City of Gustavus
PO Box 1
Gustavus, Alaska 99826
Phone: (907) 697-2451

APPLICATION FOR SALES TAX EXEMPTION CERTIFICATE

Fee $10.00

I, _____, _____
Name Title

Representing _____, a nonprofit
Organization Name

organization whose mailing address is _____
Mailing Address

_____
City, State, Zip

hereby apply for a Sales Tax Exemption Certificate under Section 4.15.040 of the City of Gustavus Sales Tax Ordinance. I certify the attached evidence of our Internal Revenue Service classification of 501 (c)(3) or 501(c) (4) is in good standing.

My organization _____DOES _____DOES NOT maintain a physical presence in the City of Gustavus.

I am aware that all nonprofit organizations that maintain a physical presence with the City of Gustavus must register with the City Treasurer, or the official administering this ordinance and report their sales.

I am aware this certificate exempts the organization's purchases and those sales that are not subject to federal income tax.

_____ _____
Signature Date

Applications MUST be accompanied by the following required attachments:

1. A copy of the letter from the Internal Revenue Service announcing your classification status as a 501 (c) (3) or a 501 (c) (4), and
2. Payment of the $10.00 application fee, and
3. A completed City of Gustavus Business Registration Form – This requirement only applies to nonprofit organizations that maintain a physical presence with the City of Gustavus that have not previously registered with the City Clerk or the official administering this ordinance.

Applications received without the required documents or payment will not be processed.

FOR OFFICE USE ONLY

Certificate Number _____ **Date** _____

Fee Paid$_____ **Cash**_____ **Check #**_____

_____
City Treasurer, Gustavus