
• Visitor opportunities/impressions /stays/ purchases	X		
• Competitive business environment	X		
• Support for existing businesses			X
• New business opportunities		+	
• Economic sustainability		+	
• Attractiveness of City to new residents/businesses		+	
City government performance?			
• Infrastructure quality/effectiveness/reach (more people)		+	
• Existing services		+	
• New services		+	
• Cost of City services		+	
• Tax income to City	X		
Transportation?			
Air	X		
Water	X		
Roads	X		
Communications?			

• Internet	X		
• Phone	X		
• TV/radio	X		
Other? (type in)			

2. How does this project provide benefits or add value in multiple areas? (e.g. benefits both to the environment and business performance.)

As a newer piece of diesel equipment the all-wheel loader would be Tier 4 compliant meaning that has lower emissions than older models. A new piece of equipment is more reliable than an older piece of equipment.

3. Are other projects related to or dependent on this project?

Is this project dependent on other activities or actions?

If yes, describe projects, action or activities specifying phases where appropriate.

The functioning of the DRC is dependent upon the functioning of this project.

4. Will the project require additional infrastructure, activity, or staffing outside the immediate department or activity? (E.g. will the construction of a new facility require additional roads or road maintenance or more internal City staffing?)

The all-wheel loader will require regular on-going maintenance. A maintenance program for the existing skid-steer is already in use.

5. What regulatory permits will be required and how will they be obtained?

No permitting is required for this project

6. What are the estimated initial (e.g. construction) and continuing (operational) costs of the project?

Equipment purchase is estimated at \$56,500. Annual operating costs are estimated to be \$450.

7. Is an engineering design or construction estimate necessary?

No

8. Will operation of the project generate any revenue for the city such as sales and user fees, or new taxes? If so, how will the new revenue be collected?

No

Part 5. Project Budget

Proposed Budget Line Items

Construction project Budget estimate	Cost	Operational budget estimate (annual)	Cost
Administrative	\$0.00	Personnel	\$0.00
Project management	\$0.00	Benefits	\$0.00
Land, structures, ROW, easements	\$0.00	Training	\$0.00
Design permitting and inspection	\$0.00	Travel	\$0.00
Site work	\$0.00	Equipment	\$0.00
Demolition and construction	\$0.00	Contractual	\$0.00
Waste disposal	\$0.00	Supplies	\$0.00
Equipment	\$56,478.00	Utilities	\$0.00
Contingencies	\$22.00	Insurance	\$0.00

Other (list) Freight	\$500.00	Repair & maintenance	\$450.00
Other (list) Shed	\$0.00	Other (list)	\$0.00
Other (list)	\$0.00	Other (list)	\$0.00
		Total direct costs	\$450.00
Total (rounded)	\$57,000.00	Indirect costs	\$0.00

Updated Latest Estimate* Budget Line Items Date: _____

Construction project Budget estimate	Cost	Operational budget estimate (annual)	Cost
Administrative	\$	Personnel	\$
Project management	\$	Benefits	\$
Land, structures, ROW, easements	\$	Training	\$
Design permitting and inspection	\$	Travel	\$
Site work	\$	Equipment	\$
Demolition and construction	\$	Contractual	\$
Waste disposal	\$	Supplies	\$
Equipment	\$	Utilities	\$
Contingencies	\$	Insurance	\$
Other (list)	\$	Repair & maintenance	\$
Other (list)	\$	Other (list)	\$
Other (list)	\$	Other (list)	\$
		Total direct costs	
		Indirect costs	

* Use this form if there are significant budget changes during development of the project.

Part 6. Jobs and training (required by some granting agencies)

1. What service jobs will be needed for operation and maintenance?
[Continuation of DRC Manager/Operator and Assistant Operator positions](#)
2. How many full-time, permanent jobs will this project create or retain?
 Create/retain in 1-3 years 1
 Create/retain in 3-5 years 1
3. What training is necessary to prepare local residents for jobs on this project?
[Regular training as part of DRC Operator duties](#)
4. How many local businesses will be affected by this project and how?
[Indirectly, any business generating waste processed by the DRC will be affected by this project.](#)

Part 7. Business Plan (upon Council request)

Upon Council request, please prepare a business plan for the operating phase of your leading option(s). Plans will differ according to the nature of the project.

Part 8. Record of Project planning and development meetings

1. Please document the manner in which public input was received.
 - Public comment on agenda items at committee or Council meeting

- Special public hearing
- Dates and attendance for the above.
- Written comment from the public (please attach)

2. Please use the following chart to document committee meetings, Council reports, and so on. Did the committee make recommendations or requests? Did the Council make requests of the committee?

Meeting record

Event (Meeting of committee, Council report, etc.	Date	Agenda Posted (date)	Minutes or record Attached? (yes/no)	Outcome Rec to Council, requested action of Council, etc.	Number of attendees
DRC Committee	12/15/10	12/10/10	Minutes		5
DRC Committee	12/14/11	12/07/11	Minutes		3
DRC Committee	12/19/11	12/07/11	Minutes		4
City Council	1/12/12		Minutes	Resolution 2012-04	
City Council	1/10/13		Minutes	Resolution 2013-08 (not adopted)	
City Council	1/12/15		Minutes	Resolution CY15-06	

Item No. 11 Staff Reports

Item No. 12 City Council Reports:

A. City Clerk/Treasurer's Report

B. Mayor's Report

Item No. 13 City Council Questions and Comments

This is the opportunity for the City Council members to ask questions and make comments regarding other issues the council is dealing with.

Item No. 14 Public Comment on Non-Agenda Items

Item No. 15 Executive Session

Item No. 16 Adjournment