

**CITY OF GUSTAVUS
RESOLUTION CY 20-05**

A RESOLUTION ESTABLISHING A ROADS ADVISORY COMMITTEE

WHEREAS, The City of Gustavus has taken road maintenance powers under COG Chapter 6.04, and a Roads Advisory Committee is authorized in COG 6.04.030 as amended, and;

WHEREAS, City-maintained roads include all gravel roads serving subdivisions within the City, except for those maintained by the State of Alaska or the National Park Service, and;

WHEREAS, the City has previously benefitted from the advice and operating oversight of a Road Maintenance Committee, which was established under Resolution 2004-04, and;

WHEREAS, the recommendations of an advisory committee are highly valued, but final policy adopted by the Council or implemented by the City Administrator may vary, and;

WHEREAS, the most recent Road Maintenance Committee disbanded in 2016, and;

WHEREAS, changes in City administrative organization have aligned responsibility for road maintenance and projects under the City Administrator, and;

WHEREAS, road maintenance and improvement project services are best informed by input from citizens using roads throughout the City, and;

WHEREAS, City gravel pit operations are closely related to City road maintenance,

NOW THEREFORE BE IT RESOLVED:

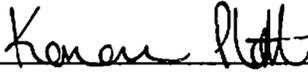
The City of Gustavus establishes a Roads Advisory Committee as a standing committee with the following make-up and scope of responsibilities:

- The Committee shall comprise up to 6 Gustavus residents appointed by the Mayor, ratified by the Council, representing to the extent possible each of the six road maintenance areas indicated on the City road maintenance map.
- The Committee may include a Council member.
- The Committee shall nominate a Chair to the Mayor. The Mayor will appoint a Chair, to be ratified by the Council.
- The Committee shall schedule meetings at least quarterly at City Hall in accordance with the State of Alaska Open Meetings Act.
- The Committee shall report quarterly to the City Council as scheduled by the Mayor.
- The Committee's scope of responsibilities shall include advising the City Mayor, Council, and Administrator regarding road maintenance needs, special road projects, and the operation and development of the City gravel pit.
- Outside of scheduled meetings, committee members may communicate immediate road maintenance needs to the City Administrator directly or through the Committee Chair.
- The City Administrator shall be the City's primary point-of-contact for directing contractors, but the Administrator may delegate point-of-contact responsibilities to a member of the Committee for specific periods or for specific projects.
- The City Administrator shall be responsible for contracting and purchasing functions.

PASSED and **APPROVED** by the Gustavus City Council this 10th day of February, 2020.



Calvin Casipit, Mayor



Attest: Karen Platt CMC, City Clerk