



City of Gustavus
P.O. Box 1
Gustavus, AK 99826
Phone: (907) 697-2451

PUBLIC PACKET

June 13, 2016



GUSTAVUS CITY COUNCIL GENERAL MEETING JUNE 13, 2016 7:00 PM CITY HALL

Gustavus City Council:

Mayor (Seat D):

Mike Taylor
mike.taylor@gustavus-ak.gov
mayor@gustavus-ak.gov
Term Expires 2017

Vice Mayor (Seat E):

Tim Sunday
tim.sunday@gustavus-ak.gov
Term Expires 2018

Council Member (Seat A):

Lori Trummer
lori.trummer@gustavus-ak.gov
Term Expires 2016

Council Member (Seat B):

Jeff Irwin
jeff.irwin@gustavus-ak.gov
Term Expires 2016

Council Member (Seat C):

Jon Howell
jon.howell@gustavus-ak.gov
Term Expires 2017

Council Member (Seat F):

Connie Edwards
connie.edwards@gustavus-ak.gov
Term Expires 2018

Council Member (Seat G):

Greg Streveler
greg.streveler@gustavus-ak.gov
Term Expires 2018

Gustavus City Hall:

City Clerk/Treasurer:

Lori Ewing
lori.ewing@gustavus-ak.gov

Accounting Clerk:

Penny Cook
penny.cook@gustavus-ak.gov

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes:
 - A. General Meeting Minutes May 9, 2016
 - B. Special Meeting Minutes May 12, 2016
4. Mayor's Request for Agenda Changes
5. Committee Reports:
 - A. GCN
6. Public Comment on Non-Agenda Items
7. Consent Agenda
8. Ordinance for Public Hearing:
 - A. Adopt FY16-08NCO Providing for the Amendment of the DRC Budget for FY16
 - B. Adopt FY16-09NCO Providing for the Amendment of the MFC Budget for FY16
 - C. Adopt FY16-10NCO Providing for the Amendment of the Roads Budget for FY16
 - D. Adopt FY16-11NCO Providing for the Amendment of the Library Budget for FY16
 - E. Adopt FY16-12NCO Providing for the Establishment and Adoption of the Budget for Fiscal Year 2017
9. Unfinished Business
10. New Business:
 - A. Award Road Grading Contract RFQ-FY17-RM01
 - B. Award City Survey Contract
 - C. Approve Capital Project to Purchase an All Wheel Steer Loader for the DRC
 - D. Adopt Resolution CY16-08 Bypassing the Competitive Bid Process and Purchasing an All Wheel Steer Bobcat from Bobcat of Juneau
 - E. Publish FY16-13NCO Providing for the Amendment of City Held Accounts for FY17
11. Staff Reports
12. City Council Reports:
 - A. Mayor's Report
13. City Council Questions and Comments
14. Public Comments on Non-Agenda Items
15. Executive Session
16. Adjournment

- A. Publish FY16-08NCO Providing for the Amendment of the DRC Budget for FY16
- B. Publish FY16-09NCO Providing for the Amendment of the MFC Budget for FY16
- C. Publish FY16-10NCO Providing for the Amendment of the Roads Budget for FY16
- D. Publish FY16-11NCO Providing for the Amendment of the Library Budget for FY16
- E. Approve posting Road Maintenance RFQ-FY17-RM01

MOTION: Council Member Irwin moves to adopt the Consent Agenda by Unanimous Consent.

SECONDED BY: Vice Mayor Sunday

CONSENT AGENDA ADOPTED BY UNANIMOUS CONSENT

8. **ORDINANCE FOR PUBLIC HEARING:**
 A. Publish FY16-07NCO Providing for the Amendment of the Administrative Budget for FY16

MOTION: Council Member Howell moves to adopt FY16-07NCO Providing for the Amendment of the Administrative Budget for FY16.

SECONDED BY: Vice Mayor Sunday

PUBLIC COMMENT: None

ROLL CALL VOTE ON MOTION:

YES: Taylor, Sunday, Irwin, Streveler, Howell, Edwards

NO:

RECUSED:

MOTION **PASSES**/FAILS 6/0

9. UNFINISHED BUSINESS

10. **NEW BUSINESS:**
 A. Publish FY16-07NCO Providing for the Amendment of the Administrative Budget for FY16

MOTION: Council Member Irwin moves to confirm Travis Miller as the City of Gustavus Fire Chief, with an effective start date of July 5, 2016.

SECONDED BY: Council Member Streveler

PUBLIC COMMENT:

A. P. Scott – July 4th barbeque

ROLL CALL VOTE ON MOTION:

YES: Taylor, Sunday, Irwin, Streveler, Howell, Edwards

NO:

RECUSED:

MOTION **PASSES**/FAILS 6/0

11. **STAFF REPORTS:**
 A. DRC – oral/written report by P. Berry

12. **CITY COUNCIL REPORTS:**

A. Mayor's Report – oral/written report by M. Taylor

13. **CITY COUNCIL QUESTIONS AND COMMENTS:**
A. T. Sunday – updates on: float, Rink Creek Bridge, annual clean-up, Endowment Fund Grant award to GCC
B. G. Streveler – updates on gravel pit drilling and Falls Creek easements
C. J. Howell – dog attack
14. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** None
15. **EXECUTIVE SESSION**
16. **ADJOURNMENT:**
Hearing no objections, Mayor Taylor adjourns the meeting at 8:50pm.

B. Minutes of May 16, 2016 Special Meeting

GUSTAVUS CITY COUNCIL
SPECIAL MEETING MINUTES
MAY 16th, 2016

1. **CALL TO ORDER:**

A Special Meeting of the Gustavus City Council is called to order on May 16th, 2016, at 2:15pm by Mayor Taylor. There is one (1) member of the public in attendance at Gustavus City Hall.

2. **ROLL CALL:**

Comprising a quorum of the City Council the following are present:

Mayor Taylor
Vice Mayor Sunday
Council Member Irwin *arrived at 2:20pm*
Council Member Streveler
Council Member Howell
Council Member Edwards *arrived at 2:19pm*

The following members are not present:

Council Member Trummer

3. **APPROVAL OF MINUTES**

4. **MAYOR'S REQUEST FOR AGENDA CHANGES**

5. **COMMITTEE REPORTS**

6. **PUBLIC COMMENT ON NON-AGENDA ITEMS: None**

7. **CONSENT AGENDA**

8. **ORDINANCE FOR PUBLIC HEARING**

9. **UNFINISHED BUSINESS**

10. **NEW BUSINESS:**

A. Publishing FY16-12NCO Providing for the Establishment and Adoption of the FY17 Budget.

MOTION: Council Member Howell moves to publish FY16-12NCO Providing for the Establishment and Adoption of the Budget for fiscal year 2017.

SECONDED BY: Council Member Streveler

PUBLIC COMMENT:

A. P. Berry – Capital projects budget

ROLL CALL VOTE ON MOTION

YES: Taylor, Sunday, Streveler, Irwin, Howell, Edwards

NO:

RECUSED:

MOTION **PASSES**/FAILS **6/0**

11. STAFF REPORTS
12. CITY COUNCIL REPORTS
13. **CITY COUNCIL QUESTIONS AND COMMENTS:**
A. G. Streveler – diligence of C. Edwards on budget
B. M. Taylor – drill at airport
14. **PUBLIC COMMENT ON NON-AGENDA ITEMS: None**
15. EXECUTIVE SESSION
16. **ADJOURNMENT:**
Hearing no objections, Mayor Taylor adjourns the meeting at 2:28pm.

Item No. 4 Mayor's Request for Agenda Changes

Item No. 5 Committee Reports:

A. GCN

Item No. 6 Public Comment on Non-Agenda Items

Item No. 7 Consent Agenda

Item No. 8. Ordinance for Public Hearing:

A. Adopt FY16-08NCO Providing for the Amendment of the DRC Budget for FY16

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY16-08NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF THE DRC
BUDGET FOR FISCAL YEAR 2016**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2016 estimated income and expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year, the budget and City held accounts are amended to reflect the changed estimates as follows:

Budget Category	Amounts		Change
	Original Budget	Amended Budget	
INCOME			
Donations	\$ 0.00	\$ 510.00	\$ 510.00
Total Change in Income			\$ 510.00
EXPENSE			
Freight	\$ 13,800.00	\$ 15,080.00	\$ 1,280.00
Postage & Shipping	\$ 50.00	\$ 280.00	\$ 230.00
Training	\$ 500.00	\$ 100.00	\$ (400.00)
Travel	\$ 500.00	\$ 100.00	\$ (400.00)
Vehicle	\$ 300.00	\$ 100.00	\$ (200.00)
Total Change in Expense			\$ 510.00

Section 4. The budget and City Held accounts are hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: *May 9, 2016*

DATE OF PUBLIC HEARING: *June 13, 2016*

PASSED and **APPROVED** by the Gustavus City Council this ____ day of _____, 2016.

Mike Taylor, Mayor

Attest: Lori Ewing, City Clerk/Treasurer

B. Adopt FY16-09NCO Providing for the Amendment of the MFC Budget for FY16

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY16-09NCO**

AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF THE MARINE FACILITIES BUDGET FOR FISCAL YEAR 2016

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2016 estimated income and expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year, the budget and City held accounts are amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
EXPENSE			
Encumbered Committee Funds* <i>*Funds held for dock maintenance & repair</i>	\$ 12,000.00	\$ 6,500.00	\$ (5,500.00)
Maintenance & Repairs <i>*Dock repair to transition plate/additional funds for seasonal float moving</i>	\$ 1,500.00	\$ 7,000.00	\$ 5,500.00
<hr/>			
Total Change in Expense			\$ 0.00

Section 4. The budget and City Held accounts are hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: *May 9, 2016*

DATE OF PUBLIC HEARING: *June 13, 2016*

PASSED and **APPROVED** by the Gustavus City Council this ____ day of _____, 2016.

Mike Taylor, Mayor

Attest: Lori Ewing, City Clerk/Treasurer

C. Adopt FY16-10NCO Providing for the Amendment of the Roads Budget for FY16

CITY OF GUSTAVUS, ALASKA
ORDINANCE FY16-10NCO

AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF THE ROAD
MAINTENANCE BUDGET FOR FISCAL YEAR 2016

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2016 estimated income and expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year, the budget and City held accounts are amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
EXPENSE			
Contractual Services	\$ 100.00	\$ 2,200.00	\$ 2,100.00
Snowplowing	\$ 27,923.00	\$ 10,000.00	\$ (17,923.00)
Grading	\$ 48,000.00	\$ 63,823.00	\$ 15,823.00

Total Change in Expense **\$ 0.00**

Section 4. The budget and City Held accounts are hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: *May 9, 2016*

DATE OF PUBLIC HEARING: *June 13, 2016*

PASSED and **APPROVED** by the Gustavus City Council this ____ day of _____, 2016.

Mike Taylor, Mayor

Attest: Lori Ewing, City Clerk/Treasurer

D. Adopt FY16-11NCO Providing for the Amendment of the Library Budget for FY16

CITY OF GUSTAVUS, ALASKA
ORDINANCE FY16-11NCO

AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF THE LIBRARY
BUDGET FOR FISCAL YEAR 2016

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2016 estimated income and expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year, the budget and City held accounts are amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
EXPENSE			
Contractual Services	\$ 2,839.00	\$ 2,279.00	\$ (560.00)
Dues/Fees	\$ 3,540.00	\$ 3,900.00	\$ 450.00
Equipment	\$ 160.00	\$ 270.00	\$ 110.00
Total Change in Expense			\$ 0.00

Section 4. The budget and City Held accounts are hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: *May 9, 2016*

DATE OF PUBLIC HEARING: *June 13, 2016*

PASSED and **APPROVED** by the Gustavus City Council this ____ day of _____, 2016.

Mike Taylor, Mayor

Attest: Lori Ewing, City Clerk/Treasurer

E. Adopt FY16-12NCO Providing for the Establishment and Adoption of the Budget for Fiscal Year 2017 (copy of draft budget available for review)

Item No. 9. Unfinished Business

Item No. 10. New Business:

A. Approve posting Road Maintenance RFQ-FY17-RM01

B. Award City Survey Contract

C. Approve Capital Project to Purchase an All Wheel Steer Loader for the DRC

D. Adopt Resolution 16-08 Bypassing the Competitive Bid Process and Purchasing an All Wheel Steer Loader from Bobcat of Juneau

**CITY OF GUSTAVUS, ALASKA
RESOLUTION CY16-08**

A RESOLUTION OF THE CITY OF GUSTAVUS BYPASSING THE COMPETITIVE BID PROCESS AND PURCHASING AN ALL-WHEEL STEER LOADER FROM BOBCAT OF JUNEAU, LLC

WHEREAS, in 1998 the predecessor of the Disposal & Recycling Center (DRC), the Gustavus Landfill, purchased a used Bobcat 763 skid-steer loader (763). Over the years several Bobcat attachments have been purchased for the 763 such as a 2.5-yard dumping hopper, pallet forks and several buckets. Starting in 2009 the DRC began the process of seeking funding to replace the 763 with a newer and larger machine. Several attempts at obtaining State CIP funding to purchase a new machine did not bear any fruit, and

WHEREAS, the DRC has performed most of the maintenance of the 763 loader for the past eighteen years and has developed a good understanding and appreciation for the serviceability of the Bobcat design and has also established a good working relationship with Bobcat of Juneau, LLC with the maintenance of the 763 loader, and

WHEREAS, Bobcat of Juneau, LLC in association with the manufacturer provides for a 30% municipal discount for municipalities such as the City of Gustavus, and

WHEREAS, Paul Berry the Manager/Operator of the DRC has determined that the Bobcat A770 All-Wheel Steer loader is the best machine to replace the 763 loader and has submitted a request to the City Council that they bypass the usual competitive bid process and purchase a new A770 from Bobcat of Juneau, LLC

NOW, THEREFORE, BE IT RESOLVED that the Gustavus City Council agrees to bypass the competitive bid process and purchase an A770 All-Wheel Steer Loader from Bobcat of Juneau, LLC.

PASSED and **APPROVED** by the Gustavus City Council this ____ day of _____, 2016, and effective upon adoption.

Mike Taylor, Mayor

Attest: Lori Ewing, City Clerk

E. Publish FY16-13NCO Providing for the Amendment of City Held Accounts for FY17

CITY OF GUSTAVUS, ALASKA
ORDINANCE FY16-13NCO

AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF THE DRC
BUDGET FOR FISCAL YEAR 2016

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2016 estimated income and expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year, the budget and City held accounts are amended to reflect the changed estimates as follows:

ACCOUNTS:

	Beginning Balance* <i>(*Approximate, this is a dynamic value)</i>	Amended Balance	Change
FNBA Checking account	\$ 936,602.06	\$ 996,602.06	\$60,000.00
AMLIP – CoG (main account)	\$ 122,527.51	\$ 62,527.51	(\$60,000.00)
Total Change in Account Balances			\$ 0.00

Section 4. The budget and City Held accounts are hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: June 13, 2016

DATE OF PUBLIC HEARING: July 11, 2016

PASSED and **APPROVED** by the Gustavus City Council this ____ day of _____, 2016.

Mike Taylor, Mayor

Attest: Lori Ewing, City Clerk/Treasurer

Item No. 11 Staff Reports

Item No. 12 City Council Reports:

A. Mayor's Report

Item No. 13 City Council Questions and Comments

Item No. 14 Public Comment on Non-Agenda Items

Item No. 15 Executive Session

Item No. 16 Adjournment

DRAFT

CITY OF GUSTAVUS, ALASKA
ORDINANCE FY16-12NCO

AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE
ESTABLISHMENT AND ADOPTION OF THE BUDGET FOR FISCAL YEAR 2017

BE IT ENACTED BY THE CITY OF GUSTAVUS AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**.

Section 2. General Provisions. The attached document is the authorized budget of revenues and expenditures for the period July 1 through June 30 and is made a matter of public record.

Section 3. Effective Date. This ordinance becomes effective upon its adoption by the City Council.

DATE OF PUBLICATION: *May 16, 2016*

DATE OF PUBLIC HEARING: *June 13, 2016*

PASSED and **APPROVED** by the Gustavus City Council this ___ day of _____, 2016.

Mike Taylor, Mayor

Attest: Lori Ewing, City Clerk/Treasurer

**City of Gustavus
FY17 Budget Summary**

General Fund Revenues:	\$768,722.42	
Payment in Lieu of Taxes (Federal)	\$90,000.00	
SRS/Forest Receipts (Federal)	\$0.00	
Community Revenue Sharing (State)	\$77,264.00	
Shared Fisheries Business Tax (State)	\$1,550.00	
Sales Tax	\$375,000.00	
Fish Box Tax	\$12,000.00	
Room Tax	\$55,000.00	
Tax Exempt Cards	\$200.00	
Business License Fees	\$2,500.00	
Interest	\$50.00	
Admin Revenue (fees, copies, etc.)	\$10.00	
DRC Revenue (fees, donations, fundraising)	\$75,700.00	
GVFD Revenue (billing, donations, fundraising)	\$7,000.00	
Library Revenue (fees, donations, fundraising)	\$6,000.00	
Marine Facilities Revenue (fees, leases)	\$9,500.00	
Lands Revenue (fees, leases, gravel sales)	\$21,291.42	
GVFD ops grants	\$26,657.00	
Library ops grants	\$9,000.00	
Transfer in: AMLIP Roads	\$76,200.00	
Total	\$844,922.42	
General Fund Expenditures		
Admin	\$131,956.00	
Admin Payroll	\$125,000.00	
GVFD	\$76,000.00	
GVFD Payroll	\$73,575.00	
DRC	\$35,710.00	
DRC Payroll	\$85,000.00	
Library	\$38,942.00	
Library Payroll	\$51,000.00	
MFC	\$10,700.00	
MFC Payroll	\$14,500.00	
Lands	\$16,000.00	
Roads	\$76,200.00	
Total Expenditures	\$734,583.00	
Operating Transfer Out		
MFC long-term Repair/Replacement	\$9,500.00	
Total		\$9,500.00
Total General Fund Expenditures & Transfers		\$744,083.00
Excess of Revenues/Transfers over Expenditures		\$100,839.42

**FY17 Budget
Administrative Payroll**

Expenses	City Clerk/Treasurer	Accounting Clerk	Notes
Payrate FY16	\$30.00	\$16.00	
COLA increase 0.5%	\$0.15	\$0.08	ineligible
Payrate F17	\$30.15	\$16.08	
ST hours	2080	1324	
ST pay	\$62,712.00	\$21,289.92	
OT hours per year	260	0	City Clerk/Treasurer 5hrs/wk
OT Rate	\$45.23	\$24.12	
OT total	\$11,758.50	\$0.00	
Budgeted wages (ST+OT)	\$74,470.50	\$21,289.92	
Lincoln Financial Contribution	\$1,489.41	\$212.90	2% of budgeted wages (ST+OT); AC new emp 6 months. City Pays payroll tax on City LF contribution
Payroll taxable for City	\$75,959.91	\$21,502.82	wages+ Lincoln Financial
Payroll taxes 10.4% of payroll	\$7,899.83	\$2,236.29	
Health Ins Reimbursement/ mo	\$655.00	\$655.00	
Health Ins Reimbursement/year	\$7,860.00	\$3,930.00	AC Eligible after 6 months
Total Payroll/position	\$91,719.74	\$27,669.11	
Workers comp insurance	\$350.00		for all CH and Library employees
Total Admin employee payroll	\$119,738.85		
Budget for Admin Payroll	\$125,000.00		

FY1Y Budget
Administrative Income and Expense

Revenue	FY17	FY16 Budget
Admin Fees (Notary, copies, etc.)	\$10.00	
Total Admin Ops Revenue	\$10.00	\$0.00
Grants		
Total Admin Grants	\$0.00	
Expenses		
Administrative Costs	\$10,000.00	\$28,000.00
Advertising	\$1,000.00	\$1,574.00
Bank Charges	\$800.00	\$750.00
Building - Insurance	\$400.00	\$3,500.00
Building - Maintenance	\$3,100.00	
Contractual Services	\$25,000.00	\$7,500.00
Dues/Fees	\$2,000.00	\$2,000.00
Election Expense	\$500.00	\$500.00
Equipment	\$5,000.00	\$4,100.00
Freight/Shipping	\$500.00	\$500.00
General Liability		\$2,000.00
Payroll spot Awards all department:	\$1,656.00	\$1,656.00
Holiday gifts 5 FTE @ \$500 ea	\$2,500.00	\$1,500.00
GVA	\$10,000.00	\$1,500.00
Maintenance and Repairs	\$7,500.00	\$7,500.00
Professional Services	\$35,000.00	\$48,680.00
Public Relations	\$2,400.00	\$2,400.00
Supplies: General	\$7,000.00	\$7,000.00
Telecommunications	\$5,750.00	\$5,750.00
Training	\$3,500.00	\$3,000.00
Travel	\$5,000.00	\$5,000.00
Utilities	\$3,000.00	\$3,000.00
Vehicle	\$350.00	\$600.00
Total Non-Payroll Expense	\$131,956.00	\$138,010.00
Payroll Expense	\$125,000.00	
Total Admin Expense	\$256,956.00	\$138,010.00

finish work in CH/website/com survey

**FY17 Budget
Administrative Payroll**

City Clerk FY16	Treasurer FY16	
\$25.68	\$25.68	
\$0.41	\$0.41	
\$26.09	\$26.09	
\$1,664.00	\$2,080.00	Clerk at 80% of 2080
\$43,415.22	\$54,269.03	
72	30	Clerk night meetings; Treas night meetings, audit. OT is 2.7% of ST hours.
\$39.14	\$39.14	
\$2,817.82	\$1,174.09	
\$46,233.04	\$55,443.12	
\$924.66	\$1,108.86	(slightly overstated if emp makes LF contrib
\$54,093.04	\$63,303.12	
\$5,625.68	\$6,583.52	2% of budgeted wages (ST+OT) assumes employee contrib 2%
\$655.00	\$655.00	
\$7,860.00	\$7,860.00	
\$60,643.38	\$70,995.51	
\$300.00		for all office employees
\$131,938.88		
\$131,950.00		

**FY 17 Budget
GVFD Income and Expense**

Category	FY17 Budget	FY16 Budget	Notes
Revenue			
Fundraising	\$ 4,000.00	\$ 4,200.00	
Ambulance subscription/billing	\$ 3,000.00	\$ 8,800.00	
Total GVFD Revenue	\$ 7,000.00	\$ 13,000.00	
Grants			
VFA Grant Funding	\$ 8,557.00	\$ -	
AFG Grant Funding	\$ 10,000.00	\$ -	
SAFER Grant Funding	\$ 2,000.00	\$ -	
SEREMS Mini Grant Funding	\$ 1,100.00	\$ -	
SEREMS Code Blue Grant Funding	\$ 5,000.00	\$ -	
Total Grants	\$ 26,657.00	\$ -	
Expense			
Administrative Costs	\$ 100.00	\$ 1,000.00	
Ambulance Subscript/billing	\$ 500.00	\$ 500.00	
Building - Insurance	\$ 1,200.00	\$ 2,200.00	
Building - Maintenance	\$ 1,000.00		
Contractual Servs	\$ 15,000.00	\$ 9,968.00	replace missing back stairs \$11K
Dues/Fees	\$ 500.00	\$ 500.00	
Equipment	\$ 2,000.00	\$ 2,000.00	
Equipment - VFA Grant	\$ 8,557.00		
Equipment - SEREMS Code Blue Grant	\$ 5,000.00		
Freight/Shipping	\$ 500.00	\$ 500.00	
Fundraising Expenses	\$ 1,500.00	\$ 1,500.00	
Workers Compensation	\$ 7,675.00	\$ 7,675.00	
Occupational Health	\$ 5,000.00		Respiratory protection, Bloodborne pathogens
Supplies, Ems		\$ 6,000.00	
Supplies, Fire		\$ 1,000.00	
Supplies, General	\$ 7,500.00	\$ 500.00	Combining all supplies
Supplies - AFG Grant	\$ 10,000.00		
Supplies - SAFER Grant	\$ 2,000.00		
Telecommunications	\$ 4,000.00	\$ 4,840.00	
Training	\$ 15,000.00	\$ 20,000.00	
Travel	\$ 10,000.00	\$ 13,000.00	
Travel - SEREMS Mini Grant	\$ 1,100.00		
Utilities	\$ 3,000.00	\$ 4,500.00	
Vehicle Fuel	\$ 1,000.00	\$ 600.00	increased from 750 to 1000
Vehicle Insurance	\$ 3,300.00	\$ 3,318.00	
Vehicle M&R	\$ 4,000.00	\$ 4,000.00	
Total Non-Payroll Expense	\$ 73,575.00	\$ 83,601.00	
Payroll Expenses	\$ 76,000.00	\$ 58,441.00	
Total Expense	\$ 149,575.00	\$ 142,042.00	

**FY17 Budget
GVFD Payroll**

Expenses employee	Fire Chief Exempt	Notes
Payrate FY16	\$30.00	
ST hours	2080	Salaried position
ST pay	\$62,400.00	
OT hours per year	0	None - salaried position
OT Rate	\$0.00	
OT total	\$0.00	
Budgeted wages (ST+OT)	\$62,400.00	
Lincoln Financial Contribution	\$624.00	6 months only-new employee
Payroll taxable for City	\$63,024.00	
Payroll tax 10.4%	\$6,554.50	
Health Ins Reimbursement/mo	\$655.00	
Health Ins Reimbursement/year	\$4,585.00	
Total Payroll/position	\$74,163.50	
Total GVFD emp payroll	\$74,163.50	
Budget for GVFD payroll	\$76,000.00	

**FY17 Budget
GVFD Payroll**

Expenses employee	Fire Chief FY16 Admin FY16		Notes
	Exempt	Nonexempt	
Payrate FY16	n/a	\$25.68	
ST hours	1040	416	Admin at 20% of 2080; Chief 1/2 year
ST pay	\$33,280.00	\$10,853.81	
OT hours per year	0	0	None - salaried position
OT Rate	\$0.00	\$39.14	
OT total	\$0.00	\$0.00	
Budgeted wages (ST+OT)	\$33,280.00	\$10,853.81	
Lincoln Financial Contribution	\$822.80	\$217.08	
Payroll taxable for City	\$41,140.00	\$10,853.81	
Payroll tax 10.4%	\$4,278.56	\$1,128.80	
Health Ins Reimbursement/mo	655	\$0.00	Clerk's Health Ins in Admin Budget
Health Ins Reimbursement/year	\$3,930.00		
Total Payroll/position	\$46,241.36	\$12,199.68	
Total GVFD emp payroll	\$58,441.04		
Budget for GVFD payroll	\$58,500.00		

**FY 17 Budget
DRC Income and Expense**

Category	FY17 Budget	FY16 Budget
DRC Revenue		
Chest sales	\$12,800.00	\$9,500.00
Recycle sales	\$5,400.00	\$12,000.00
User fees, DRC sales	\$56,500.00	\$54,000.00
Fundraising	\$1,000.00	\$1,000.00
Total Revenue	\$75,700.00	\$76,500.00
Grants		
Total Grants	\$0.00	\$0.00
Expense:		
Administrative Costs	\$30.00	\$25.00
Bank Charges	\$700.00	\$1,140.00
Building - Insurance	\$630.00	\$1,630.00
Building - Maintenance	\$1,200.00	
Contractual Services	\$2,000.00	\$3,000.00
Dues/Fees	\$600.00	\$450.00
Equipment	\$4,000.00	\$4,000.00
Freight/Shipping	\$14,100.00	\$13,800.00
Fundraising Expenses	\$500.00	\$500.00
Supplies - General	\$3,900.00	\$3,000.00
Telecommunications	\$1,600.00	\$1,640.00
Training	\$1,000.00	\$500.00
Travel	\$3,000.00	\$500.00
Utilities	\$2,300.00	\$3,000.00
Vehicle	\$150.00	\$300.00
Total Non-Payroll Expense	\$35,710.00	\$33,485.00
Payroll Expense	\$85,000.00	\$72,850.00
Total DRC Ops Expense	\$120,710.00	\$106,335.00

**FY17 Budget
DRC Payroll**

Expenses	Mgr/Opr	Assistants	FY Notes
Payrate FY17	\$24.21	\$18.00	Set rate for temp
COLA increase 0.5%	\$0.12		Assistants Ineligible
Total Payrate FY17	\$26.00	\$18.00	Council set rate effective July 1
Mgr/Opr ST hrs	2,040		Plans one wk leave w/o pay to add to winter vacation time
ST hours Temp July-Oct		424	14 wks x 24 hr/wk
ST hours Temp April-June		384	10 wks x 24 hr/wk
ST hours Temp winter relief		192	8 wks x 20 hr/wk
Total ST hours	2,040	1,000	
OT hours	0	0	No overtime expected
Budgeted wages	\$53,040.00	\$18,000.00	
Lincoln Financial Contribution	\$1,060.80	\$0.00	
Payroll taxable for City	\$54,100.80	\$18,000.00	
Payroll taxes 10.4% of payroll	\$5,626.48	\$1,872.00	
Health Ins Reimbursement/ month	\$0.00	\$0.00	Ineligible
Health Ins Reimbursement/year	\$0.00	\$0.00	Ineligible
Total Payroll/position	\$59,727.28	\$19,872.00	
Total DRC pay	\$79,599.28		
Workers Comp est from PW Ins	\$3,381.76		
Total DRC Payroll	\$82,981.04		
Budget for DRC Payroll	\$85,000.00		Room for possible raises for temps

**FY17 Budget
DRC Payroll**

Mgr/Opr FY16	Assistants FY16	Notes
\$24.21	\$18.00	
		Plans one wk leave w/o pay to add to winter vacation time
\$2,040.00	\$336.00	14 wks x 24 hr/wk
	\$240.00	10 wks x 24 hr/wk
	\$160.00	8 wks x 20 hr/wk
\$2,040.00	\$736.00	
\$0.00	\$0.00	No overtime expected
\$49,391.01	\$13,248.00	
\$987.82	\$0.00	
\$49,391.01	\$13,248.00	
\$5,136.67	\$1,377.79	
\$0.00	\$0.00	Ineligible
\$0.00	\$0.00	
\$55,515.50	\$14,625.79	
\$70,141.29		
\$2,680.00		
\$72,821.29		
\$72,850.00		

**FY17 Library Budget
Library Income and Expenses**

Category	FY17 Budget	FY16 Budget
Library Ops Revenue		
Donations	\$2,000.00	\$2,000.00
Fundraising	\$1,000.00	\$1,000.00
Fees (copies, faxes, etc.)	\$3,000.00	\$3,120.00
Total Ops revenue	\$6,000.00	\$6,120.00
Library Grants		
PLA Grant Funding	\$7,000.00	\$0.00
Continuing Ed	\$2,000.00	\$0.00
Total Library Grants	\$9,000.00	\$0.00
Expense:		
Building - Insurance	\$1,672.00	\$1,672.00
Building - Maintenance	\$2,000.00	new 2016
Contractual	\$5,000.00	\$2,839.00
Dues & Fees	\$4,540.00	\$3,540.00
Equipment	\$375.00	\$160.00 refrigerator
Freight/shipping	\$325.00	\$25.00 2016 shipping added to freight
Fundraising	\$350.00	\$150.00 Second brick order - Bre
Library Materials	\$300.00	PLA grant Annual materials replacement - Bre
Postage & shipping	\$0.00	\$400.00 \$300 to Freight/\$100 to supplies for stamps
Supplies: general	\$1,600.00	\$1,475.00
Travel/Training - non-Grant	\$2,000.00	Cont. Ed grants
Telecommunications	\$4,000.00	\$3,260.00 State OWL funding uncertain
Utilities	\$7,780.00	\$7,780.00
PLA Grant Charges	\$7,000.00	\$0.00
Continuing Ed Grant Charges	\$2,000.00	\$0.00
Total Non-Payroll Expense	\$38,942.00	
Payroll Expense	\$51,000.00	
Total Library Ops Expense	\$89,942.00	

**FY 17 Budget
Library Payroll**

Expenses	Admin Librarian	Public Librarian	Summer Read Asst	Notes
Payrate FY17	\$18.00	\$18.00		
COLA increase 0.5%	\$0.09	\$0.09		
Total Payrate FY17	\$20.00	\$20.00	\$13.45	Council Set rate
ST hours	1092	1092	120	32 hrs extra per half time position for 8 hr holiday pay; hours for AKLA
ST pay	\$21,840.00	\$21,840.00	\$1,614.00	
OT hours per year	0	0	0	No overtime expected in this position
Budgeted wages	\$21,840.00	\$21,840.00	\$1,614.00	
Lincoln Financial Contribution	\$0.00	\$0.00	\$0.00	Admin, PL don't do LF contribution
Payroll taxable for City	\$21,840.00	\$21,840.00	\$1,614.00	
Payroll taxes 10.4% of payroll	\$2,271.36	\$2,271.36	\$167.86	
Health Ins Reimbursement/ month	\$0.00	\$0.00	\$0.00	No employees eligible
Health Ins Reimbursement/year	\$0.00	\$0.00	\$0.00	No employees eligible
Total Payroll/position	\$24,111.36	\$24,111.36	\$1,781.86	
Total Library Payroll	\$50,004.58			
Budget for Library Payroll	\$51,000.00			

**FY 17 Budget
Library Payroll**

Admin Librarian FY16	Public Librarian FY16	Summer Read Asst FY16	Notes
\$17.00	\$15.66	\$13.00	
1072	1072	130	
18224	16783.83	1690	
0	0	0	
18224	16783.83	1690	
364.48	0	0	
22481.5	16783.83	1690	
2338.08	1745.52	175.76	
327.5	0	0	0 Admin 1/2 655, Public Lib/SR ineligible
3930	0	0	
25184.06	18529.35	1865.76	
\$45,579.17			
\$45,600.00			

FY17 Budget
Marine Facilities Income and Expense

Category	FY17 Budget	FY16 Budget	Notes
Revenue			
Lease proceeds	\$ 1,500.00	\$ 450.00	
Usage fees, etc	\$ 8,000.00	\$ 8,000.00	
Total Income:	\$ 9,500.00	\$ 8,450.00	
Expense			
Contractual	\$ 4,000.00		Float moves and repairs
Equipment	\$ 1,000.00	\$ 1,000.00	
Freight/Shipping	\$ 100.00		
MFC: Insurance	\$ 2,000.00	\$ 2,000.00	
Maint & Repairs	\$ 2,000.00	\$ 1,500.00	
Postage	\$ 100.00	\$ 100.00	
Supplies: General	\$ 1,500.00	\$ 1,000.00	
Total Non-Payroll Expens	\$ 10,700.00	\$ 5,600.00	
MF Payroll	\$ 14,500.00	\$ 14,310.00	
Total MF Ops Expense	\$ 25,200.00	\$ 19,910.00	
Transfer to AMLIP			
Marine Fac R&R	\$9,500.00		For longterm repair/replacement

**FY17 Budget
Marine Facilities Payroll**

Expenses	Marine Facil	Marine Facil C	Notes
Payrate FY17	\$20.00	\$20.00	Set pay rate
ST hours	648	\$648.00	18 wk x 36hr/wk=648 hrs
ST pay	\$12,960.00	\$12,960.00	
OT hours per year	0	\$0.00	
OT Rate	\$30.00	\$30.00	
OT total	\$0.00	\$0.00	
Budgeted wages (ST+OT)	\$12,960.00	\$12,960.00	
Health Ins Reimbursement/ month	\$0.00	\$0.00	Ineligible
Health Ins Reimbursement/year	\$0.00	\$0.00	Ineligible
Lincoln Financial Contribution	\$0.00	\$0.00	Ineligible
Taxable payroll	\$12,960.00	\$12,960.00	
Payroll taxes 10.4% of payroll	\$1,347.84	\$1,347.84	
Total Payroll/position	\$14,307.84	\$14,307.84	
Total MFC payroll	\$14,307.84	\$14,307.84	
Budget for MFC payroll	\$14,500.00	\$14,310.00	

FY17 Budget
Lands Income and Expense

Category	FY17 budget	FY16 budget	Notes
Income			
Lands gravel sales	\$8,000.00	\$8,000.00	
Lease pit mining	\$750.00	\$750.00	
Lease AT&T	\$6,157.00	\$6,157.00	
Lease ACS	\$3,658.20	\$3,658.20	
Lease GCI	\$2,726.22	\$2,726.22	
Total Income:	\$21,291.42	\$21,291.42	
Expense			
Administrative Expense	\$5,000.00		Falls Creek Easement Acquisition
Contractual Services	\$1,000.00	\$4,375.00	
Professional Services	\$10,000.00	\$4,375.00	
Total Expense:	\$16,000.00	\$8,750.00	

**FY17 Budget
Roads Income and Expense**

Category	FY17 Budget	FY16 Budget	Notes
Income			
National Forest Receipts (SRS)	\$0.00	\$76,223.00	Original was \$6223 but they later sent us another \$70k.
AMLIP: Road Maint. transfer	\$76,200.00		
Total Income:	\$0.00	\$76,223.00	
Expense			
Equipment	\$100.00	\$100.00	
Freight/Shipping	\$100.00	\$100.00	
Routine Road Maintenance	\$76,000.00	\$76,000.00	
Total Non-Payroll Expense	\$76,200.00	\$76,200.00	