



City of Gustavus
P.O. Box 1
Gustavus, AK 99826
Phone: (907) 697-2451

PUBLIC PACKET

May 9, 2016



**GUSTAVUS CITY COUNCIL
GENERAL MEETING
MAY 9, 2016
7:00 PM CITY HALL**

Gustavus City Council:

Mayor (Seat D):

Mike Taylor

mike.taylor@gustavus-ak.gov

mayor@gustavus-ak.gov

Term Expires 2017

Vice Mayor (Seat E):

Tim Sunday

tim.sunday@gustavus-ak.gov

Term Expires 2018

Council Member (Seat A):

Lori Trummer

lori.trummer@gustavus-ak.gov

Term Expires 2016

Council Member (Seat B):

Jeff Irwin

jeff.irwin@gustavus-ak.gov

Term Expires 2016

Council Member (Seat C):

Jon Howell

jon.howell@gustavus-ak.gov

Term Expires 2017

Council Member (Seat F):

Connie Edwards

connie.edwards@gustavus-ak.gov

Term Expires 2018

Council Member (Seat G):

Greg Streveler

greg.streveler@gustavus-ak.gov

Term Expires 2018

Gustavus City Hall:

City Clerk/Treasurer:

Lori Ewing

lori.ewing@gustavus-ak.gov

Accounting Clerk:

Penny Cook

penny.cook@gustavus-ak.gov

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes:**
 - A. General Meeting Minutes April 11, 2016**
- 4. Mayor's Request for Agenda Changes**
- 5. Committee Reports:**
 - A. GVA**
 - B. Road Maintenance**
- 6. Public Comment on Non-Agenda Items**
- 7. Consent Agenda:**
 - A. Publish FY16-08NCO Providing for the Amendment of the DRC Budget for FY16**
 - B. Publish FY16-09NCO Providing for the Amendment of the MFC Budget for FY16**
 - C. Publish FY16-10NCO Providing for the Amendment of the Roads Budget for FY16**
 - D. Publish FY16-11NCO Providing for the Amendment of the Library Budget for FY16**
 - E. Approve posting Road Maintenance RFQ-FY17-RM01**
- 8. Ordinance for Public Hearing**
 - A. Adopt FY16-07NCO Providing for the Amendment of the Administrative Budget for FY16**
- 9. Unfinished Business**
- 10. New Business:**
 - A. Confirmation of Fire Chief appointment**
- 11. Staff Reports:**
 - A. DRC**
- 12. City Council Reports:**
 - A. Mayor's Report**
- 13. City Council Questions and Comments**
- 14. Public Comments on Non-Agenda Items**
- 15. Executive Session**
- 16. Adjournment**

Item No. 1 Call to Order

Item No. 2 Roll Call

Item No. 3 Approval of Minutes

A. Minutes of April 11, 2016 General Meeting

**GUSTAVUS CITY COUNCIL
GENERAL MEETING MINUTES
APRIL 11TH, 2016**

1. CALL TO ORDER:

A General Meeting of the Gustavus City Council is called to order on April 11th, 2016, at 7:00pm by Mayor Taylor. There are two (2) members of the public in attendance at Gustavus City Hall.

2. ROLL CALL:

Comprising a quorum of the City Council the following are present:

Mayor Taylor
Vice Mayor Sunday
Council Member Trummer
Council Member Irwin
Council Member Streveler
Council Member Howell
Council Member Edwards

3. APPROVAL OF MINUTES:

A. General Meeting Minutes March 14th, 2016

MOTION: Council Member Streveler moves to approve the General Meeting Minutes from March 14th, 2016, as presented.

SECONDED BY: Council Member Edwards

PUBLIC COMMENT: None

ROLL CALL VOTE ON MOTION

YES: Taylor, Sunday, Streveler, Trummer, Irwin, Howell, Edwards

NO:

RECUSED:

MOTION PASSES/FAILS 7/0

B. Special Meeting Minutes March 23rd, 2016

MOTION: Council Member Irwin moves to approve the Special Meeting Minutes from March 23rd, 2016, as presented.

SECONDED BY: Council Member Howell

PUBLIC COMMENT: None

ROLL CALL VOTE ON MOTION

YES: Taylor, Sunday, Streveler, Trummer, Irwin, Howell, Edwards

NO:

RECUSED:

MOTION **PASSES**/FAILS 7/0

4. **MAYOR'S REQUEST FOR AGENDA CHANGES:** None

5. **COMMITTEE REPORTS:**

A. GVFD – oral report by Mayor Taylor

B. Library – written report submitted by B. Ohlson

6. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** None

7. **CONSENT AGENDA:**

A. Publish FY16-07NCO Providing for the Amendment of the Administrative Budget for FY16

B. Adopt Resolution CY16-05 Requesting FY17 Payment in Lieu of Taxes Funding from the Department of Commerce, Community and Economic Development

C. Adopt Resolution CY16-06 Providing for a Cost-of-Living Pay Adjustment for City of Gustavus Employees in Regular Positions

MOTION: Council Member Irwin moves to adopt the Consent Agenda by Unanimous Consent.

SECONDED BY: Council Member Edwards

CONSENT AGENDA PASSED BY UNANIMOUS CONSENT

8. **ORDINANCE FOR PUBLIC HEARING**

9. **UNFINISHED BUSINESS**

10. **NEW BUSINESS:**

A. Authorize Mayor to sign MOU between the City and Byte Network for Use of the Old Preschool Building

MOTION: Council Member Streveler moves to authorize the Mayor to sign the MOU between the City of Gustavus and Byte Network for Use of the Old Preschool Building.

SECONDED BY: Council Member Irwin

PUBLIC COMMENT:

A. N. Borson

ROLL CALL VOTE ON MOTION

YES: Taylor, Sunday, Streveler, Trummer, Irwin, Howell, Edwards

NO:

RECUSED:

MOTION **PASSES**/FAILS 7/0

B. Adopt Resolution CY16-07 Non-Competitively Award Contract to Update Broadband Plan

MOTION: Vice Mayor Sunday moves to adopt Resolution CY16-07 to Non-Competitively Award a contract to update the broadband plan

SECONDED BY: Council Member Irwin

PUBLIC COMMENT:

A. N. Borson

B. D. Kunat (*via teleconference*)

ROLL CALL VOTE ON MOTION

YES: Taylor, Sunday, Streveler, Trummer, Irwin, Howell, Edwards

NO:

RECUSED:

MOTION **PASSES**/FAILS 7/0

11. STAFF REPORTS

12. CITY COUNCIL REPORTS:

A. Mayor's Report – written report submitted by Mayor Taylor

B. City Clerk/Treasurer's Report – oral report given by L. Ewing

13. CITY COUNCIL QUESTIONS AND COMMENTS:

A. J. Irwin – progress at Fire hall

B. G. Streveler – update on gravel access at Falls Creek

C. C. Edwards – Bee City update; Fire Chief hiring committee; Survey names spreadsheet

D. T. Sunday – Legislature visit; Talent Show, Clean-up, Health Fair

E. L. Trummer – next Work Session

14. PUBLIC COMMENT ON NON-AGENDA ITEMS: None

15. EXECUTIVE SESSION

16. ADJOURNMENT:

Hearing no objections, Mayor Taylor adjourns the meeting at 7:56pm.

Item No. 4 Mayor's Request for Agenda Changes

Item No. 5 Committee Reports:

- A. GVA**
- B. Roads**

Item No. 6 Public Comment on Non-Agenda Items

Item No. 7 Consent Agenda:

- A. Publish FY16-08NCO Providing for the Amendment of the DRC Budget for FY16**
- B. Publish FY16-09NCO Providing for the Amendment of the MFC Budget for FY16**
- C. Publish FY16-10NCO Providing for the Amendment of the Roads Budget for FY16**
- D. Publish FY16-11NCO Providing for the Amendment of the Library Budget for FY16**
- E. Approve posting Road Maintenance RFQ-FY17-RM01 (Available for review on ODB)**

A. Publish FY16-08NCO Providing for the Amendment of the DRC Budget for FY16

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY16-08NCO**

AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF THE DRC BUDGET FOR FISCAL YEAR 2016

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

- Section 1.** Classification. This is a **Non-Code Ordinance**
- Section 2.** For the Fiscal Year of 2016 estimated income and expenditures have changed from the estimates in the approved budget.
- Section 3.** For the current fiscal year, the budget and City held accounts are amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
INCOME			
Donations	\$ 0.00	\$ 510.00	\$ 510.00
Total Change in Income			\$ 510.00
EXPENSE			
Freight	\$ 13,800.00	\$ 15,080.00	\$ 1,280.00
Postage & Shipping	\$ 50.00	\$ 280.00	\$ 230.00
Training	\$ 500.00	\$ 100.00	\$ (400.00)
Travel	\$ 500.00	\$ 100.00	\$ (400.00)
Vehicle	\$ 300.00	\$ 100.00	\$ (200.00)
Total Change in Expense			\$ 510.00

Section 4. The budget and City Held accounts are hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: *May 9, 2016*
DATE OF PUBLIC HEARING: *June 13, 2016*

PASSED and **APPROVED** by the Gustavus City Council this ____ day of _____, 2016.

Mike Taylor, Mayor

Attest: Lori Ewing, City Clerk/Treasurer

B. Publish FY16-09NCO Providing for the Amendment of the MFC Budget for FY16

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY16-09NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF THE
MARINE FACILITIES BUDGET FOR FISCAL YEAR 2016**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2016 estimated income and expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year, the budget and City held accounts are amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
EXPENSE			
Encumbered Committee Funds* <i>*Funds held for dock maintenance & repair</i>	\$ 12,000.00	\$ 6,500.00	\$ (5,500.00)
Maintenance & Repairs <i>*Dock repair to transition plate/additional funds for seasonal float moving</i>	\$ 1,500.00	\$ 7,000.00	\$ 5,500.00
<hr/>			
Total Change in Expense		\$	0.00

Section 4. The budget and City Held accounts are hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: *May 9, 2016*

DATE OF PUBLIC HEARING: *June 13, 2016*

PASSED and **APPROVED** by the Gustavus City Council this ____ day of _____, 2016.

Mike Taylor, Mayor

Attest: Lori Ewing, City Clerk/Treasurer

C. Publish FY16-10NCO Providing for the Amendment of the Roads Budget for FY16

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY16-10NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF THE ROAD
MAINTENANCE BUDGET FOR FISCAL YEAR 2016**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2016 estimated income and expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year, the budget and City held accounts are amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
EXPENSE			
Contractual Services	\$ 100.00	\$ 2,200.00	\$ 2,100.00
Snowplowing	\$ 27,923.00	\$ 10,000.00	\$ (17,923.00)
Grading	\$ 48,000.00	\$ 63,823.00	\$ 15,823.00
Total Change in Expense			\$ 0.00

Section 4. The budget and City Held accounts are hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: *May 9, 2016*

DATE OF PUBLIC HEARING: *June 13, 2016*

PASSED and **APPROVED** by the Gustavus City Council this ____ day of _____, 2016.

Mike Taylor, Mayor

Attest: Lori Ewing, City Clerk/Treasurer

D. Publish FY16-11NCO Providing for the Amendment of the Library Budget for FY16

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY16-11NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF THE
LIBRARY BUDGET FOR FISCAL YEAR 2016**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2016 estimated income and expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year, the budget and City held accounts are amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
EXPENSE			
Contractual Services	\$ 2,839.00	\$ 2,279.00	\$ (560.00)
Dues/Fees	\$ 3,540.00	\$ 3,900.00	\$ 450.00
Equipment	\$ 160.00	\$ 270.00	\$ 110.00
Total Change in Expense			\$ 0.00

Section 4. The budget and City Held accounts are hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: *May 9, 2016*

DATE OF PUBLIC HEARING: *June 13, 2016*

PASSED and **APPROVED** by the Gustavus City Council this ____ day of _____, 2016.

Mike Taylor, Mayor

Attest: Lori Ewing, City Clerk/Treasurer

E. Approve posting Road Maintenance RFQ-FY17-RM01 (copy available for review on Council table)

Item No. 8. Ordinance for Public Hearing

A. Publish FY16-07NCO Providing for the Amendment of the Administrative Budget for FY16

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY16-07NCO**

AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF THE ADMINISTRATIVE BUDGET FOR FISCAL YEAR 2016

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2016 estimated income and expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year, the budget and City held accounts are amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	<i>Amount Collected*</i>	Change
INCOME			
Sales Tax Income	\$310,000.00	\$371,902.00	\$ 61,902.00
<i>* Sales tax income exceeded expectations. The original budget amount is not changing. The excess income is rolled into the following expense categories and AMLIP account.</i>			

Total Income exceeding budgeted amount	\$ 61,902.00
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	Original Budget	Amended Budget	Change
EXPENSE			
Bank Charges	\$ 750.00	\$ 850.00	\$ 100.00
<i>*Credit Card machine charges and Bank of America VISA charges were more than anticipated</i>			
Employee Premium Reimbursement	\$ 0.00	\$ 3,700.00	\$ 3,700.00
General Liability	\$ 2,000.00	\$ 2,600.00	\$ 600.00

Total Change in Expense	\$ 4,400.00
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CITY HELD ACCOUNTS			
	Account Balance	Amended Balance	Change
<i>*Approximate, this is a dynamic value</i>			
AMLIP – Admin account	\$40,224.17	\$ 97,726.17	\$ 57,502.00

Total Change in City Held Accounts

\$61,902.00

Section 4. The budget and City Held accounts are hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: *April 11, 2016*

DATE OF PUBLIC HEARING: *May 9, 2016*

PASSED and **APPROVED** by the Gustavus City Council this ____ day of _____, 2016.

Mike Taylor, Mayor

Attest: Lori Ewing, City Clerk/Treasurer

Item No. 9. Unfinished Business

Item No. 10. New Business:

A. Confirm Fire Chief appointment

Item No. 11 Staff Reports:

A. DRC

Gustavus Disposal & Recycling Center (DRC) Quarterly Staff Report
Paul Berry, DRC Manager/ Operator
Monday, May 9th, 2016

My last quarterly report was for the February 8th General Meeting. I did not give a report at that time as I was on leave but I did submit the DRC's FY15 Annual Report to the Council. Because it has been 6 months since I have last reported to the Council some subjects in this report will cover a longer span of time than usual.

My next scheduled quarterly report is during the August 8th, 2016 General Meeting.

Operations and management

Labor

In December the City advertised for people interested in being a part of the DRC's 2016 Temporary Labor Pool (Pool). There were six applicants and all six were interviewed and deemed qualified for the Pool. The 2016 Pool members are: Artemis BonaDea, Nat Drumheller, Jeff Irwin, Logan Kendle, Larry Landry and Eric Syrene.

One of the goals of the Pool is to maintain two workers for all days that the DRC is open to the public from early April through early October. Additionally, the Pool provides labor for special projects, covering my absences in the winter and when I am away on training or other travel.

Jeff Irwin has agreed to return for another season as the primary Assistant Operator and I am grateful for that. This will be Jeff's fourth year.

The compost scene

Unfortunately, the wet spring has made it either difficult or impossible to work in the composting yard. Normally this is the "dry" time of year when I start sifting the winter's accumulation of compost but over time the composting yard has become a bowl and rainwater accumulates in the yard rather than draining out of it. In the capital projects section of this report I am presenting an idea on how to fix this situation.

Compost sales went very fast this spring and in two days about 12 yards of material was sold. While I am glad that it is so popular I am sorry for those who miss out on the compost sale. 12 yards doesn't go that far...

Ground water sampling

Our ADEC operating permit provides for sampling the ground water at our facility on a three-year cycle and has been more fully described in previous reports. The four wells sampled in October and April did not indicate any "bad" metals (lead, cadmium, mercury) and there were no spikes for the other metals. Here are the details briefly (ppb = parts per billion):

October 2015 during high-high tide for the month: Monitor Well (MW) 6 – down-gradient, located in the meadow directly south of the DRC and MW4 – up-gradient, located directly across from Charles DeBoer's old place. Metals detected were MW6: Barium 15 ppb, Copper 2.1ppb, Nickel 2.8ppb, Zinc 2.1 ppb; MW4 Arsenic 8.9 ppb, Barium 29 ppb, Manganese 84 ppb, Nickel 1.1ppb, Zinc 8.2 ppb

April 2016 during low-low tide for the month: MW1 – down-gradient, located adjacent to the SR Boat Harbor parking lot and MW3 – up-gradient, located adjacent the intersection of SR Boat Harbor Road and State Dock Road. No spikes or other anomalies. Metals detected were

MW1: Barium 17 ppb, Copper, 1.6 ppb Manganese 27 ppb, Nickel 2.2 ppb; MW3 Arsenic 1 ppb, Barium 33 ppb Manganese 2.3 ppb, Nickel 2.2 ppb, Zinc 15 ppb. Additional parameters measured are temperature, pH, chemical oxygen demand and conductivity. I have submitted the October results to ADEC and am preparing the April results for submission at this time. One problem that is now occurring is that MW1 has very little water in it during low-low tide conditions. I assume this is because of isostatic rebound.

Copies of the electronic reports are available by e-mail: dumpmaster@gustavus-ak.gov.

The sad state of the recycled commodities market

The markets for recycled commodities such as aluminum, plastic and paper, continue to be very poor with our returns being almost 2/3rds lower than the last significant high in 2008-9. One small bright spot in all of this has been the reduction in the fuel surcharge that is charged for our material when it is shipped on the barge lines.

Help your local Recycling Center – buy products made from recycled materials.

Community Chest

The front desk volunteers since my last report have been Mary Williams and Annie Mackovjak on Wednesdays (Annie covered for Mary who left in mid January). Saturdays have been staffed by Judy Brakel, Liz Vanderzanden and Betsy Lesh with a fill in provided by Maureen Moore. Sorting, purging and stocking has been done by Artemis BonaDea, Julie Howell, Becky King, Betsy, Annie, Kim Ney, Laurie Ross, Brenda Tencate and Joan Williams. I apologize if I have missed any names. We are all indebted to these fine women for keeping the Chest going.

There have been several shipments of books to The Amazing Book Store in Juneau and in April there was a shipment of over 40 boxes of clothes to the Hoonah Thrift Store via the ferry. This spring or summer I hope to organize some maintenance and repair time to deal with minor issues with the building and yard.

Regional issues: Southeast Alaska Solid Waste Authority (SEASWA) & Juneau

I have missed many of the SEASWA meetings since I last wrote but I do follow the agenda and minutes from the meetings that they have. I have no issues to report on.

The proposed Inter-local Recycling Agreement with the City & Borough of Juneau:

The latest development with this project was a pilot shipment in late September/ early October. We shipped 14 bales of cardboard, plastic and mixed paper to Juneau. The bales were to be broken open and re-baled with Juneau's material in their new baler but there was a communication mix up on their end and they ended shipping our material baled as it was to the Seattle recycler. This complicated the reporting process and the upshot was that Juneau absorbed the cost of shipping our pilot project material south. The good side of the possible agreement is that this will shave a couple hundred dollars from our freight costs. The bad side is that Juneau does not recycle mixed plastics or books so I will still need to ship these very low value materials to Seattle periodically and to do that I need the higher value materials like HDPE, cardboard and PETE that help cover the costs of the low value materials. Still, developing an agreement with Juneau for recycling is a good goal and may also allow for working with Juneau in other area such as Household Hazardous Waste and e-waste.

Solid Waste Management Plan (SWMP)

Background: I am concerned with how Gustavus will deal with trash & recycling in the future. Our disposal capacity is finite and our facility is undersized for the amount of waste it receives and attempts to recycle. In June 2014 the Council initiated the process of having

me develop a new SWMP for the City. This was with resolution 2014-20:
<http://cms.gustavus-ak.gov/government/resolutions/2014/Resolution%202014-20%20DRC%20Solid%20Waste%20Management%20Plan.pdf>

Attachment A the scoping document:

<http://cms.gustavus-ak.gov/government/committees/disposal-recycling-center/Planning/2015-bell-associates/AoWMPiG-App%20A%20-%20Proj%20Scope%20.pdf>

During the two year process I collected data and worked with Bell & Associates to develop a “phase 1 report” which came out in August of 2015:

<http://cms.gustavus-ak.gov/government/committees/disposal-recycling-center/Planning/2015-bell-associates/Analysis-of-Waste-Management-Practices-In-Gustavus-2015-Final-Report.pdf>

The process of putting together a new SWMP has unfolded much slower than I originally proposed and much work remains in achieving the goals of the original SWMP.

Therefore I would propose to the Council a two year extension of the SWMP process. I will produce a report in the near future as to what was accomplished in the first two years and how much \$ was spent in that process. If the Council is still in support of the SWMP process, which I certainly hope they are, then I ask that the Council consider an extension resolution for the June 13th General Meeting.

Capital Projects

Not wanting to duplicate everything I wrote in my last report I am structuring this section as an update for the highest priority projects – especially now that it is budget time.

Skid-Steer Loader Replacement

The Council approved the scoping document for the purchase of a new loader to replace the existing Bobcat 763 skid-steer loader (mfg 1995, 5,110 hours) at the January 11th, General Meeting. Due to ongoing issues with mud I am considering the specification of an all-wheel steer loader vs the skid steer loader. Currently when it gets muddy we put on tracks but then it gets really bad because the tracks disturb the ground even more. Extensive track use is not a good solution.

I have also specified a machine with a Rated Operating Capacity (ROC) of 3,300 pounds. The 763 has a ROC of 1,500 pounds which is unable to move pallets of lead acid batteries and has difficulty with some scrap metal bales.

I have also specified the purchase of a new machine, which would include a warranty period rather than the purchase of a used machine with no warranty period. A new machine is well worth the investment because Gustavus is remote and there are often times when no mechanics are available for equipment maintenance. Buying a used loader may not be cost effective in the long run. The custom at the DRC has been to buy and wear out machines rather than turn them over on a set schedule. The usage patterns (hours and duties performed) at the DRC are known and a good, new machine will last our facility a long time. A very important point for the Council to consider is that I am proposing that the City buy a new loader from Bobcat of Juneau rather than putting the purchase out to bid as is normally required with equipment purchases over \$10,000. City code allows for this through the use of a bypass resolution to go with any one-source purchase per CoG 4.17.40(b). Two points for a bypass resolution are: 1) The 30% municipal discount that Bobcat of Juneau provides makes the machine competitively priced; 2) The DRC has operated and maintained a Bobcat for almost 18 years and the DRC has a good working relationship with Bobcat of Juneau with the maintenance of the existing 763 skid-steer loader. I can go with the competitive bidding process but it will add significant time to the

replacing our current skid-steer loader and may not yield any significant savings. This is a Council decision, however, that is needed before I can move forward.

Pre-processing storage area, driveway and site improvements

This project would involve developing the area between the landfill fence and Boat Harbor Road to replace the storage which is now occurring inside the fenced area on top of previously deposited waste (and where future waste will be deposited). Storage and waste landfilling need to be separated to increase efficiency and the waste mound needs to be graded and contoured to reduce standing water and muddy work conditions. I am submitting a scoping document and two diagrams for this project located within this folder on the City's web site:

<http://cms.gustavus-ak.gov/government/committees/disposal-recycling-center/reports/reports-to-the-city-council/2016/pre-processing-storage-area-driveway-and-site-improvements-scoping-documents>

At this point in time the costs are estimated as:

SUB-PROJECT Driveway improvements	\$10,000
SUB-PROJECT Pre-processing storage area	\$26,400
SUB-PROJECT Storage bins & pallet jack	\$18,000
SUB-PROJECT Tree Planting & Misc. Earthwork	\$ 3,300

I have attached a black and white site drawing with my initial ideas for the new driveway (in the above folder). The diagram is a starting point. What I want to avoid is traffic buildup with people parking everywhere and backing up in tight places without good visibility. I also want to avoid large un-usable islands created by multiple entrances. However, small islands with well-groomed trees such as some of the cottonwoods near the entrance of the DRC could make for an attractive entrance to our facility. I would ask that the Council give some time to the Pre-processing storage area, driveway and site improvements project and consider approving or editing and approving the scoping document that I am presenting.

Compost yard improvements

As I have mentioned earlier in this report, the DRC's composting yard is becoming unusable in wet weather – a situation which is pretty common here. The composting yard needs a hard surface for mixing food waste, storing wood chips, storing compost that is either curing or finished and for the running our screening operation. The overall size of the composting area is 60' x 110' and this area is sufficient for the amount of material we compost and the static pile method we use. Only a portion of this area, roughly between a half and three quarters, would need a hard surface. I would ask that the Council consider funding a project to rebuild the composting area: remove the mud and put in rock (cheaper) or concrete (more \$). As I have mentioned in prior reports the Quonset is also going to need replacement in the near future. The fabric is considered to have a 10 year life span and it was installed in 2006.

Landfill mound building

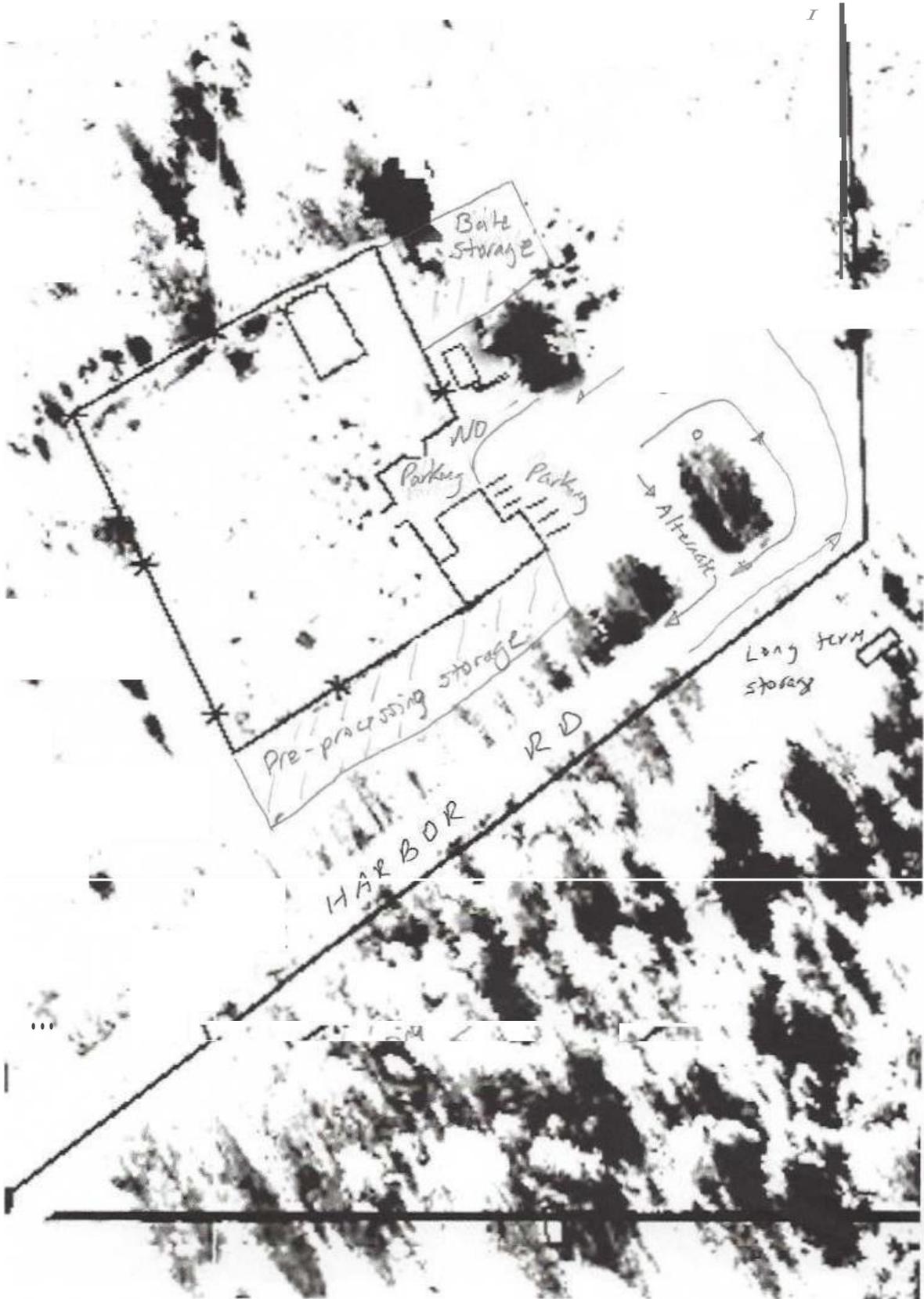
As reported previously our waste is no longer being buried below grade but is instead being added to an artificial mound that is slowly growing skyward. I feel that it is very important to do this process of waste mound building correctly and as such I have made the primary focus of the SWMP process on obtaining a topographical survey of the DRC property. The survey would focus primarily on the waste mound but would also include building floor elevations, the driveway, ditches etc. Knowing our current elevations allows us to determine how much waste is currently landfilled and helps determine how much capacity remains. I

have (slowly) been working on a RFP for this project. I would ask that the Council seriously consider funding this important project.

Prior to the RFP I would also like to propose a small ~\$2,000 purchase order for approximately 12 hours work for the Roger North/ Vista Consultants, (the landfill engineer I worked with on the SWMP last year), to work with me on the RFP: document drafting, review of vendors/ proposals etc.

The end, thank you.

Report compiled by PNB on 05/06/16



Item No. 12 City Council Reports:

A. Mayor's Report

Item No. 13 City Council Questions and Comments

Item No. 14 Public Comment on Non-Agenda Items

Item No. 15 Executive Session

Item No. 16 Adjournment